



Jamestown Harbor Office
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**TOWN OF JAMESTOWN
HARBOR COMMISSION**

Minutes of the May 10, 2017 Meeting of the Jamestown Harbor Commission
Approved: 6/14/2017

A meeting of the Jamestown Harbor Commission (JHC) was held Wednesday, May 10, 2017 at the Jamestown Town Hall, 93 Narragansett Avenue, Jamestown, Rhode Island.

I. CALL TO ORDER AND ROLL CALL

Chairman Cain called the meeting to order at 7:00 PM with roll call:

Present:

David Cain, Chairman
Wayne Banks, Commissioner
Dan Wurzbacher, Commissioner
Clifford Kurz, Commissioner
William Harsch, Vice-Chairman
James Heagney, Commissioner

Absent:

Joseph McGrady, Commissioner

Also in attendance:

Chief Mello, Executive Director
Mark Campbell, Harbormaster
Kim Devlin, Harbor Clerk

II. APPROVAL OF MEETING MINUTES

Vice-Chairman Harsch moved to accept the minutes of the Wednesday, March 8, 2017 Jamestown Harbor Commission meeting, Commissioner Wurzbacher seconded. So voted; (6 ayes, 0 nays).

III. OPEN FORUM

A. Scheduled Requests to Address

No Scheduled requests to address.

B. Non-scheduled Requests to Address

No Non-scheduled requests to address.

IV. EXECUTIVE DIRECTOR MELLO'S REPORT

Executive Director Chief Mello reported that the piling project at West Ferry began today and will be finished tomorrow.

Executive Director Chief Mello stated that we are working to schedule the pumpout commissioning, but before we can do so we must be sure the floats are in and we have to coordinate with the contractor and Ramon's, so it is sometimes difficult to coordinate with everyone's schedule at this busy time of year.

The Ft. Getty kayak rack has been re-engineered on the same footprint and we are looking for someone to build it, as the public works department is unable to do so.

V. HARBORMASTER REPORT

Harbormaster Campbell reported that he returned to work on April 17 and his schedule is a little different this year that he will be working a five – three schedule; five days on and three days off.

The Ribcraft went to the manufacturer in Marblehead, MA for refurbishing. We should get another five to seven years out of the boat. The Freedom 21 went in on May 4th and the Ribcraft went in on April 29th.

Waypoint #1 is published on the Town website, it is a message from the Harbormaster and important dates for the permit holders to be aware of.

The Quonset airshow is May 19 to the 21 so Harbormaster Campbell reported he will be working a few hours helping with the secure zone.

Harbormaster Campbell reported he has scheduled a USCG Auxiliary vessel safety check for Sunday, June 5th. Members from the USCG Auxiliary will board your vessel and check to see if you have all of the safety requirements met, and if so, you will receive a sticker to place on your vessel that may prevent the USCG Auxiliary from randomly boarding your vessel to make sure the safety requirements are met.

Harbormaster Campbell reported that he will be scheduling a flare collection event for expired flares, probably later in July. He will have a demonstration and safety training, as well.

VI. MARINE DEVELOPMENT FUND BUDGET

A. 2016/2017 MDF YTD Budget

The Marine Development Fund budget was not available.

Executive Director Chief Mello reported that, in response to an inquiry from a commission member regarding the orange USCG vessel identification stickers, we have them and are handing them out to new permit holders. We are encouraging people to place them on their vessels, especially smaller vessels that do not require a registration. It is something we have been doing for some time now and that we will continue to do.

VII. SUB-COMMITTEE REPORTS

A. Budget

Commissioner Kurz reported that the Town Council approved the budget.

B. Facilities

Commissioner Wurzbacher and Commissioner Kurz had nothing to report.

C. Mooring Implementation

Chairman Cain had nothing to report.

D. Traffic Committee

Chairman Cain had nothing to report.

VIII. LIAISON REPORTS

A. Conservation Commission Liaison

Conservation Commission Liaison Souza had nothing to report.

IX. OLD BUSINESS

There was no Old Business to discuss.

X. CORRESPONDENCE

A. Letter from Joseph Pinheiro; 3/27/2017

Chairman Cain stated that a call was made to him before Mr. Pinheiro's appeal last year complaining about the appellant and Chairman Cain stated he told the caller that what she was saying was hearsay and not pertinent to the (Jamestown Harbor Commission) hearing. Mr. Pinheiro subsequently wrote this email for clarification.

XI. NEW BUSINESS

A. Wait List Procedure

Harbormaster Campbell pointed out that there is a piece of the ordinance that speaks to the wait list and how to manage issuing permits off of the wait list. For example, say #1, 2, and 3 on the wait list have 40' vessels. If there is not a spot for a 40' vessel and there is a spot for a 25' vessel I will go down the wait list until I find someone with a suitable vessel for that spot. The people #1, 2 and 3 on the wait list will not lose their spot, but they will have to wait until a space opens up for the vessel they have.

Harbormaster Campbell mentioned that the ordinance also talks about relocations. I will work off of the relocation list first and then go to the wait list.

A discussion ensued on the logistics of managing the mooring fields.

Harbormaster Campbell also mentioned there is the issue of what happens to the tackle when one person gives up a permit and a new permit is issued in the spot. The ordinance states that the tackle has to be removed. Harbormaster Campbell stated that he is working on developing regulations for mooring tackle.

A discussion ensued on possible ways to manage tackle for mooring permits that have been relinquished.

Executive Director Chief Mello stated that this is not an agenda item so Harbormaster Campbell will develop regulations and send those out to Jamestown Harbor Commission members before the next meeting so the commission can review the regulations and potentially vote to approve the guidebook.

Chairman Cain moved to approve Executive Director Chief Mello's request based on his explanation; Commissioner Heagney seconded. So voted; 6 ayes, 0 nays.

B. Mooring Installer and Inspector list approval

Harbormaster Campbell stated that without the Jamestown Harbor Commission approval these people would not be able to work on moorings in Jamestown waters.

Executive Director Chief Mello recommended a motion be made to approve Aquidneck Mooring, Clark's Boatyard, Conanicut Marine, Dutch Harbor Boat Yard, The Mooring Man, New England Diving Services, Sam Paterson, Rhode Island Mooring Services, and Shoreline Diving Services as recommended by the Harbormaster.

Chairman Cain adopted Executive Director Chief Mello's language for the motion and made the motion as Executive Director Chief Mello stated; Commissioner Banks seconded. So voted; 6 ayes, 0 nays.

Executive Director Chief Mello asked the Jamestown Harbor Commission to entertain a motion to approve Jamestown Boatyard under the condition that they provide proof of insurance for the current year. So moved by Commissioner Kurz; seconded by Chairman Cain. So voted; 6 ayes, 0 nays.

XII. OPEN FORUM – CONTINUED

XIII. ADJOURNMENT

Vice-Chairman Harsch moved to adjourn at 7:38 PM, Commissioner Kurz seconded. So voted; (6 ayes, 0 nays).

Respectfully submitted,



Kim Devlin
Jamestown Harbor Clerk