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TOWN OF JAMESTOWN
HARBOR COMMISSION

Minutes of the February 29, 2012 Jamestown Harbor Commission Meeting
Approved:

A meeting of the Jamestown Harbor Commission (JHC) was held Tuesday, February 29, 2012 at the Jamestown Town Hall, 93 Narragansett Avenue, Jamestown, Rhode Island.

Chairman deAngeli called the meeting to order at 7:05 PM with roll call:

Present:

Michael deAngeli, Chairman
David Cain, Commissioner
Chris Brown, Commissioner
Ed McGuirl, Commissioner

Absent:

Larry Eichler, Commissioner

Also in attendance:

Public Works Director, Michael Gray
Heather Lopes, Recording Clerk

APPROVAL OF MINUTES

None

CONSENT AGENDA

None

EXECUTIVE SESSION

None

OPEN FORUM

Scheduled Requests to Address

None

Open Forum

Non Scheduled Requests to Address

Bill Munger, of Cole St. spoke regarding increases to the Operating Budget. Mr. Munger questioned the raise in benefits amount. Chairman DeAngeli stated the Harbor Clerk has been employed long enough to receive health benefits. Mr. Munger inquired about the unemployment amount. It was his understanding that the Harbormaster was not receiving unemployment benefits. He stated that is an amount of \$11,180,

including a budgeted amount from 2011/2012 of \$10,000. Mr. Munger moved to the contingency fund, it has been raised by four times the amount from 2010/2011 and would like to know what items are being paid for from this. Commissioner Brown stated he believes they have put approximately \$5,000 to \$8,000 per year in the contingency fund. It was noted that the amount budgeted for training and dues has increased to \$1,000. It was stated that Town Administrator Keiser and Police Chief Mello put the majority of this side of the budget together. Another question from Mr. Munger referenced the \$6,474 spent on boat maintenance/repairs and this year that is up to \$8,000. He inquired if some of this money was going towards the new motor that will be purchased although there is a separate line item for the motor in the amount of \$9,000. Inquiries moved to the Dock & Harbor Maintenance and Floating Dock amounts, \$20,000 and \$12,000 respectively. Commissioner Brown stated he believes the amount for floating docks is the cost to haul the docks in and out of the water.

Bill Munger would like to see some transparency in the budget and this could include showing the beginning balance of the unspent money from the previous year. Mr. Munger also stated some of the costs for pump-out maintenance and repairs are reimbursable from the State and also have grants available. Chairman DeAngeli stated he would like to see more transparency and have answers to those questions as well. He stated the Town staff prepares the budget and none of the involved parties are in attendance of tonight's meeting to answer questions. Mr. Munger asked who is ultimately responsible for managing the expenses. Mr. Munger was told Town Administrator Bruce Keiser would be the responsible party along with the Finance Director and Harbor Clerk. Discussion continued.

NEW BUSINESS

None

OLD BUSINESS

A. 2012-2013 FY Budget & 5-year long range plan

Chairman DeAngeli stated it does not appear the draft budget has changed. Chris Brown stated the infrastructure expenses budget does not look correct. He stated it does not line up in total with what is on the last page of the budget. Chair DeAngeli stated there is no line item transfer in the infrastructure budget but normally the budget comes out ahead and that can be taken from retained earnings. Alternatively cutbacks can be made in the long range plan to get the totals to match. Discussion ensued. Commissioner Brown stated the amount for Dumpling Drive was approved in last year's budget and should not be included in plans for the upcoming year as the money should already be there. Public Works Director Michael Gray stated the purchase order is already out for the materials and he is waiting on the weather to begin the project. Commissioner Brown would like to clear all amounts from 2012/2013 infrastructure budget and start from the beginning. The changes would be as follows for the 2012/2013 budget:

- a) Move Dumpling Drive amount to current 2011/2012 year
- b) Add \$5,000 to Ft. Getty boat launch
- c) Add \$5,000 to East Ferry landing under wharf repairs as new line item
- d) Make East Ferry seawall replacement a separate line item and reduce to \$38,700
- e) West Ferry wharf repairs amount \$30,000
- f) Remove \$20,000 from Ft. Getty out hauls

Discussion continued. Chairman DeAngeli moved to the operating budget and stated it appears to be the same as previously reviewed and does not appear to need any changes. Chairman DeAngeli stated adjustments can be made and transferred at the end of the year if needed. This is to provide a balanced framework to the Town Council for approval. It appears no change in rates will be needed as the revenue appears to be the same as this year. Discussion ensued regarding previously voting on the rates. Chairman DeAngeli stated he believed they voted on the rates although could not find any formal motion in the minutes. He also states they are included in tonight's agenda for approval.

A motion was made by Commissioner Brown, seconded by Chairman DeAngeli, to approve the 2012/2013 Harbor Budget as amended. So voted; 4 ayes, 0 nays.

Michael Gray discussed the details of the project for the seawall at West Ferry and explained the need for repairs. It has also been discussed for possible enhancement of the area by adding a small deck there as well. Concern was voiced over responsibility of the water at the touch and go areas and possible faucets left running. It was the consensus that people using these are aware of water issues and concerns in Jamestown and are responsible parties.

In addition to the amendments for the 2012/2013 budget the following changes are made to the 2013/2014 long range budget:

- a) Reduce East Ferry landing to \$15,000 (from \$25,000)
- b) Move East Ferry water touch and go \$5,000 from 2012/2013 budget to the 2013/2014 budget
- c) Move West Ferry water touch and go \$5,000 from the 2012/2013 budget to the 2013/2014 budget

These changes would adjust the total on the long range plan for 2012/2013 from \$105,000 down to \$78,700 to match the draft budget infrastructure expenses. Also the total budget cost for the five year plan would be reduced from \$538,000 down to \$511,700. This includes the change to the seawall replacement line item total from \$181,000 to \$164,700.

A motion was made by Commissioner Brown, seconded by Chairman DeAngeli, to approve the Long Range Infrastructure Budget as amended. So voted; 4 ayes, 0 nays.

B. 2012 permit rates

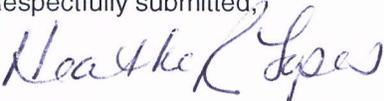
It was discussed whether the Commission had already voted on the rates. It was determined that the Town Council did not accept the decision of the Commission because an approved budget was not in place at that time.

A motion was made by Commissioner Brown, seconded by Commissioner Cain to keep the rates the same as the 2011 year. So voted, 4 Ayes, 0 Nays.

ADJOURNMENT

Commissioner Cain moved to adjourn at 7:40 PM, Commissioner McGuirl seconded. So voted; 4 ayes, 0 nays.

Respectfully submitted,



Heather Lopes
Recording Clerk