

Approved As Written
PLANNING COMMISSION MINUTES
February 15, 2012
7:30 PM
Jamestown Town Hall
93 Narragansett Ave.

The meeting was called to order at 7:30 p.m. and the following members were present:
Michael Swistak – Chair Duncan Pendlebury – Vice Chair
Rosemary Enright Michael Jacquard
Michael Smith

Also present:
Lisa Bryer, AICP – Town Planner
Cinthia L Reppe – Planning Assistant

I. Approval of Minutes January 18, 2012

A motion was made by Commissioner Enright and seconded by Commissioner Pendlebury to accept the minutes as written. So unanimously voted.

II. Correspondence

1. Planning Commissioners Journal. Received

III. Citizen's Non Agenda Item

IV. Reports

1. Town Planner's Report – in April we will approve CDBG grant for 2012
2. Chairpersons report
3. Town Committees
 - a. Harbor
 - b. Buildings and Facilities – met tonight were provided with a map made by Justin Jobin. Expect to provide council with report in March
 - c. Affordable Housing Committee – review housing element at last meeting and the next in March
 - d. North Rd. Bike Path Committee
4. Sub Committees

V. Old Business

1. Amendments to the Comprehensive Plan
 - a. Mapping –

Justin Jobin, GIS specialist for the town sent a memo to the Planning Commission with regards to the maps. He has reviewed the maps from the previous Comprehensive Plan with the Planner and made some changes based on updated information.

He gave a presentation of the maps and asked the Planning Commission members for any comments. He would like input regarding the size of the maps. He would like to use the 8.5" by 11" size and then put bigger maps online to view.

Commissioner Enright said one of the maps shows a sewer urban development area. This was a map taken off the state site and needs to update it.

Commissioner Pendlebury asked why we are using a map from 2004? This is the most recent one available for us to use.

The planning commission gave Justin Jobin some direction about what they would like to see on the maps. We will look at different options for the maps. It's nice to keep them at 8.5 x 11 so they fit with the document.

When they are online should they be similar to what they are now Mr. Jobin asked?
Commissioner Pendlebury likes the way they are with being able to access them separately now.

b. Survey Summary

Town Planner Lisa Bryer went over the Survey Summary that will be included in the Comp Plan. Commissioner Enright made 2 comments that were incorporated into the summary.

VI. New Business

1. 2012 Planning Commission Work Program

The following projects are assumed to be reviewed/completed during the Planning Commission work sessions, held the third Wednesday of each month * as follows:

January 18, 2012

February 15, 2012

March 21, 2012

April 18, 2012

May 16, 2012

June 20, 2012

July 18, 2012 (may need to be used for applications – July 4 is first meeting of month)

August 15, 2012

September 19, 2012

October 17, 2012

November 21, 2012 (day before Thanksgiving – will need to adjust)

December 19, 2012

1) Comprehensive Plan Update – To Town Council in March, 2012
Statewide Planning previously had a service that provided for a preliminary review and comment prior to formal review. That service was discontinued for several years due to budget and staffing

cuts. They now have the staff to perform that function and the Planner would like to take them up on that service before it goes to the Town Council. They allow themselves 4 months for that review. That will change the March date to the council. The Commissioners asked if the council would object but they have not been told about it. She is also looking for someone to format the document for review. The woman used previously is not available.

- 2) Economic Development/Cultural and Creative Economies Plan – April 2012 Start-up – 6 month project. Estimated completion November, 2012

Continue with forming an Economic Development Committee and have a plan in place that also incorporates home based businesses.

- 3) Shoreby Hill Historic District discussion

The Planner anticipates a discussion coming up soon based on National Register District Designation for all of Shoreby Hill.

- 4) Discuss Jamestown Sustainability Plan for 2013

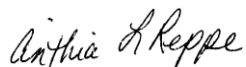
Sustainability and Energy will be addressed in the Comp Plan per state requirement. Ms. Bryer is working on it and feels we may need a more detailed plan. Jamestown has embraced several energy initiatives and feels this would be another opportunity to bring it together. Ms. Bryer noted the Barrington Plan is a good example.

- 5) Amendments to 82-314 – High Groundwater and Impervious Layer Overlay District

The only element of the Action Plan that we have not looked at is Housing. We will be looking at this element at the next meeting.

A motion to adjourn at 8:30 p.m. was made by Commissioner Smith and seconded by Commissioner Enright. So unanimously voted.

Attest:



Cynthia L Reppe
Planning Assistant

This meeting was digitally recorded