

Approved As Written  
PLANNING COMMISSION MEETING  
November 7, 2012  
**7:30 PM**  
**Jamestown Town Hall**  
**93 Narragansett Ave.**

The meeting was called to order at 7:30 p.m. and the following members were present:

Michael Swistak – Chair	Duncan Pendlebury – Vice Chair
Rosemary Enright – Secretary	Mick Cochran
Michael Jacquard	Dick Lynn

Not present:

Michael Smith

Also present:

Lisa Bryer, AICP – Town Planner  
Cynthia Reppe – Planning Assistant

**I. Approval of Minutes October 17, 2012**

A motion was made by Commissioner Enright and seconded by Commissioner Cochran to accept the minutes as written. So unanimously voted.

**II. Correspondence – nothing at this time**

**III. Citizen’s Non Agenda Item – nothing at this time**

**IV. Reports**

1. Town Planner’s Report – New Town Council as of last night. Town Planner Lisa Bryer will be out until after Thanksgiving. The next regular meeting is Nov 21<sup>st</sup>; all agreed that we will be taking that meeting off since it is the night before Thanksgiving.
2. Chairpersons report
3. Town Committees
  - a. Harbor
  - b. Buildings and Facilities
  - c. Affordable Housing Committee
  - d. North Rd. Bike Path Committee
4. Sub Committees

## V. Old Business

### 1. Jamestown's Economy: A Small Town Economic Development Plan – Discussion - Scope of Work

Town Planner Lisa Bryer made a power point presentation on the upcoming projects that the Planning Commission will be involved with including the Economic Development Plan and the Sustainability Plan. The goals of the economic development plan are as follows:

- Identify Economic Sectors in Jamestown and what drives the community in Jamestown. The commercial base is very important and part of our small town character.
- Develop Community consensus on the importance of, and the important elements of the local economy
- To develop a community accepted plan that promotes the local economy in Jamestown which enhances the quality of life on the island
- To develop strategies to attract, retain, and expand Jamestown's unique economy without impacting our small town character, the vitality of our central business district and our natural and cultural resources

Ms. Bryer then discussed the Sustainability Plan, which the Planning Commission has discussed only conceptually till now. Sustainable development is defined as development that meets the needs of the present without compromising the ability of future generations to meet their own needs. Sustainable development requires consideration of society, environment and the economy. The planning process for both plans will be the same and will be public, participatory and based on community consensus. The outcome should be action oriented. She discussed issues important to Jamestown right now. The Planner believes that these two projects can be rolled into one for the benefit of both and presented a graphic of "Sustainable Jamestown" that incorporates all elements of the Comprehensive Plan such as economic development, affordable housing and public services and facilities to name a few.

Commissioner Pendlebury said this is a great way to look at this, he feels 98% of the population doesn't know anything about the comprehensive plan or either of these projects and this way he feels it would educate the general public.

The public process will involve stakeholders meetings and much public involvement said Ms. Bryer. Commissioner Swistak said we should make a list of the ways we are not sustainable, weaknesses and such.

Commissioner Cochran asked about the stakeholder process. Commissioner Pendlebury says most people think sustainable is in relation to energy so there needs to be an explanation. Have a byline for the project explaining the word.


Town Planner Lisa Bryer will keep developing this into a solid guideline with solid goals. Commissioner Swistak asked do you think this will become part of the comprehensive plan, she thinks it should, the state requires energy to be addressed but has not broadened that to include overall sustainability. We talk about this in our comprehensive plan. We are already doing a lot of this with our actions in the comprehensive plan.

Commissioner Jacquard asked how she envisions discussions on this. She thinks it will require more meetings than just 1 meeting a month. The Commissioners agreed.

**VI. New Business – nothing at this time**

Commissioner Cochran made a motion to adjourn seconded by Commissioner Jacquard at 8:00 p.m. So unanimously voted.

Attest:

  
Cynthia L Reppe  
Planning Assistant

*This meeting was digitally recorded*