

**TOWN OF JAMESTOWN  
TOWN COUNCIL MEETING  
for  
TOWN, WATER AND SEWER MATTERS**

Monday, March 19, 2012

A regular meeting of the Jamestown Town Council sitting as the Board of Water and Sewer Commissioners was called to order at the Jamestown Town Hall, Council Chambers, 93 Narragansett Avenue at 6:31 PM by Commission President, Michael Schnack. The following members were present:

Robert Bowen, Vice-President  
William H. Murphy  
Michael G. White  
Ellen Winsor

Also present were:

Bruce R. Keiser, Town Administrator  
Peter D. Ruggiero Esq., Town Solicitor  
Michael Gray PE Town Engineer/Public Works Director  
Christina Collins, Finance Director  
Denise Jennings, Water and Sewer Clerk

**AWARDS, PRESENTATIONS AND ACKNOWLEDGMENTS**

(None)

**READING AND APPROVAL OF MINUTES**

1) **02/21/12 minutes** (regular meeting)

Motion was made by Commissioner White, seconded by Commissioner Winsor to accept the 02/21/12 (regular) meeting minutes. So unanimously voted.

**OPEN FORUM**

1) Scheduled requests to address:

(None)

2) Non-Scheduled requests to address:

Commissioner Winsor referred to a letter from RIDEM regarding the project priority list and the state revolving fund and stated that this request would be for green infrastructure improvements and asked if there were any projects that the Town may be considering. Commissioner Winsor further stated that the application deadline was April 9<sup>th</sup>. The Town Administrator stated that the Town does not have any major projects that they are undertaking, other than capital improvements. The Public Works Director stated that this project list would be for projects that the Town would be interested in getting funding for. Brief discussion followed regarding future green projects.

**REPORT OF TOWN OFFICIALS**

1) **Pumping Report:**

The Public Works Director reported the following:

- Wells have been shut down for the winter.

- Transfer pumping has been shut down for the winter.
- North Reservoir is @ capacity, usable storage-60MG.
- South Pond is @ capacity, usable storage-7MG

2) **Town project reports:** (See Project Update Report dated March 2012)

**Treatment Plant**

The Public Works Director reported the following:

- Peter Bell the superintendent for the water plant will be retiring at the end of May. The Town is searching for a replacement.
- The water plant is operating well with the change in the primary coagulant as recommended in our Corrosion Control Study.
- During the first week of March samples (3) were collected from water customers for additional lead and copper analysis to review the effectiveness of the change in the primary coagulant. Once the he receives the results, he will provide a report to the Commission.

**Proposed tree nursery location change**

The Public Works Director stated that Jim Rugh and Anthony Antine from the Tree Preservation and Protection Committee were present to make a presentation regarding the proposed tree nursery location change.

**Distribution System**

The Public Works Director reported that the Green Lane water main replacement project will begin once asphalt plants are open. He anticipates that work will begin early April.

Motion was made by Commissioner Winsor, seconded by Commissioner White to accept the report as submitted by the Public Works Director. So unanimously voted.

**LETTERS AND COMMUNICATIONS**

(None)

**UNFINISHED BUSINESS**

(None)

**NEW BUSINESS**

1) **Tree Nursery** Area re: location change (if favorable, approve) (discussion was made on 02/21/12; no action was taken)

James Rugh, Chairperson of the Tree Preservation and Protection Committee stated the following:

- 3) It was discovered with the assistance of the State, that the original location chosen is too wet.
- 4) The new location is close to the Community Farm.

Mr. Rugh briefly described the project and presented photographs of the Charlestown nursery site and stated that the proposed Jamestown nursery would be similar to Charlestown, but smaller in size. Following brief discussion and clarification of a few items, motion was made by Commissioner Murphy, seconded by Commissioner White to approve the tree nursery location change, as presented. So unanimously voted.

2) Copy of letter (via email) from Kristin Sheehan to the Town Administrator re: **Water and Sewer bill** for the property located at 197 Narragansett Avenue, owned by the Estate of Andrew Weicker (discussion was made on 02/21/12; no action was taken)

Town Administrator Keiser reported the following:

- It was suggested, that if Ms. Sheehan had any concessions against the Town guidelines that

she go before the Commission.

- o Ms. Sheehan attended the Water and Sewer meeting on 02/21/12 and explained her situation.
- o The Town met up with Ms. Sheehan at the site and there were no visible leaks found at the time of the visit.
- o The Town went out to the site on 3 additional visits to do testing and to make sure that there were no issues on the Town side.
- o The Town has never granted relief during the current Finance Director's tenor.

Commissioner Winsor expressed her empathy and stated that she cannot find a way for the Town to except the burden and further stated that Ms. Sheehan can set up a payment plan with the Finance Director.

Commission President Schnack stated that there were no issues found on the Town side.

Ms. Sheehan stated that when her father passed away, she paid someone to come in to turn off the water and that the house was vacant for 3 – 4 months.

Commission President Schnack stated that unless there are some extenuating circumstances and proof of these circumstances, the Town cannot grant relief, as requested.

Following brief discussion, it was the consensus of the Commission not to grant relief to Ms. Sheehan, as requested in her letter dated February 15, 2012. The Commission instructed Ms. Sheehan to set up a payment plan with the Finance Department.

### **BILLS AND PAYROLL**

Following clarification on a few items, Motion was made by Commissioner White, seconded by Commissioner Winsor to approve the Water and Sewer Division Bills and Payroll dated 03/19/12. So unanimously voted.

### **TOWN BUSINESS**

(None)

### **ADJOURNMENT**

There being no further business before the Commission, motion was made by Commissioner White, seconded by Commissioner Winsor to adjourn the meeting at 7:04 PM. So unanimously voted.

Attest:

Denise Jennings  
Water and Sewer Clerk

xc: Commission Members (5)  
Town Administrator  
Town Solicitor  
Public Works Director  
Town Clerk