

TOWN COUNCIL MEETING MINUTES
Monday, February 24, 2025
6:00 P.M.

I. ROLL CALL

Town Council Members present were as follows: Nancy A. Beye, Mary Meagher, Mary G. Glackin, and Erik Brine. E. Edward Ross was absent.

Also, in attendance: Town Administrator Edward A. Mello, Assistant Solicitor David Petrarca, Finance Director Christina Collins, Chief Jamie Campbell, Parks and Recreation Director DeFalco, Public Works Director Michael Gray, Water & Sewer Clerk Denise Jennings, Senior Services Program Assistant Eileen Donnelly, and Town Clerk Roberta Fagan

II. CALL TO ORDER, PLEDGE OF ALLEGIANCE

A regular meeting of the Jamestown Town Council was held on February 24, 2025. Town Council President Beye called the meeting of the Jamestown Town Council to order at 6:02 p.m. in the Jamestown Town Hall Rosamond A. Tefft Council Chambers at 93 Narragansett Avenue and led the Pledge of Allegiance.

A motion was made by Councilor Meagher with a second by Vice President Brine to convene the Joint Town Council and Senior Service Committee Work Session. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; and Councilor M. Glackin, Aye.

III. JOINT TOWN COUNCIL AND SENIOR SERVICE COMMITTEE WORK SESSION 6:00 P.M.

A) Roll Call- Senior Service Committee

Senior Service members present were as follows: Bruce Whitehouse, Karen Montoya, Joyce Watson-O'Neil, and Emilie Tamboe.

B) Discussion regarding the possible renovation and/or reconstruction of the Senior Service Center (SSC) at 6 West Street.

The Senior Service Committee emphasized that action is needed immediately and respectfully requests that the Town Council make a decision. The town-owned building was acquired at no cost. Not only is there an emotional attachment to this building, but it also serves an important purpose for the community.

Councilor Meagher mentioned that the building currently serves seniors. It is crucial to create a welcoming space. An important step is preserving the charm of the second floor while improving its functionality.

Vice President Brine expressed concerns about the Town's investment being too low. He acknowledges the building's sentimental value; however, there are challenges related to parking availability and the building's footprint.

Councilor Glackin inquired about the long-term viability of 6 West Street. Is the investment worthwhile in the long run?

Cynthia Smith, secretary of Friends of the Jamestown Senior, asked if portable walls had been considered to create additional private spaces.

A motion was made by Councilor Meagher with a second by Vice President Brine to approve moving forward with the Senior Repair project bond initiative of \$885,000, allowing Town staff to develop a budget. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; and Councilor M. Glackin, Aye.

- C) ADJOURNMENT of the Joint Town Council and Senior Service Committee Work Session.

A motion was made by Councilor Meagher with a second by Councilor Glackin to adjourn the Joint Town Council and Senior Service Committee Work Session. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; and Councilor M. Glackin, Aye.

A motion was made by Councilor Meagher with a second by Vice President Brine to convene as the Town Council Sitting as the Board of Water and Sewer. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; and Councilor M. Glackin, Aye.

See Board of Water and Sewer Commissioners Meeting Minutes.

IV. TOWN COUNCIL SITTING AS THE BOARD OF WATER AND SEWER COMMISSIONERS

- A) Open Forum – Water & Sewer Matters
 - 1) Scheduled request to address – None.
 - 2) Non-scheduled request to address.
- B) Report of Town Officials: Review, Discussion, and/or Action and/or Vote:
 - 1) Pumping Report
 - 2) Town Project Reports
 - a) Town Wells
 - b) Water Treatment Plant
 - c) Transfer Pumping/Reservoir
 - d) Distribution System
 - e) Wastewater Treatment Facility
- C) New Business: Review, Discussion, and/or Action and/or Vote:
 - 1) Resolution of the Board of Water and Sewer Commissioners Encumbering The Reserve For Sewer Facilities And Services Funded By Sewer Service Charges For Payment Of Engineering Expenses And Award Of Contracts, No. 2025-03.
- D) Consent Agenda
 - 1) Adoption of Minutes:
 - a) January 21, 2025 (regular meeting)
 - 2) Finance Director’s Report: Water and Sewer Comparison Budget to Actuals as of January 31, 2025.
 - 3) At the recommendation of Public Works Director Michael Gray approval of the agreement for Engineering Services by and between the Town of Jamestown, Rhode Island, and Weston & Sampson Engineering, Inc. for the 2024 Sewer Investigation for an amount not to exceed \$228,000. The

funding source is reserve funds being held from the collection of Sewer flat fee and usage fees, Resolution No. 2023-13 and Resolution 2025-03.

- a) Wastewater Treatment Facility and Sanitary Sewage Pump Station evaluation, and final report dated September 2024.

A motion was made by Councilor Meagher with a second by Vice President Brine to adjourn from sitting as the Board of Water And Sewer Commissioners. Vote: Commission President Beye, Aye; Commission Vice President Brine, Aye; Commissioner Meagher, Aye; and Commissioner M. Glackin, Aye.

V. OPEN FORUM

- A) Scheduled request to address: None at this time.
- B) Non-scheduled request to address.

The following individuals spoke in favor of the proposed Recreation Bond: Patrick Gaynes, Samira Hakki, Rocco Andreozzi, Chris Cowan, Justin Serotin, Christian Infantolino, Kerry Brine, Wendy Manella, McKenzie Manella, Stephen Puerini, Patrick Dixon and Brad Parsons.

Chris Cowan commented he recently joined the Jamestown Volunteer Fire Department and spoke in support of the proposed funding for the fire department's life-saving equipment and materials. Also, as a member of the School Committee, he appreciates the efforts to collaborate with the Town Council concerning the school facilities.

Mark Baker urged the Town Council to consider supporting a Gould Island Study Group. He expressed concern over the island, which serves as a wildlife sanctuary and nesting ground, being open for recreational activities during the summer months. He emphasized the need for more careful consideration before the Town endorses any form of recreational use on Gould Island.

VI. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS, AND PROCLAMATIONS

- A) No items at this time.

A motion was made by Councilor Meagher with a second by Vice President Brine to move Unfinished Business up on the agenda. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; and Councilor M. Glackin, Aye.

UNFINISHED BUSINESS

- A) Review, Discussion, and/or Action and/or Vote: Discussion and consideration of staff-proposed projects requiring potential bond initiatives:

- 1) Memorandum from Town Administrator Mello to the Town Council regarding Bond Options:

- a) Project 1: Senior Repair Project \$ 885,000

This would include the major repair of essential components of the building including structural flooring issues, lighting, electrical, fire alarm, kitchen appliances, and HVAC. This option also includes creating office space and private meeting space.

- b) Project 2: Fort Getty Improvements \$ 930,000

This project would include the replacement of the lower bathroom, the installation of a maintenance building, the installation of a clevis toilet near the lower tent sites, the installation of the water main necessary for the CISF facility and the upgrade of the water/electrical pedestals. This project assumes that 73 sites would remain. (67 campers & 6 cabins or campers.)

Vice President Brine expressed concern regarding the \$500,000 investment for an electrical upgrade, noting that it could limit the Town's options for the future of Ft. Getty. Ft. Getty is a significant asset for the town. The question remains: does the Town still wish to pursue RV site rentals? Current data shows that seasonal RV spaces are not widely used by town residents, with only five or six individuals utilizing them. A survey from the Comprehensive Plan indicated that 55% of respondents favored reducing the number of RV sites or eliminating them altogether. The respondents prioritized potential revenue streams for Ft. Getty in the following order: 1) pavilion, 2) development of an indoor multi-season pavilion, 3) camping, 4) RVs, and 5) boat storage.

Councilor Glackin expressed disagreement, stating that the revenue from RV rentals positively offsets taxes. She argued that postponing the electric upgrades would be harmful and ultimately more costly for the town. By proceeding with the installation of 73 electric pedestals, the town can recover utility expenses by shifting some of the costs onto the RV site rentals. Additionally, the upgrades will allow the town to meter water usage at the RV sites.

Councilor Meagher stated support for the Ft. Getty water main upgrade, the lower bathroom, and a garage/storage building with modifications (not a steel building).

Vice President Brine read comments from Councilor Ross for the record:

“While I cannot attend tonight’s council meeting, I recognize that there are several important topics in the unfinished business section. My letter here is to provide my thoughts as you consider, discuss and potentially vote on the bond items that are on the agenda for tonight’s meeting.

I believe strongly that the time is now to make generational investments in Jamestown.

1. I am fully supportive of Administrator Mello’s bond recommendations (Projects 1-4) with one small exception. I would like to see the Town put together a committee on Fort Getty to evaluate its best use before we ask taxpayers to fund the \$500k in electrical improvements for the RV park (related to Project 2).

2. I am fully supportive of the recreation bond that Vice President Brine is proposing. I believe we need to make critical investments to support our recreation facilities and programs for everyone, including young people and seniors.

3. I am fully supportive of a bond to improve Eldred field, the Lawn Gym and finally to put a proper bike path in Jamestown that truly connects the Village and the North End.

4. I am fully supportive of a bond to increase the Town’s investment in Affordable Housing Trust Fund of no less than \$250,000 annually. We can do more to support affordable housing and this action puts us on a firm pathway to do so.”

Discussion continued.

A motion was made by Councilor Meagher with a second by Vice President Brine to authorize Town Staff to develop a Fort Getty Improvements bond initiative up to \$430,000 to include lower bathroom replacement, maintenance building (with modifications)/clevis toilet, and water main repairs. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; and Councilor M. Glackin, Aye.

c) Project 3: Town Buildings/Facilities Maintenance \$1,618,000

This would be a combination of multiple projects to include the major maintenance of three Town-owned buildings including the recreation center, fire station and Town Hall. In addition, it would fund the replacement of the office storage space at the transfer station and provide funding for the replacement of the self-contained breathing apparatus equipment for the fire department.

A motion was made by Vice President Brine with a second by Councilor Meagher to develop a Town Buildings/Facilities Maintenance bond initiative up to \$1,618,000 as presented. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; and Councilor M. Glackin, Aye.

d) Project 4: Department of Public Works Equipment \$ 950,000

This project includes the replacement of highway department equipment that are at or beyond the replacement schedule and would be phased in over two-years. 2011 Ford F350 pickup; 2015 Ford F350 pickup; 2015 Ford F550 dump; 2015 Ford F550 dump; 2007 Sterling dump (replace with smaller F550); 2015 wood chipper; 2006 John Deere Backhoe; 2013 Bobcat Skid Steer. In addition, this would fund the purchase of a sign machine to allow the in-house production of all Town signs.

A motion was made by Councilor Meagher with a second by Vice President Brine to authorize Town staff to develop a Department of Public Works Equipment bond initiative up to \$950,000 as presented. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; and Councilor M. Glackin, Aye.

B) Review, Discussion, and/or Action and/or Vote: At the request of Vice President Brine discussion and consideration of a proposed Jamestown Recreation Bond:

- 1) Memorandum from Vice President Brine regarding potential bond(s) for investment into Eldred Field, Lawn Avenue School gymnasium, and bike/pedestrian paths.

Vice President Brine presented a proposal for a Jamestown Recreation Bond aimed at enhancing community facilities. This project will invest in Eldred Field, the Lawn Avenue gym, and bike paths throughout the island. This aims to get projects started.

At Eldred Field, the funding will support improvements such as enhancements to the soccer fields, the construction of a bathroom, a pavilion, a storage and concessions facility, pickleball courts, additional parking, and a walking path.

Improvements to the Lawn Avenue gym will include refinishing the gym floor, installing retractable stands, and providing new basketball hoops (with the current hoops being repurposed for Melrose School).

Funding for bike paths will facilitate the implementation of the 2024 Jamestown Bike and Pedestrian Plan, starting with the East Shore Road connector area to align with the Department of Transportation and the planned upgrades at Eldred Field.

It's important to note that the execution of many aspects of these projects will require approvals from various entities. Funding for these components will only be committed once the necessary approvals are secured. Overall, the available funding will serve as the crucial matching funds that Jamestown often needs to apply for grants that support these types of improvements and investments.

Eldred Field	
Soccer Field Improvements	\$300,000
Protective Netting	\$15,000
Pavillion	\$65,000
Bathrooms	\$200,000
Concessions/Storage	\$210,000
Pickleball Courts	\$120,000
sub total	\$910,000
Lawn Ave Gym	
Gym Floor Refurbishment	\$110,000
Retractable Stands	\$45,000
Basketball Backboards (6 - 4 adjustable)	\$46,000
sub total	\$201,000
Bike Paths	
East Shore Rd Connector	\$250,000
East Shore Rd	\$500,000
Priorities of the Bike Path Committee	\$750,000
sub total	\$1,500,000
Bond Total	\$2,611,000

Discussion ensued. The Town Council discussed the possibility of putting the bond before the voters.

Councilor Glackin raised concerns about the proposed Eldred Field projects, citing deed restrictions and the potential threat to wildlife. The Town Council should conduct thorough due diligence before proceeding.

Town Administrator Mello outlined the process for any improvements or changes to Eldred Field. A meeting was held with the Public Archaeology Laboratory (PAL) regarding the Phase II study. The State Historic Preservation Office must issue a permit for this Phase II study, but it has not been issued yet. A meeting with the State Historic Preservation Office has been scheduled. The next steps for Eldred Avenue would be as follows: 1) Conduct the Phase II study and historic review, and 2) Request that the Rhode Island Department of Transportation modify the deed restrictions. Town Administrator Mello indicated that this is a long-term planning project and does not want to create false expectations regarding the timeline.

Councilor Meagher requested a detailed breakdown of the proposed bond costs.

A motion was made by Councilor Meagher with a second by Vice President Brine to authorize Town staff to develop a Jamestown Recreation bond initiative up to \$1,701,000 specifically for Lawn Avenue School gymnasium/bathroom and the bike/pedestrian path upgrades. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; and Councilor M. Glackin, Aye.

- C) Review, Discussion, and/or Action and/or Vote: At the request of Councilor Meagher discussion and consideration of a Bond to increase funding to the Affordable Housing Trust Fund:
 - 1) Memorandum from the Affordable Housing Committee requesting increased investment into the Affordable Housing Trust Fund at a minimum of ~~\$250,000~~ \$225,000 annually.

Councilor Meagher clarified that the current discussion is not about a bond for the Affordable Housing Trust Fund. Instead, they are seeking funds from the operating budget and/or capital investment. Additionally, a one-time bond of \$3,000,000 will be discussed at the next town council meeting. Councilor Meagher also requested a meeting with Bond Counsel.

A motion was made by Councilor Meagher with a second by Vice President Brine to convene as the Town Council sitting as the Alcohol Beverage Licensing Board and to open the public hearing. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; and Councilor M. Glackin, Aye.

VII. PUBLIC HEARINGS, LICENSES, AND PERMITS

A) Public Hearings: Town Council Sitting as the Alcohol Beverage Licensing Board

Notice is hereby given by the Town Council of Jamestown, being the Licensing Board in said Town:

- 1) Pursuant to RIGL §3-7-14, the following license application (F-25-4) has been received under said Act for a one-day license on February 28, 2025:

CLASS F (NON-PROFIT)

Jamestown Arts Center

18 Valley Street

Jamestown, RI 02835

- a) Review, Discussion, and/or Action and/or Vote for Approval of the one-day CLASS F (NON-PROFIT) LIQUOR LICENSE (Number 3 of 12 licenses per calendar year issued per RIGL§3-7-14)

A motion was made by Councilor Meagher with a second by Vice President Brine to approve the Jamestown Arts Center (JAC) One-Day Class F Liquor License scheduled for February 28, 2025, taking place at JAC, 18 Valley Street. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; and Councilor M. Glackin, Aye.

A motion was made by Councilor Meagher with a second by Town Administrator Mello to adjourn from sitting as the Alcohol Beverage Licensing Board. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; and Councilor M. Glackin, Aye.

VIII. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS

A) Town Administrator’s Report: Edward A. Mello

- 1) Jamestown Recreation Department and the Jamestown Chamber of Commerce to host a Summer Job Fair in April.

The Recreation Department will be partnering with the Jamestown Chamber of Commerce to hold a summer job fair at the golf course in April. The Town will be offering up to 30 summer positions, which include both part-time and full-time opportunities. Businesses can contact Parks and Recreation Director DeFalco for more information about the cost-free job fair.

- 2) Rhode Island Department of Transportation (RIDOT) updates:

- a) Protect Grant to study environmental and engineering options for Beavertail Road at Mackerel Cove.

RIDOT has confirmed that they plan to apply for funding under the Protect Grant program to study the environmental and engineering options for Beavertail Road at Mackerel Cove.

- b) North Road at Zeek’s Creek project options.

RIDOT has expressed interest in meeting to discuss options related to the project proposed for North Road at Zeeks Creek.

- 3) Bond Options package for Town Council information and discussion (unfinished business).

Town staff produced a bond option package for Council information and discussion.

- 4) East Ferry Update.

Town staff are working with New England Building and Bridge to remove and replace several concrete panels that were poured last year at East Ferry, as the Town has deemed the quality of this work unsatisfactory. Additionally, plans are in place to submit a maintenance permit to the Coastal Resources Management Council (CRMC) for repairs at the old ferry landing. This project will

involve stabilizing the substructure, creating a raised aggregate surface, installing a railing similar to the existing one at East Ferry, and adding 4 to 6 benches along with a shade sail structure (see attached).

5) Audio/Video improvements in the Town Council Chambers.

The audio system in the Chambers has recently been upgraded. Town Administrator Mello stated that the next steps involve replacing the projector with fixed monitors. Two monitors are proposed to be installed on the wall behind the Council, with additional smaller monitors planned for the Council dais. Also, there are plans to upgrade the camera used for recording and livestreaming. Once the hardware updates are completed, the most suitable platform for storage and live streaming will be identified.

6) Revaluation notices and review process information.

Tax Assessor Christine Brochu and Catalis have completed the revaluation of all properties. Property owners should have received a notice in the mail informing them of their new assessed values, which are based on data as of December 31, 2024. The notice also includes information about the review process for those who wish to contest their assessments. Overall, total property values have increased by approximately \$1 billion, reflecting a 31% rise in the grand list. The estimated median home value is now \$987,200. It is anticipated that the tax rate will go down. The grand list has not been certified yet. Councilor Meagher commented that some properties have not been updated in the Tax assessor's database.

7) LEARN 365 Grant award from the Rhode Island Department of Education (RIDE).

The Town has been awarded a \$20,000 grant from RIDE. This funding will allow the recreation department to partner with the school to offer a math-focused program during the summer, enhancing the summer recreation camp programs.

Town Administrator Mello added the 138 Eastbound on-ramp improvements should be complete by Thursday, February 27th.

IX. NEW BUSINESS

- A) Review, Discussion, and/or Action and/or Vote: At Vice President Brine's request, discuss and/or action regarding the municipal tax levy 4% cap and the waiver process under R.I. Gen. Laws § 44-5-2.

During a recent Town Council meeting, Senator Dawn Euer and Representative Alex Finkelman were present to discuss their legislative priorities for 2025 and to gather feedback from Town Council members. One topic of discussion was the request for relief from the 4% tax levy cap.

A motion was made by Vice President Brine with a second by Councilor Meagher to prepare a resolution for the Rhode Island General Assembly to amend RIGL 44-5-2, allowing the Town of Jamestown relief from the municipal tax levy 4% cap, and to present the draft resolution at the March 3, 2025 Town Council meeting. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; and Councilor M. Glackin, Aye.

- B) Review, Discussion, and/or Action and/or Vote: At Vice President Brine's request, discuss and/or action to schedule a community workshop to determine the future use of Fort Getty.

A Fort Getty Community Workshop was scheduled for Tuesday, March 18, 2025, at 6:00 p.m.

- C) Review, Discussion, and/or Action and/or Vote: At Vice President Brine's request reinstatement of the Bike Path Ad Hoc Committee:
- 1) Draft charge
 - 2) Resolution 2025-04, Reinstate Bike Path Ad Hoc Committee

A motion was made by Vice President Brine with a second by Councilor Meagher to approve Resolution 2025-04, Reinstate Bike Path Ad Hoc Committee. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; and Councilor M. Glackin, Aye.

- D) Review, Discussion, and/or Action and/or Vote: At Vice President Brine's request the establishment of the Eldred Field Ad Hoc Committee:
- 1) Draft Charge
 - 2) Resolution 2025-05, Establishing the Eldred Field Ad Hoc Committee

Vice President Brine read aloud Resolution 2025-05, Establishing the Eldred Field Ad Hoc Committee.

A motion was made by Councilor Meagher with a second by Councilor Glackin to approve Resolution 2025-05, Establishing the Eldred Field Ad Hoc Committee. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; and Councilor M. Glackin, Aye.

- E) Review, Discussion, and/or Action and/or Vote: Establish the Tick Task Force as a standing committee of up to seven members with three-year term(s)*:
- 1) Resolution 2025-06, Tick Task Force as a standing committee.

Discussion ensued. To establish a standing committee, an amendment to the ordinance is required.

No action was taken.

- F) Review, Discussion, and/or Action and/or Vote: Establish the Elections Training and Advisory Ad Hoc Committee as a full standing committee of up to seven members with three-year term(s)*:
- 1) Resolution 2025-07, Elections Training and Advisory Committee as a standing committee.

*terms staggered so that the terms of no more than one-third ($\frac{1}{3}$) of the members of the board or commission expire each year.

To establish a standing committee, an amendment to the ordinance is required.

No action was taken.

X. ORDINANCES, APPOINTMENTS, VACANCIES, AND EXPIRING TERMS

- A) Ordinances: Discussion and Possible Action to *Order to Advertise* in the Jamestown Press; Notice of a Public Hearing to take place on April 7, 2025, at 6:30 p.m. for Proposed Amendments to the Zoning Code of Ordinances, regarding Section 82-601 - VI.E.(5) and Section 82-104.1. These Amendments are proposed to permit amusement arcade business and activities for all of Jamestown's residents and visitors.

Discussion ensued. Town Administrator Mello explained that a resident requesting Zoning amendment is very rare. Assistant Solicitor David Petrarca explained that amendments to the proposed amendment could occur during the natural course of the Public Hearing. And depending on the nature of those changes the Town Council may need to continue the public hearing to discuss further.

A motion was made by Councilor Meagher with a second by Vice President Brine to order to Advertise in the Jamestown Press; Notice of a Public Hearing to take place on April 7, 2025, at 6:30 p.m. for Proposed Amendments to the Zoning Code of Ordinances, regarding Section 82-601 - VI.E.(5) and Section 82-104.1. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; and Councilor M. Glackin, Aye.

Councilor Glackin recused from B)Town Council Liaison position(s); review, discussion, and/or potential action and/or vote: 1) Jamestown Harbor Management Commission Liaison.

- B) Review, Discussion, and/or Action and/or Vote: Town Council Liaison position(s); review, discussion, and/or potential action and/or vote:

- 1) Jamestown Harbor Management Commission Liaison

A motion was made by Vice President Brine with a second by Councilor Meagher to appoint President Beye as the Town Council Liaison for the Jamestown Harbor Management Commission. Vote: President Beye, Aye; Vice President Brine, Aye; and Councilor Meagher, Aye.

Councilor Glackin returned to the meeting.

- C) Appointments, Vacancies, and Expiring Terms

- 1) Board of Canvassers- One (1) unexpired six-year term Full Member Vacancy (March 2022-March 2028) and One (1) expiring six-year term Full Member Vacancy (March 2025-March 2031); interviews to be scheduled on March 3, 2025:

- a) Jamestown Republican Town Committee

- i) Jennifer Thran

- b) Jamestown Democratic Town Committee

- i) Kenneth Newman (seeking reappointment)

- ii) Daphne Meredith

- iii) George Newman

- iv) John Murphy

- v) Cynthia Raterron

- vi) Anne Livingston

- vii) Laura Goldstein

- viii) Jane Gilgun

- c) Letter of interest for appointment (not endorsed by the Republican or Democratic Town Committees)

- i) Mary K. Brimer

- 2) Board of Canvassers – One expiring six-year term Democratic Alternate Member vacancy (March 2025- March 2031)

- a) Jamestown Democratic Committee

- i) Kenneth Newman

- ii) Laura Goldstein

- iii) Jane Gilgun

Interviews for the Board of Canvassers will be scheduled for March 3rd.

- 3) Quonset Development, One (1) member, unexpired three-year term ending 12/31/2025; interviews to be scheduled at a later date:
 - a) Letter of Interest
 - i) Lisa Eloise Lepore
 - ii) Emilie F. Martineau
 - iii) Lisa Primiano
 - iv) Barrett Cavanagh
 - v) Timothy G. Nobleand

Quonset Development interviews will be scheduled in April.

XI. UPCOMING MEETING DATES AND TIMES

- Town Council Interview Session, Monday, March 3, 2025, starting at 5:10 p.m. (before the regular Town Council meeting)
- Town Council Budget Work Session: Operating Budget for FY 2025-2026, Tuesday, March 4th at 5:00 p.m.
- Town Council Budget Work Session: Operating Budget and Capital Improvement Programs, for FY 2025-2026, Monday, March 10th at ~~5:00~~ 6:00 p.m.
- Joint Town Council and School Department Budget Work Session and Hearing for FY 2025-2026, March 17th, at 5:30 p.m. (before the regular Town Council meeting)

XII. CONSENT AGENDA

- A) Adoption of Town Council Meeting Minutes
 - 1) February 3, 2025 (Regular Meeting)
- B) Minutes of Boards/Commissions/Committees
 - 1) Board of Canvassers, December 18, 2024
 - 2) Board of Canvassers, 2024 Attendance Report
 - 3) Conservation Commission, December 10, 2024
 - 4) Housing Authority, December 13, 2024
- C) Town Clerk's Office 2024 Office Review Report.
- D) Finance Director's Report: Comparison Budget to Actuals as of January 31, 2025.
- E) 2025-02, Resolution of the Town of Jamestown In Support of Rhode Island League of Cities and Towns 2025 Legislative Priorities.
- F) One-Day Event/Entertainment License Applications: All One-Day Event/Entertainment license application approvals are subject to any COVID-19 protocols in effect at the time of the event:
 - 1) Applicant: Rhode Races & Events, Inc.
 Event: Jamestown Road Race (ENT-24-34)
 Date: September 27, 2025
 Location: Fort Getty Pavilion and other various roads in Jamestown

- 2) Applicant: Jamestown Arts Center (JAC)
Event: Newport Live Presents: Melanie Scholtz (ENT-25-6)
Date: February 28, 2025
Location: JAC, 18 Valley Street
- 3) Applicant: Jamestown Ukraine Relief Project
Event: Sunflower Family Festival (ENT-25-7)
Date: August 23, 2025
Location: Jamestown School/Lawn Field
- 4) Applicant: Jamestown Senior Center
Event: 2nd Annual Senior (Center) Prom (ENT-25-8)
Date: April 25, 2025
Location: Jamestown Recreation Center

G) Ratification of the Administratively approved Short-Term Rental application(s) for the period of January 1, 2025, through December 31, 2025, duly advertised in the November 27th and December 5th editions of the Jamestown Press; upon resolution of debts, taxes, State approval, and appropriate signatures:

- 1) STR-170, Margaret Parillo, 33 Clinton Avenue
- 2) STR-109, Laura Carlson, 20 Brook Street
- 3) STR-161, Paula Shevlin, 24 Hamilton Avenue

Councilor Meagher read aloud each Short-Term Rental host application name and address, asking those in attendance for any objections or comments to be known.

A motion was made by Councilor Meagher with a second by Vice President Brine to approve the Short-Term Rental applications for licensing as listed on the Consent Agenda. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; and Councilor M. Glackin, Aye.

A motion was made by Councilor Meagher with a second by Vice President Brine to accept the Consent Agenda. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor M. Glackin, Aye; and Councilor Meagher, Aye.

Communications were acknowledged.

XIII. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS

The Council may acknowledge any of the listed Communications and Proclamations and Resolutions. Should any member wish to have a conversation on any of the matters, the item will be placed on a future agenda for review, discussion, and/or potential action and/or vote.

- A) Communications Received:
- 1) Copy of email to: Town Clerk Roberta Fagan
From: Mark Baker
Dated: February 18, 2025
Re: Gould Island Study Group
 - 2) Copy of memo to: Town Council
From: Jamestown Conservation Commission
Dated: February 19, 2025
Re: Environmental Study Group (Gould Island)

- B) Resolutions from Other Rhode Island Cities and Towns
 - 1) Town of Exeter, 2025-01, A Resolution in Support of Full Funding of Categorical Transportation Aid as Outlined in RIGL 16-7.2-6

XIV. OPEN FORUM

- A) Continued (If necessary)

A motion was made by Councilor Meagher to move into Executive Session with a second by Vice President Brine. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; and Councilor M. Glackin, Aye.

XV. EXECUTIVE SESSION

The Town Council may seek to enter into Executive Session for review, discussion and/or potential action and/or vote on the following:

- A) Review, Discussion, and/or Action and/or Vote in Executive Session and/or open session pursuant to RIGL §42-46-5(a) Subsection (5) the acquisition and/or lease of real property for public purposes, or of the disposition of publicly held property wherein advanced public information would be detrimental to the interest of the public. (Potential lease of publicly held property, AP 10-145).
- B) Review, Discussion, and/or Action and/or Vote in Executive Session and/or open session pursuant to § 42-46-5(a) Subsection (2) Collective Bargaining (NAGE 69).

President Beye recused from Executive Session agenda item C) Collective Bargaining (NAGE 68) and left the meeting.

- C) Review, Discussion, and/or Action and/or Vote in Executive Session and/or open session pursuant to § 42-46-5(a) Subsection (2) Collective Bargaining (NAGE 68).

A motion was made by Councilor Meagher to seal the minutes and adjourn from Executive Session with a second by Vice President Brine. Vote: Vice President Brine, Aye; Councilor Meagher, Aye; and Councilor M. Glackin, Aye.

It was announced that no votes were taken.

The Town Council reconvenes the regular meeting.

XVI. ADJOURNMENT

A motion was made by Vice President Brine with a second by Councilor Meagher to adjourn at 10:06 p.m. Vote: Vice President Brine, Aye; Councilor Meagher, Aye; and Councilor M. Glackin, Aye.

Attest:

Roberta J. Fagan, CMC, Town Clerk

FT GETTY RV AND TENT

Based on 2024 revenues/expenses

REVENUES

CAMPING					RV ONLY
RV Rental				\$ 480,640	\$ 480,640
Tent Rental				\$ 51,735	
Boat Storage				\$ 17,675	\$ 17,675
Wait List				\$ 900	\$ 900
Dump				\$ 200	\$ 200
Sub Total				\$ 551,150	\$ 499,415
RV Camping Expense					\$ (90,173)
NET RV CAMPING					\$ 409,242

PARK					
Day Pass				\$ 27,640	
Non-resident				\$ 8,125	
Sub-Total				\$ 35,765	

TOTAL \$ 586,915

EXPENSES

CAMPING					
Propane				\$ 1,566	
Staff Maintenance				\$ 18,200	
Staff Clerical				\$ 12,000	
Septic				\$ 7,775	
Trash				\$ 7,600	
Electrical Repairs				\$ 3,900	
Water RV				\$ 9,478	
Electricity RV				\$ 29,654	
Sub-Total				\$ 90,173	

GATE HOUSE

Staff				\$ 62,655	
Sub-Total				\$ 62,655	

TOTAL EXPENSES \$ 152,828

20 YEAR FORECAST

RV REVENUE	Fees	YEAR 1	\$ 499,415
	3%	20 YEARS	\$ 13,419,468
RV BOND		20 YEARS	\$ 775,468
	4.75% \$ 500,000.00		
RV EXPENSE	ALL	YEAR 1	\$ 90,173
	Utilities Tenants	YEAR 1	\$ (40,000)
	Sub-Total	YEAR 1	\$ 50,173
	3%	20 YEARS	\$ 1,356,389
NET		20 YEARS	\$ 11,287,611
20 YEARLY AVERAGE \$		564,380	

FY26 BOND OPTIONS

PROJECT 1

Senior Center Repair

HVAC Replacement	\$ 250,000
Bathroom Renovations (2)	\$ 40,000
Interior Plumbing	\$ 150,000
Interior Framing/drywall	\$ 35,000
Demo-basement floor	\$ 20,000
Waterproofing	\$ 15,000
Relace Frame/Floor Basement	\$ 75,000
Demo stage area	\$ 20,000
Electrical	\$ 50,000
Lighting	\$ 50,000
Fire Alarm	\$ 50,000
Low Voltage	\$ 7,500
2nd story over utility	\$ 50,000
Painting	\$ 40,000
Flooring	\$ 10,000
Insulation	\$ 20,000
Roofing	\$ 75,000
Audio/Visual	\$ 12,500
Furniture	\$ 25,000
Less Available Capital	\$ (110,000)
BOND TOTAL	\$ 885,000

PROJECT 2

Ft Getty Improvements

Lower Bathroom Replacement	\$ 400,000
Maintenance Building/Clevis Toilet	\$ 250,000
Water Main	\$ 50,000
Electrical Repairs	\$ 500,000
Other	\$ 50,000
Less Available Capital	\$ (320,000)

BOND TOTAL \$ **930,000**

PROJECT 3

Town Hall Repair

Roof Replacement	\$ 200,000
HVAC Replacement	\$ 150,000
Siding Repair/Replacement	\$ 75,000
Exterior Painting	\$ 65,000
Interior Painting	\$ 10,000
Window Replacement (6)	\$ 35,000
SUB TOTAL	\$ 535,000

Rec Center Repair

Siding, doors, windows	\$ 400,000
Exterior Painting	\$ 75,000
HVAC Upgrade	\$ 175,000
Storage Solution	\$ 35,000
Parking Lot	\$ 65,000
Less Available Capital	\$ (100,000)
SUB TOTAL	\$ 650,000

Transfer Station Building

Demolition	\$ 10,000
Site Work/Foundation	\$ 20,000
Construction	\$ 75,000
Electrical	\$ 20,000
HVAC	\$ 15,000
Rental Office	\$ 10,000
SUB TOTAL	\$ 150,000

Fire Department

SCBA	\$ 300,000
Station Repairs	\$ 100,000
Dispatch Repairs	\$ 75,000
Less Available Capital	\$ (110,000)
Bond Balance	\$ (82,000)
SUB TOTAL	\$ 283,000

BOND TOTAL \$ 1,618,000

PROJECT 4**DPW Equipment**

Replace 2011 Ford F350 pickup	\$ 85,000
Replace 2015 Ford F350 pickup	\$ 85,000
Replace 2015 Ford F550 dump	\$ 110,000
Replace 2015 Ford F550 dump	\$ 110,000
Replace 2007 Sterling dump	\$ 110,000
Replace 2015 wood chipper	\$ 80,000
Replace 2006 John Deere Backhoe	\$ 250,000
Replace 2013 Bobcat Skid Steer	\$ 90,000
Sign machine	\$ 30,000

BOND TOTAL \$ 950,000

**DRAFT PERMIT
SUBMISSION**

**NOT FOR
CONSTRUCTION**

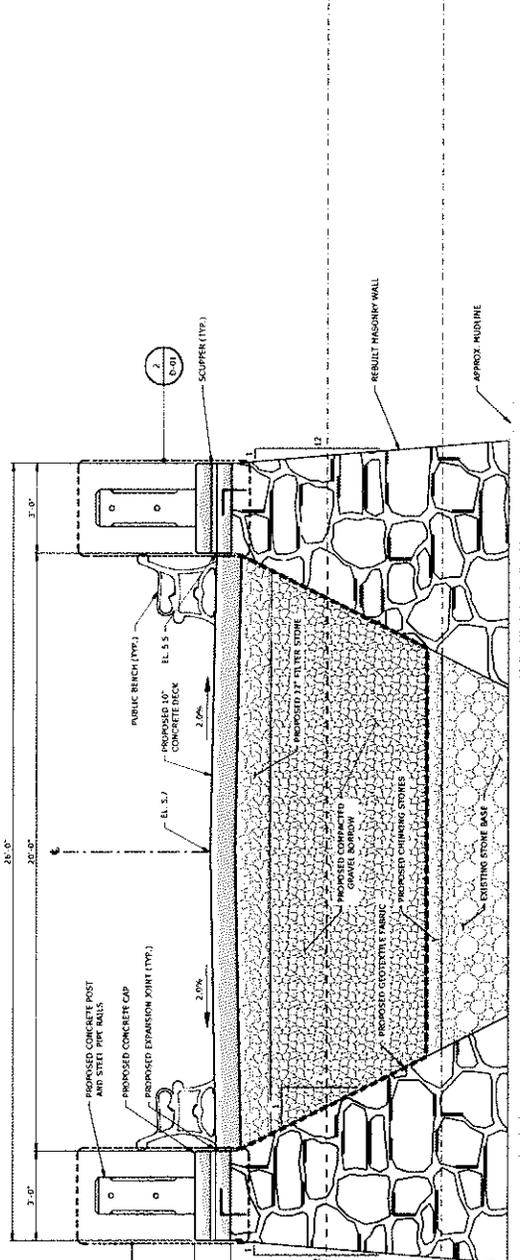
**EAST FERRY
LANDING
IMPROVEMENTS**

**EAST FERRY
MARINA**

Jamesstown, RI

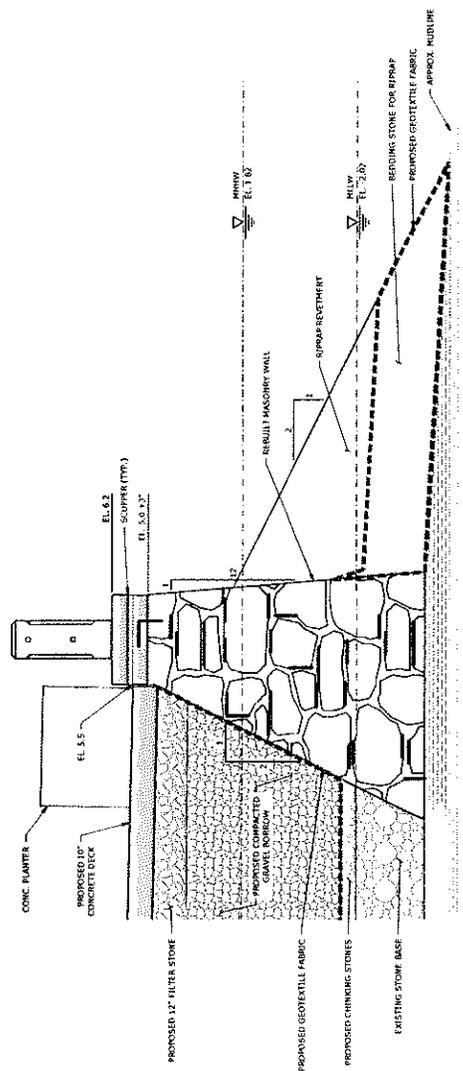
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FERRY LANDING SECTIONS
SCALE AS SHOWN
C-05



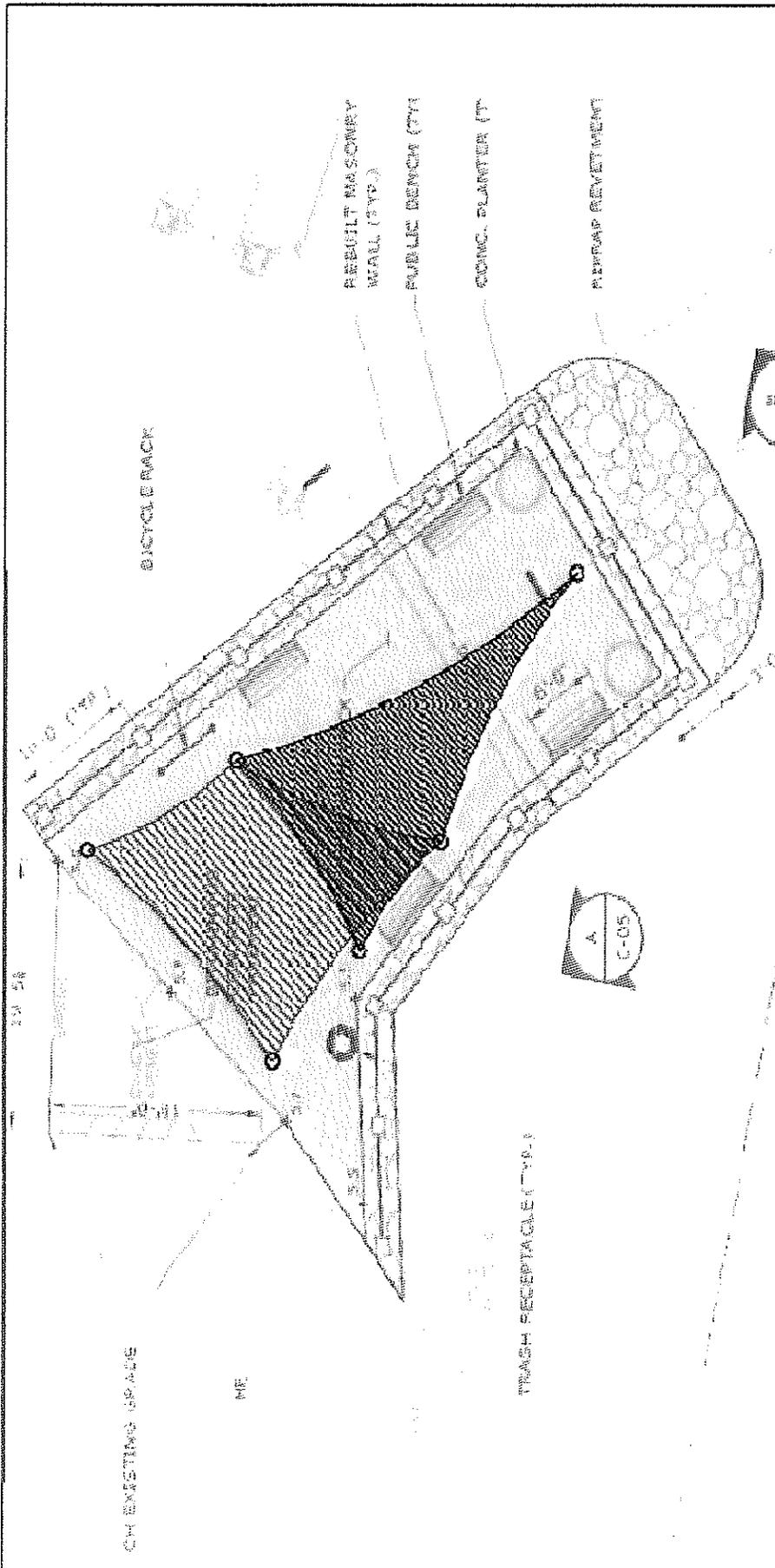
SECTION A
SCALE 1/2"=1'-0"

- NOTES:**
1. STONES FOR REBUILDING THE MASONRY WALLS FOR THE FERRY LANDING SHALL BE OF THE SAME TYPE AND SIZE AS THE EXISTING WALLS. THE STONES SHALL BE SUITABLE FOR THE CONSTRUCTION OF A STABLE STONE WALL.
 2. STONES FROM THE EXISTING FERRY LANDING ARE REQUESTED TO BE UTILIZED. AREA STONES THAT ARE UNSUITABLE FOR USE SHALL BE REMOVED FROM THE SITE BY THE CONTRACTOR AND STOCKPILED PER THE TOWNS DIRECTOR.
 3. THE STONES SHALL BE FREE OF OIL, GREASE, NAILS, AND OTHER UNSUITABLE DEBRIS. STONES SHALL BE STAMPED BY THE CONTRACTOR DURING CONSTRUCTION.
 4. THE STONES SHALL HAVE AT LEAST 3 RELATIVELY FLAT FACES, PREFERABLY IN A SEAB OR BLOCK CORNER WITH A MINIMUM FACE DIMENSION OF 74 INCHES. ROUNDED STONES SHALL NOT BE UTILIZED.
 5. STONES WITH CRACKS OR SOFT SPOTS SHALL BE CONSIDERED AS SEPARATE PIECES.
 6. FINISH, BACKSET, EDGED, SURFACES SHALL BE AS NOTED. THE SURFACE SHALL BE STRAIGHTENED AND FLATTEST FACETS THAT ARE FREE OF DEFECTS TO THE GREATEST EXTENT POSSIBLE.



SECTION B
SCALE 1/2"=1'-0"

DRAFT PERMIT SUBMISSION
THIS DRAWING IS HALF SIZE
NOT FOR CONSTRUCTION



DRAWING NOT FOR CONSTRUCTION. ALL INFORMATION SHOWN IS SUBJECT TO CHANGE. BY MAIL PLEASE TO THE ARCHITECT. USE ONLY DIMENSIONS AND ANNOTATIONS PROVIDED WITH YOUR ORDER FOR CONSTRUCTION.

SCALE: NTS

LOCATION: Jamestown, RI

QUOTE #: Q-14170

PROJECT: East Ferry Landing

DATE: 2/17/2025

Shade systems

the correct solution is always just a few feet away

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