

**TOWN OF JAMESTOWN  
TOWN COUNCIL MEETING  
for  
TOWN, WATER AND SEWER MATTERS**

Monday, November 4, 2013

A regular meeting of the Jamestown Town Council sitting as the Board of Water and Sewer Commissioners was called to order at the Jamestown Town Hall, Council Chambers, 93 Narragansett Avenue at 6:32 PM by President, Kristine S. Trocki. The following members were present:

Blake A. Dickinson  
Eugene B. Mihaly  
Thomas T. Tighe

Also present were:

Kevin Paicos, Town Administrator  
Christina D. Collins, Interim Town Administrator/Finance Director  
Wyatt Brochu, Esq., Town Solicitor  
Michael Gray PE, Public Works Director  
Denise Jennings, Water and Sewer Clerk

Absent were:

Mary E. Meagher, Commission Vice-President  
Peter D. Ruggiero, Esq., Town Solicitor

**AWARDS, PRESENTATIONS AND ACKNOWLEDGMENTS**

(None)

**READING AND APPROVAL OF MINUTES**

1) **10/07/13 minutes** (regular meeting)

The Public Works Director stated that on 10/07/13 he incorrectly reported the level of the North Reservoir usable storage, as 36 million gallons rather than the correct amount at 40 million gallons. The Public Works Director further stated that the 10/07/13 minutes should reflect this change.

Motion was made by Commissioner Dickinson, seconded by Commissioner Mihaly to accept the 10/07/13 (regular) meeting minutes, as recommended and amended by the Public Works Director. So unanimously voted.

**OPEN FORUM**

1) Scheduled requests to address:

(None)

2) Non-Scheduled requests to address:

(None)

**REPORT OF TOWN OFFICIALS**

1) **Pumping Report:**

The Public Works Director reported the following:

- Pumping was average for the month of October.
- JR-1 well is still in service and supplements the water supply.
- Transfer pumping has been suspended.

- Rainfall was down slightly compared to September.
- North Reservoir is @ 38MG, usable storage-60MG.
- South Pond is @ 6MG, usable storage-7MG

2) **Town project reports: (See Project Update Report dated October 2013)**

The Public Works Director reported the following:

- The Water Department staff has installed chemical feed pumps and piping for the corrosion controls.
- The Water Department staff is working with our vendor that provides software an equipment for meter data collection to develop a centralized, cellular data collection for meter reading and that this centralization will allow staff to complete the meter reading process quicker.

The Finance Director reported that \$7000 was removed from the 2013/2014 budget for an individual to read water meters on a quarterly basis and that this task is now completed by the Water Department staff.

The Public Works Director reported the following:

- The property at North Reservoir is actively used as a passive recreational area for walking.
- Town Ordinance prohibits recreational uses of this property.
- Over the past month, he has observed people riding horses over the dam area and that he had spoken to the parties asking them not continue riding on the property.
- Water Department staff will be installing a gate on either side of the dam and will be adding new signage at the entrance on North Main Road.

Following clarification on a few items, Motion was made by Commissioner Dickinson, seconded by Commissioner Mihaly to accept the reports as submitted by the Public Works Director. So unanimously voted.

**LETTERS AND COMMUNICATIONS**

(None)

**UNFINISHED BUSINESS**

(None)

**NEW BUSINESS**

(None)

**TOWN BUSINESS**

(None)

**ADJOURNMENT**

There being no further business before the Commission, motion was made by Commissioner Dickinson, seconded by Commissioner Mihaly to adjourn the meeting at 6:45 PM. So unanimously voted.

Attest:

Denise Jennings  
Water and Sewer Clerk

xc: Commission Members (5)  
Town Administrator  
Town Solicitor  
Public Works Director  
Town Clerk