

**TOWN COUNCIL MEETING**  
**March 16, 2015**

**I. ROLL CALL**

Town Council Members present:

Kristine S. Trocki, President  
Mary E. Meagher, Vice President  
Blake A. Dickinson  
Michael G. White  
Thomas P. Tighe

Also in Attendance:

Andrew E. Nota, Town Administrator  
Peter D. Ruggiero, Town Solicitor  
Edward A. Mello, Police Chief  
Christina D. Collins, Finance Director  
Lisa Bryer, Town Planner  
Donna Fogarty, Library Director  
William Piva, Parks & Recreation Director  
Cheryl A. Fernstrom, Town Clerk

**II. CALL TO ORDER, PLEDGE OF ALLEGIANCE**

Council President Trocki called the regular meeting of the Jamestown Town Council to order at 7:30 p.m. in the Jamestown Town Hall Rosamond A. Tefft Council Chambers at 93 Narragansett Avenue, and Councilor Dickinson led the Pledge of Allegiance.

**III. ACKNOWLEDGEMENTS, ANNOUNCEMENTS,  
RESOLUTIONS AND PROCLAMATIONS**

A) Acknowledgements

- 1) RI Interlocal Risk Management Trust Safety Enhancement Grant Award:  
Town of Jamestown Department of Public Works

Congratulations to the Public Works Department. The \$1,000 grant award will be used for headsets as a safety devise while working in the bucket trucks.

B) Resolutions and Proclamations

- 1) Proclamation No. 2015-06: Friday, April 24, 2015 as "Arbor Day in Jamestown"

The Proclamation was read by President Trocki.

**A motion was made by Vice President Meagher with second by Councilor White to adopt Proclamation No. 2015-06 declaring Friday, April 24, 2015 as Arbor Day in the**

**Town of Jamestown. President Trocki, Aye; Vice President Meagher, Aye; Councilor Dickinson, Aye; Councilor White, Aye; Councilor Tighe, Aye.**

- 2) Resolution No. 2015-07: "Opposing Bills H-5044, H-51 73, and S-0559"
  - a) Bills H-5044, H-51 73, and S-559

The Resolution was read by President Trocki.

**A motion was made by Vice President Meagher with second by Councilor White to adopt Resolution No. 2015-07 Opposing Bills H-5044, H-5173 and S-0559. President Trocki, Aye; Vice President Meagher, Aye; Councilor Dickinson, Aye; Councilor White, Aye; Councilor Tighe, Aye.**

#### **IV. PUBLIC HEARINGS, LICENSES AND PERMITS**

None.

#### **V. OPEN FORUM**

*Please note that, under scheduled requests to address, if the topic of the address is available to be put on the agenda, the Council may discuss the issue.*

- A) Scheduled to address. None.
- B) Non-scheduled to address.

Jerry Scott of Walcott Avenue stated this week marks the 10<sup>th</sup> anniversary of Sunshine Week, established by the American Society of News Editors to promote dialogue on the importance of open government and celebrate freedom of information in our democracy.

Kathy Robbins of TRIMOM Productions expressed appreciation for Town Council consideration of their application on the agenda for the Jamestown Bridge 5K/1OK Run and the hospitality afforded them by the Town of Jamestown. She is here to answer any questions the Council may have regarding their application.

#### **VI. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS**

A) Administrator's Report: Town Administrator Andrew E. Nota. Mr. Nota discussed the coordination of several meeting dates. The Council is meeting on Wednesday at 4:00 p.m. in executive session, followed by the Goals and Objectives work session at 4:30 pm. All council members are on board with the change in schedule. Additional work sessions scheduled are Monday, March 23<sup>rd</sup> for the Town Operating Budget at 6:00 p.m. and Thursday, March 26<sup>th</sup> for the School Budget at 4:30 p.m.

PAC Acquisition (Referenda April 28, 2015). Discussion involved the scheduling of public information sessions for the upcoming referendum. Dates chosen are Tuesday, April 7<sup>th</sup> at 6:00 p.m. and Wednesday, April 22<sup>nd</sup> at 6:00 p.m. for the PAC Public Information Sessions. Council members will be available to attend (not required) on those dates. Public session locations to be announced.

April 2<sup>nd</sup> and April 9<sup>th</sup> are dates scheduled for Budget Review and wrap-up at 6:00 p.m. Thursday, April 2<sup>nd</sup> is set for the Budget Review and continuation of the Operating Budget, and April 9<sup>th</sup> is set for final Budget Review, if needed.

Fire Station Renovation Project. Fire Chief Bryer would like a place holder for March 25<sup>th</sup> at 5:00 p.m. for the Fire Station Restoration Project informational session. An alternate date for the session is Monday, March 30<sup>th</sup> at 6:00 p.m. An additional session in April is needed to secure the actual "not to exceed" amount for the FTM and to cover all of the information.

B) Audit Summary for FY 2014 (July 1, 2013 to June 30, 2014): Finance Director Christina D. Collins. Ms. Collins explained the audit summary and the requirement that the School Fund Balance must be part of the Town Fund Balance for rating purposes, which totals 34.43%. MERS Pension is 89% funded and Police Pension is 112% funded. Council and School are working on OPEB obligations, and the Town has a total bonded debt of \$55,910,709, well below the 3% of total assessed value debt limit (\$64,960,225). The Town is in good financial health. Council members noted the memorandum and spread sheet were very informative and interesting. Ms. Collins was thanked for her time.

## VII. UNFINISHED BUSINESS

A) Planning Commission: Request to schedule Public Hearing for adoption of the Comprehensive Community Plan as amended and discussion of amendment of Planning and Zoning Regulations to be consistent with the Comprehensive Plan  
The Memorandum from Planning Commission Chair Mike Swistak was referenced. Planner Lisa Bryer stated due to advertising requirements the earliest date the public hearing could be scheduled is April 6<sup>th</sup> and could be held prior to the Council Meeting (7:00 p.m.) at 5:00 or 5:30 p.m.

**A motion was made by Vice President Meagher with second by Councilor Dickinson to meet in a joint session with the Planning Commission for public hearing for adoption of the last pieces of the Comprehensive Plan on April 6<sup>th</sup> at 5:00 p.m. President Trocki, Aye; Vice President Meagher, Aye; Councilor Dickinson, Aye; Councilor White, Aye; Councilor Tighe, Aye.**

President Trocki noted the Comprehensive Plan Public Hearing will be at 5:00 p.m., the Water and Sewer Meeting at 6:30 p.m., and the regular Town Council Meeting at 7:00 p.m. on April 6, 2015.

## VIII. NEW BUSINESS

A) Scheduling of Informational Work Sessions. Addressed previously under Town Administrator's Report.

B) Agenda items for April 6, 2015

- Executive session discussion of performance evaluations - April 20th agenda

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- Affordable Housing rules and regulations
- Follow up on public informational sessions for PAC and Fire Station
- Council vote to adopt Town and School Budget - April 20<sup>th</sup> agenda
- Resolution for declaration of May 6th as Tom McAleer Day
- Council and Planning Commission Joint Comprehensive Plan public hearing at 5:00 p.m.
- Water and Sewer Meeting at 6:30 p.m.

## IX. ORDINANCES AND APPOINTMENTS

- A) Appointments and Vacancies
- 1) Charter Review Committee (Seven vacancies with a term ending date unspecified - maximum of nine months duration)
    - a) Request for Appointment
      - i) Anthony Antine
      - ii) James Rugh
      - iii) Mary Lou Sanborn

There is no urgent need to establish the Committee, and Council will hold any appointments until there are more candidates. All residents are invited to apply to volunteer.

## X. CONSENT AGENDA

*An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to approval of each item as if it had been acted upon separately.*

The engineering consultant award of bid for the Sheffield Hill Cove project on the Consent Agenda for \$27,100 was noted. Other items noted were the 5K and 10K runs.

**A motion was made by Councilor Tighe with second by Vice President Meagher to approve and accept the Consent Agenda. President Trocki, Aye; Vice President Meagher, Aye; Councilor Dickinson, Aye; Councilor White, Aye; Councilor Tighe, Aye.**

The Consent Agenda approved consists of the following:

- A) Adoption of Council Minutes
- B) Minutes from Boards, Commissions and Committees
  - 1) Jamestown Fire Department Incentive Committee (02/10/2015)
  - 2) Jamestown Philomenian Library Board of Trustees (02/10/2015)
  - 3) Jamestown Philomenian Library Board of Trustees Capital Campaign Committee(02/23/2015)
- C) Abatements/Addenda of Taxes
- D) Finance Director's Report
- E) Award of Bid: Engineering Consultant for Stormwater Runoff and Water Quality Study of Sheffield Cove and Surrounding Watershed to ESS Group for an amount not to exceed \$27,100.00 as recommended by Environmental Scientist Justin Jobin

- F) One Day Event/Entertainment License Applications
- 1) Applicant: Payton Elizabeth Watson Memorial Foundation  
Event: Payton's Pace 5 K Run/Walk  
Date: May 17, 2015  
Location: Fort Getty Pavilion and Streets of Jamestown
  - 2) Applicant: Robert H. Dutson  
Event: Dutson Family Reunion  
Date: July 25, 2015  
Location: Fort Getty Pavilion
  - 3) Applicant: Karen Neri  
Event: Maguire Wedding  
Date: July 31, 2015  
Location: Fort Getty Pavilion
  - 4) Applicant: DJ Car Guy Productions, LLC (Richard L. George)  
Event: Classics by the Sea Car Show  
Date: June 14, 2015  
Location: Fort Getty Pavilion
  - 5) Applicant: TRIMOM Productions, LLC  
Event: Jamestown Bridge 10K and 5K  
Date: April 4, 2015  
Location: Jamestown Bridge and Streets of Jamestown

## XI. COMMUNICATIONS AND PETITIONS

- A) Communications
- 1) Letter of Patrick Bolger informing the Town of Jamestown that he and wife Gail will no longer be able to manage the gardens at the Police Station

The letter from Pat and Gail Bolger indicating they are no longer able to maintain the gardens at the Police Station was referenced. The Town Administrator will send a letter of thanks to Mr. and Mrs. Bolger for their commitment and the wonderful job done over the years. The Bolgers have offered to help during the transition and assist any volunteers that come forward.

## XII. EXECUTIVE SESSION

None.

## XIII. ADJOURNMENT

**A motion was made by Councilor White with second by Councilor Tighe to adjourn the meeting. President Trocki, Aye; Vice President Meagher, Aye; Councilor Dickinson, Aye; Councilor White, Aye; Councilor Tighe, Aye.**

The regular meeting was adjourned at 8:08 p.m.

Attest:

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Cheryl A. Fernstrom, CMC, Town Clerk

Copies to:   Town Council  
                  Town Administrator  
                  Finance Director  
                  Town Solicitor