

**TOWN OF JAMESTOWN
TOWN COUNCIL MEETING
for
TOWN, WATER AND SEWER MATTERS**

Monday, June 8, 2015

A regular meeting of the Jamestown Town Council sitting as the Board of Water and Sewer Commissioners was called to order at the Jamestown Town Hall, Council Chambers, 93 Narragansett Avenue at 6:00 PM by Commission President Kristine S. Trocki.

Commission President Trocki noted that the meeting was originally scheduled to begin at 5:30 PM, but was delayed.

The following members were present:

Mary E. Meagher, Vice-President
Blake A. Dickinson
Thomas T. Tighe
Michael G. White

Also present were:

Andrew Nota, Town Administrator
David R. Petrarca Jr., Esq., Town Solicitor
Michael Gray PE, Public Works Director
Denise Jennings, Water and Sewer Clerk

Absent:

Christina D. Collins, Finance Director
Peter D. Ruggiero, Esq., Town Solicitor (arrived at 6:30 PM)

AWARDS, PRESENTATIONS AND ACKNOWLEDGMENTS

(None)

READING AND APPROVAL OF MINUTES

1) 05/04/15 (regular meeting)

Motion was made by Commissioner Dickinson, seconded by Commissioner White to accept the 05/04/15 meeting minutes. So unanimously voted.

OPEN FORUM

1) Scheduled requests to address:

(None)

2) Non-Scheduled requests to address:

(None)

REPORT OF TOWN OFFICIALS

1) **Pumping Report:**

The Public Works Director reported the following:

- JR-1 well has been placed back in to service for the season.
- Pumping had spikes during the month of May and was due to the high temperatures.
- Rainfall was below average for the month of May, but we are grateful for the recent rainfall.
- Water quality/color was good.
- North Reservoir is @ 55MG, usable storage-60MG.
- South Pond is @ 7MG, usable storage-7MG

2) **Town project reports: (See Project Update Report dated May 2015)**

Transfer pumping/Reservoir:

The Public Works Director reported the following:

- Transfer pumping has been placed in to service for the season. We are currently not transferring water due to the poor quality of South Pond.
- Sam Patterson assisted the Town with the repositioning of the intake pipe in the North Reservoir.
- He and the Town Administrator have a meeting scheduled with the North Kingstown Town Manager To discuss the agreement between Towns, regarding the agreement on water availability in the event that there is an emergency.

Administrator Nota stated that water from North Kingstown will be at a premium and the Town would need to keep this in mind and that this drill is to make sure that all is in place, in the event of an emergency.

Water Restrictions:

The Public Works Director reported the following:

- The annual water use restrictions (no lawn irrigation) began on June 1st and will continue through August 31.
- The next restriction would be set when the height of North Reservoir is more than 42 inches below the top of the spillway and that the reservoir is currently only 6 inches below the top of the spillway.

Treatment Plant:

The Public Works Director announced that the new Assistant Water Superintendent is transitioning well into his position and is now able to work independently and take on weekend shifts.

Distribution System:

The Public Works Director reported that staff will begin the replacement of the water main on High Street at the intersection of Green Lane over to Howland Avenue starting on June 8th.

Wastewater Treatment Plant:

The Public Works Director reported that the monthly daily flow was below average for the month of May.

Following clarification of a few items, it was the consensus of the Commission to accept the report of the Public Works Director, as presented.

LETTERS AND COMMUNICATIONS

(None)

UNFINISHED BUSINESS

(None)

NEW BUSINESS

- 1) Proposed **Water Budget FY2015/2016** for adoption
- 2) Proposed **Sewer Budget FY2015/2016** for adoption

The Public Works Director briefly outlined the operating expense increases in each of the budgets and stated that the biggest change is the increase in the cost of electricity, in both the proposed Water and Sewer Budgets.

The Public Works Director stated that the proposed sewer budget includes the lease for the new Jet Vacuum and funds for the slip-lining project, under capital improvements. The Public Works Director further stated that the capital expense for slip-lining will have additional increases in the upcoming years. Administrator Nota stated that these additional expenses will be to address \$60,000 worth of debt, unless this cost can be offset with revenue.

6:30 PM-Peter D. Ruggiero, Esq., Town Solicitor arrived.

Brief discussion ensued regarding the proposed changes recommended by David Bebyn, CPA of B & E Consulting in the 2014 Jamestown Water Rate Study and also infrastructure improvements as recommended by Pare Corporation in their July 2012, Clean Water Infrastructure Plan.

Following clarification of a few items and discussion on their upcoming meeting schedule, motion was made by Commission Dickinson, seconded by Commissioner Meagher to continue discussion on the Proposed Water and Sewer Budgets FY2015/2016 to their scheduled meeting on 06/22/15.

Commissioner Dickinson stated that he would like to have a more detailed discussion in September on some of these capital improvement challenges.

Motion so voted.

TOWN BUSINESS

(None)

ADJOURNMENT

There being no further business before the Commission, motion was made by Commissioner Meagher, seconded by Commissioner White to adjourn the meeting at 7:05 PM. So unanimously voted.

Attest:

Denise Jennings
Water and Sewer Clerk

xc: Commission Members (5)
Town Administrator
Town Solicitor
Public Works Director
Town Clerk