

JAMESTOWN POLICE DEPARTMENT

250 Conanicus Avenue, Jamestown, RI 02835 Tel: (401) 423-1212 Fax: (401) 423-3710 www.jamestownri.gov/police



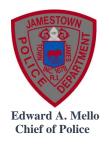
Edward A. Mello Chief of Police

PARKING TICKET APPEAL PROCESS

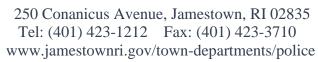
- 1. Appeals must be made within 14 days of the date on the ticket. Late appeals will not be considered.
- 2. The operator or registered owner of the vehicle must make the appeal.
- 3. The *Parking Ticket Appeal Affidavit (on reverse)* must be completed by the operator or registered owner explaining the basis for the appeal.
- 4. The following documentation must be mailed along with the appeal:
 - a. Operator's or Registered Owner's License
 - b. Vehicle Registration
 - c. Parking Ticket

Handicap violations must also provide:

- d. Operator's or Passenger's Valid Handicap Placard (blue hanging tag for mirror)
- e. *Parking Privilege Certificate* (issued by DMV, contains matching number from placard)
- 5. Once the appropriate documentation has been received, the appeal will be reviewed by the issuing officer and the Chief of Police. A decision will be made within 10 days.
- 6. The operator/registered owner will be advised of the determination of the appeal. Appeals that are granted will require no further action by the vehicle owner. Cases in which the appeal is denied, the operator or registered owned shall have the opportunity to pay fine within ten (10) days or appeal to the Rhode Island Traffic Tribunal.



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Parking Ticket Appeal Affidavit (Please Print)

Today's Date://	Ticket #:	Violation Date://
Violation Description(s):		
Registered Owner's Name:		
		City:
State: Zip Code:	Phone: ()	
Vehicle Registration Plate:	State :	
Operator's name & address:		
I attest to the facts stated above. I	have also received a copy o	f the Parking Ticket Appeal Process Guidelines.
I was the ope	rator of the vehicle that was	ticketed.
I am the regis	stered owner of the vehicle the	hat was ticketed.
Ipossess a sta	was ate-issued handicap placard	s a passenger in the vehicle that was ticketed and (handicap parking appeals only).
Signature:		