PLANNING COMMISSION MINUTES
September 3, 2003
7:30 PM
Jamestown Library

The meeting was called to order at 7:34 p.m. and the following members were present:
Andrew Kallfelz   Victor Calabretta
Jean MacGregor-Brown   Barry Holland

Also present:
Cinthia Reppe – Recording Clerk
Ed Holland – owner Hamment Court Properties
Nancy Holland – Curves for Women
Jackie Crouci – Curves for Women
Michaela Kennedy – Jamestown Press

I. Approval of Minutes from August 6, 2003
A motion was made by Commissioner Calabretta and seconded by Commissioner Holland to accept the minutes as written. So unanimously voted.

II. Correspondence
1.CRMC – Assent – Michael J. and Barbara Infantolino, 1141 North Main Rd., Jamestown, RI 02835; to construct a residential boating facility to consist of a 4'x145' fixed timber pier, a 3'x15' ramp, a 150 sq. ft. float and 2 boat lifts. The proposed dock will extend to 75 ft. beyond mean low water. Plat 3, Lot 485. Received
2. DEM – Notice for Solicitation Proposals – for the construction of public boating facilities. Received
3. FYI – Letter to Bob Dolan Chair of Jamestown Tree Preservation and Protection Committee. Received
4. FYI – Protect Your Drinking Water. Received

III. Citizen's Non Agenda Item – nothing at this time

IV. Reports – nothing at this time
1. Town Planner's Report
2. Town Committees
3. Sub Committees

Commissioner Kallfelz asked the planning commission to take New Business before Old Business.

V. Old Business
1. Downtown Parking Survey – Review of Parking Survey Data – continued after New Business

VI. **New Business**
    1. Hammett Court Properties – Development Plan Review
Mr. Ed Holland owner of the building introduced Nancy Holland and Jackie Crouci. They would be opening a, Curves for Women in one of the units of the building. This would be a change in use from Professional Service to Personal Service. Mr. Holland informed the Planning Commission that he has already been before the Water and Sewer Commission and has been approved because there will be no addition of showers that would increase water use. Nancy Holland explained that it is a 30 minute workout and then your done. It is in and out very quick. There would probably not be more than 8-10 people there at a time. They would not be open on Sunday and only mornings and evenings Monday – Saturday.
A motion was made by Commissioner Brown and seconded by Commissioner Holland to approve this plan. A discussion ensued with the planning commissioners regarding lining the parking spaces and to show more detailed landscape plans. Commissioner Holland stated that he doesn't think the planning commission should be more specific and detailed regarding landscaping. Commissioner Holland stated that we should encourage Mr. Holland to landscape the property at which point Mr. Holland stated that he has every intention to do so. Commissioner Brown changed the motion to: To approve the Development Plan Review and to include lined parking spaces as a condition of approval. So unanimously voted.

VII. **Old Business – continued from above**
1. Downtown Parking Survey – Review of Parking Survey Data
Commissioner Kallfelz gave an update on the informal parking survey that Commissioners Hubbard, Brown and Holland did regarding off street parking in several downtown areas.   A discussion regarding enforcement of the current parking laws ensued. According to the survey one of the issues is parking for more than 2 hours is the main concern. Sterling Graham a parking committee member stated that they have been talking about parking stickers. Commissioner Calabretta asked if freezing the number of moorings and slips would make a difference. Commissioner Kallfelz stated that at the next meeting the commission should focus on the facts from the survey and then the planning commission might wrap up the discussion and make some recommendations.

A motion to adjourn was made by Commissioner Calabretta and was seconded by Commissioner Holland at 8:55 p.m. So unanimously voted.

Attest:

Cinthia L. Reppe   *This meeting was recorded on 1 micro-cassette*