



**TOWN COUNCIL MEETING**  
**Jamestown Town Hall**  
**Rosamond A. Tefft Council Chambers**  
**93 Narragansett Avenue**  
**Monday, March 20, 2017**  
**6:30 PM**

*The public is welcome to participate in this Town Council meeting. Open Forum offers citizens the opportunity to clarify an item on the agenda, address items not on the agenda, or comment on a communication or Consent Agenda item. Citizens are welcome to speak to the subject of a Public Hearing, and are allowed to speak at the discretion of the Council President or a majority of Councilors present, or at other times during the meeting, in particular during New or Unfinished Business.*

*Anyone wishing to speak should use the microphone at the front of the room, stating their name and address for the record; comments must be addressed to the Council, not the audience. It is the Town Council's hope that citizens and Councilors alike will be respectful of each other's right to speak, tolerant of different points of view, and mindful of everyone's time.*

**I. ROLL CALL**

**II. CALL TO ORDER, PLEDGE OF ALLEGIANCE**

**III. TOWN COUNCIL SITTING AS THE BOARD OF WATER AND SEWER COMMISSIONERS**

- A) Approval of Minutes; review and discussion and/or potential action and/or vote
  - 1) February 21, 2017 (regular meeting)
- B) Open Forum
  - 1) Scheduled request to address
  - 2) Non-scheduled request to address
- C) Report of Town Officials - Status Reports; review and discussion and/or potential action and/or vote
  - 1) Pumping Report
  - 2) Town Projects Reports
    - a) Town Wells
    - b) Water Treatment Plant
    - c) Transfer Pumping/Reservoir
    - d) Distribution System
    - e) Wastewater Treatment Facility
- D) Unfinished Business
  - 1) Letter dated 06/30/16 from James Morgan of 43 Melrose Avenue (1<sup>st</sup> floor/02-044013) re: reduction in water and sewer bill for quarter ending March 2016 (continued from 08/16/16); review and discussion and/or potential action and/or vote
  - 2) Letter from Alicia Bell and Justin Sirotin re: leak and water and sewer use charges for 32 Green Lane (continued from 02/21/17); review and discussion and/or potential action and/or vote

- E) New Business
  - 1) Application of Davitt Design and Scott and Pam Mosenthal (Plat II Lot 6, 178 Beavertail Road, for utility service connection (water only); review and discussion and/or potential action and/or vote

**IV. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS AND PROCLAMATIONS**

- A) Presentations
  - 1) Marijuana in Rhode Island: Assistant Attorney General Joe M. Lindbeck, Legislation and Policy Unit
  - 2) Legislative Update: District 74 Representative Deborah L. Ruggiero
    - a) Motor Vehicle Tax: Proposed legislation
    - b) RI Resource Recovery Corporation: Proposed Tipping Fees at the Central Landfill and impact on RI communities
- B) Resolutions and Proclamations
  - 1) Resolution No. 2017-07 Resolution on Gun Free Schools; review and discussion and/or potential action and/or vote

**V. PUBLIC HEARINGS, LICENSES AND PERMITS**

*All approvals for licenses and permits are subject to the resolution of debts, taxes and appropriate signatures as well as, when applicable, proof of insurance.*

**VI. OPEN FORUM**

*Please note that, under scheduled requests to address, if the topic of the address is available to be put on the agenda, the Council may discuss the issue*

- A) Scheduled to address
- B) Non-scheduled to address

**VII. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS**

- A) Town Administrator's Report
  - 1) Fire Station Renovation Project update
  - 2) Town FY 2018 (July 1, 2017 to June 30, 2018) Operating Budget Presentation
- B) Taylor Point Restoration Group
  - 1) Annual Report for 2016
  - 2) Taylor Point Restoration Plan, with request for approval and signing by the Town Council; review and discussion and/or potential action and/or vote

**VIII. UNFINISHED BUSINESS**

- A) Town Council Rules and Procedures; review and discussion and/or potential action and/or vote, continued from 03/06/2017
- B) Upcoming Meetings and Sessions – dates and times

**IX. NEW BUSINESS**

**X. ORDINANCES AND APPOINTMENTS, VACANCIES AND EXPIRING TERMS**

- A) Appointments, Vacancies and Expiring Terms
  - 1) Jamestown Tree Preservation and Protection Committee (Two vacancies with three-year term ending dates of December 31, 2019); duly advertised; review and discussion and/or potential action and/or vote
    - a) Letter of interest for appointment
      - i) Andrew B. Hunter
  - 2) Beavertail State Park Advisory Committee (One vacancy with an unexpired three-year term ending date of December 31, 2019); duly advertised; review and discussion and/or potential action and/or vote
    - a) Letter of Resignation
      - i) Barbara Szepatowski
    - b) Letter of interest for appointment
      - i) Job Toll

**XI. CONSENT AGENDA**

*An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to approval of each item as if it had been acted upon separately.*

- A) Adoption of Council Minutes
  - 1) March 6, 2017 (regular meeting)
  - 2) March 6, 2017 (interview session)
  - 3) March 9, 2017 (budget work session)
- B) Minutes of Boards/Commissions/Committees
- C) CRMC Notices
  - 1) March 2017 Calendar
- D) Abutter Notifications
  - 1) Notice is hereby given that the Jamestown Zoning Board of Review will hold a public hearing on March 28, 2017 at the Jamestown Town Hall, 93 Narragansett Avenue, Jamestown, RI 02835 at 7:00 p.m. upon the following: Application of John R. Connors, whose property is located Frigate Street, and further identified as Assessor's Plat 16, Lot 22 for a variance/special use permit from Article 3, Sections 308 & 314 to construct a single family dwelling and install a two bedroom OWTS on a sub district A lot (high groundwater table & impervious layer overlay district) and where the OWTS will be 51' from a forested wetland edge instead of the required 150 ft. Said property is located in a R40 zone and contains 8,332 sq. ft.
  - 2) Notice is hereby given that the Jamestown Zoning Board of Review will hold a public hearing March 28, 2017, at the Jamestown Town Hall 93 Narragansett Avenue, Jamestown, RI at

7:00 p.m. upon the following: Application of Conanicut Yacht Club, whose property is located at 24 Whittier Rd., and further identified as Assessor's Plat 8, Lot 627 for a modification of a special use permit from Article 3, Table 3-1 (F) (1) to have tennis courts including a small bocce ball playing area, and including the removal of the existing tennis court hut to be replaced by the proposed 1,130 sq. ft. tennis hut, pursuant to Article 6, Sections 600 & 602 and a variance pursuant to Article 6 Sections 82-600 & 82-605, from the following provisions: (1) Article 3, Table 3-2 for the Village Special Development District, lot coverage, where the maximum allowable lot coverage is 25%, the existing lot coverage on the property 57.4% & the proposed lot coverage is 60.1%; (2) Article 3, Table 3-2 for the Village Special Development District, side setback outbuilding, where the required setback is ten ft. and the tennis court fence is currently located on the property line; (3) Article 3, Table 3-2 for the Village Special Development District, Lot Width, where the required lot width is 100 ft. and the existing lot width is 84 ft; (4) Article 11, Section 82-106, Special Requirements, subsection C-3(a), parking, where parking is required on the rear or side of the house, to allow parking to remain in its existing location. Said property is located in a R20 zone and contains 90,520 sq. ft.

- 3) Notice is hereby given that the Jamestown Zoning Board of Review will hold a public hearing March 28, 2017, at the Jamestown Town Hall, 93 Narragansett Avenue Jamestown, RI at 7:00 p.m. upon the following: Application of JTN, LLC, whose property is located at 13 Narragansett Ave., and further identified as Assessor's Plat 9, Lot 603 for a Special Use Permit from Article 11, Section 82.1108.6 Use of an Attic shall be ancillary to the use below. Proposed use of the attic as residential where below is a restaurant. Said property is located in a CD zone and contains 13,068 sq. ft.

E) Abatements/Addenda of Taxes

Total Abatements: \$32,557.06 Total Addenda: \$32,885.69

1) Real Property/Tangible Abatements to 2016 Tax Roll

	<u>Account/Abatement Amount</u>	
a)	02-1325-00	\$ 3,320.85
b)	02-1325-50	\$ 392.82
c)	08-0642-01	\$ 32.17
d)	10-0010-75	\$18,457.56
e)	13-0310-00	\$ 916.34
f)	13-2193-50	\$ 32.18
g)	19-1282-00	\$ 3,245.66
h)	23-1035-00	\$ 6,159.48

2) Real Property/Tangible Addenda to 2016 Tax Roll

**Account/Addenda Amount**

- |  |    |            |             |
|--|----|------------|-------------|
|  | a) | 02-1325-50 | \$ 4,020.85 |
|  | b) | 03-1594-00 | \$18,457.56 |
|  | c) | 08-0652-01 | \$ 3,288.56 |
|  | d) | 13-0309-00 | \$ 916.34   |
|  | e) | 13-2193-50 | \$ 6,202.38 |
- F) Holiday License Renewal  
1) PP Jamestown, LLC dba: Pink Pig BBQ  
Address: 35 Narragansett Avenue
- G) Finance Director's Report

**XII. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS**

- A) Communications
- 1) Letter of Conservation Commission Chair Maureen Coleman encouraging support for the Eastern RI Conservation District request for funds
  - 2) Letter of Conservation Commission Chair Maureen Coleman requesting Town Council support in convening a Technical Review Committee of volunteers to address growing concerns for water resources on the island
  - 3) Letter of Melrose Grade 3 Teacher Phil Capaldi requesting Town Council support for funding of the Eastern RI Conservation District in the FY 2018 budget cycle
  - 4) Letter of RIDEM Principal Sanitary Engineer Jay Manning re: Project Priority List for State Fiscal Year 2018
  - 5) Letter of the Armenian National Committee of Rhode Island Proclaiming April 24<sup>th</sup> as Armenian Genocide Remembrance Day in memory of the Armenian Genocide of 1915 to 1923
  - 6) Letter of Conanicut Island Land Trust in support of request for funding for the Eastern RI Conservation District
  - 7) Letter of Evelyn Wheeler of the RI Advisory Commission on Historical Cemeteries requesting the Town of Jamestown adopt an historical cemeteries ordinance, per RIGL §44-3-63
- B) Proclamations and Resolutions from other Rhode Island Cities and Towns
- 1) Resolution of the Narragansett Town Council opposing the legalization of marijuana and creation of a commercial marijuana industry in Rhode Island
  - 2) Resolution of the Burrillville Town Council requesting repeal of the Motor Vehicle Tax and a guaranteed full reimbursement to the Cities and Towns for any lost revenues

**XIII. AGENDA ITEMS FOR THE NEXT MEETING AND FUTURE MEETINGS**

- A) Golf Course Presentation

#### **XIV. EXECUTIVE SESSION**

#### **XV. ADJOURNMENT**

***Pursuant to RIGL § 42-46-6(c) Notice of this meeting shall be posted on the Secretary of State's website and at the Town Hall and the Jamestown Philomenian Library. In addition, notice also may be posted at the Jamestown Police Station and on the Internet at [www.jamestownri.gov](http://www.jamestownri.gov).***

ALL NOTE: This meeting location is accessible to the physically challenged. If communications assistance is needed or other accommodations to ensure equal participation, please call 1-800-745-5555, or contact the Town Clerk at 401-423-9800, via facsimile to 401-423-7230, or email to cfernstrom@jamestownri.net not less than three (3) business days prior to the meeting.

**TOWN OF JAMESTOWN  
TOWN COUNCIL MEETING**  
for  
**TOWN, WATER AND SEWER MATTERS**

Tuesday, February 21, 2017

A regular meeting of the Jamestown Town Council sitting as the Board of Water and Sewer Commissioners was called to order at the Jamestown Town Hall, Council Chambers, 93 Narragansett Avenue at 6:36 PM by Commission President Kristine S Trocki.

The following members were present:

Mary E. Meagher, Vice-President  
Blake A. Dickinson  
Eugene B. Mihaly  
Michael G. White

Also present were:

Andrew Nota, Town Administrator  
David Petrarca, Jr., Esq., Town Solicitor  
Michael Gray PE, Public Works Director  
Christina D. Collins, Finance Director  
Lisa Bryer, Town Planner  
Andrew Wade, Recreation Director  
Cheryl Fernstrom, Town Clerk  
Denise Jennings, Water and Sewer Clerk

**AWARDS, PRESENTATIONS AND ACKNOWLEDGMENTS**

(None)

**READING AND APPROVAL OF MINUTES**

1) 01/17/17 (regular meeting)

Commissioner White referred to the motion pertaining to the vote to accept the 11/07/16 meeting minutes and stated that the year of the election was misidentified as **11/08/17** and that the minutes should be amended to read as follows **11/08/16**.

Motion was made by Commissioner Meagher, seconded by Commissioner White to accept the 01/17/17 regular meeting minutes as discussed and amended. So unanimously voted.

**OPEN FORUM**

1) Scheduled requests to address:

(None)

- 2) Non-Scheduled requests to address:  
(None)

### REPORT OF TOWN OFFICIALS

1) **Pumping Report:**

The Public Works Director reported the following:

- JR-1 remains out of service for the winter.
- Rainfall was up slightly for the month of January, compared to December.
- North Reservoir was @ 45MG, usable storage-60MG.
- South Pond is @ 6MG, usable storage-6MG

2) **Town project reports: (See Project Update Report dated February 2017)**

The Public Works Director reported the following:

**Treatment Plant:**

- He is working with the Town's process controls engineer and electrician on the installation of the motor starters and controls for the Raw Water and Finish Water pumps in the new treatment building and that work will continue through February.

**Transfer Pumping/Reservoir:**

- A total of 20,997,700 gallons of water were transferred from South Pond to North Reservoir from November 1, 2016 through January 26 2017, when the pumps were turned off. He hopes to have North Reservoir at capacity by Memorial Day.

**Wastewater Treatment Facility:**

- He has received the final RIPDES permit renewal from RIDEM. The permit is valid for 5 years.
- Green Mountain Pipeline services will begin the next phase of the slip ling project for the collection system by the end of March.

Following clarification of a few items, it was the consensus of the Commission to accept the report, as presented by the Public Works Director.

### LETTERS AND COMMUNICATIONS

The Finance Director reported that the Held's live out of state and are not in attendance at tonight's meeting and that she was not sure if the Sirotin/Bell's were in attendance.

- 1) Letter from Lori and Philip Held re: leak and sewer use charges for 12 Marine Avenue
- 2) Letter from Alicia Bell and Justin Sirotin re: leak and water and sewer use charges for 32 Green Lane

Commissioner Meagher stated that there were similar situations last year in the area of Ocean Avenue and she asked the Public Works Director on the status of these.

The Public Works Director stated that he had met with the owner (the son of the owner) of the Melrose Avenue property today to discuss the issue and will be arranging a meeting at the site in the next few weeks. The Public Works Director further stated that the owner of the property located at Avenue B was going to contact him when his seasonal rental property was vacant. The owner did not contact him.

The Public Works Director stated that historically the Board has never granted relief and with the two issues on this evening's agenda, it appears as though the excess water did not go into the sewer system as the leaks were outside.

Following clarification of a few items, motion was made by Commissioner White, seconded by Commissioner Meagher to ask the Public Works Director to meet with the Held's and the Sirotin/Bell's at their property to review their issues and to report back to the Commission at the next Water and Sewer Meeting on 03/20/17. So unanimously voted.

**UNFINISHED BUSINESS**

(None)

**NEW BUSINESS**

(None)

**TOWN BUSINESS**

(None)

**ADJOURNMENT**

There being no further business before the Commission, motion was made by Commissioner White, seconded by Commissioner Meagher to adjourn the meeting at 6:47 PM. So unanimously voted.

Attest:



Denise Jennings  
Water and Sewer Clerk

xc: Commission Members (5)  
Town Administrator  
Town Solicitor  
Public Works Director  
Town Clerk



## **Project Update February 2017**

### **WELLS**

JR-1, JR-3

- JR-1 has been taken out of service for the winter.

### **TREATMENT PLANT**

- Staff have been working with our process control engineer and electrician to install the new motor starters for the raw water and finish water pumps to operate out of the new treatment plant building. Work will continue in February with pulling wire between the pumps, electrical panel, and the process control panel.

### **TRANSFER PUMPING/RESERVOIR**

- Transfer pumping from South pond to the north reservoir was activated on November 1, 2016 when we received sufficient rainfall where water began to discharge from the spillway at South pond. There were 14 days that we were able to transfer water in November for a total of 4,408,000 gallons. Pumping continued through December for a total of 9,972,800 gallons transferred for the month. The pump was turned off on January 26<sup>th</sup> for a total of 6,619,900 gallons for the month. A total of 20,997,700 gallons of water was transferred to the North Reservoir over the 3-month period.
- Pare has been working on the CRMC permitting application for the proposed South Pond dam improvement project which includes a complete reconstruction of the dike section of the dam. The application should be ready for submittal in early March.

### **DISTRIBUTION SYSTEM**

South Pond @ 6 MG

Usable Storage, 6 Million Gallons

North Pond @ 45 MG

Usable Storage 60 Million Gallons

- There were no leaks in the distribution system in January.

### **WASTEWATER TREATMENT PLANT**

- The monthly average daily flow at the treatment plant for January was 0.64 million gallons per day. The peak daily flow was 1.29 million gallons. The permitted flow for the monthly average is 0.73 million gallons per day.
- There were no SSO's for the month of January.

- Green Mountain Pipeline services has tentatively scheduled the next phase of slip lining for the end of March. Work will begin with cleaning the piping and completing a closed-circuit TV inspection. The following sections of piping will be slip-lined: Knowles Court, Coronado Street, Grinnell Street, Pemberton Avenue, Lawn Avenue, and a section of piping in Shoreby Hill between Longfellow and Whittier.

## **Project Update March 2017**

### **WELLS**

JR-1, JR-3

- JR-1 has been taken out of service for the winter.

### **TREATMENT PLANT**

- Staff have been working with our process control engineer and electrician to install the new motor starters for the raw water and finish water pumps to operate out of the new treatment plant building. The raw water pumps have been completed and are now operating out of the new treatment plant building. We are waiting on a schedule from the manufacturer's representative for the new motor starters that will power the finish water pumps so that we can complete the equipment installation and electrical tie-in to the treatment plant.
- To provide safe drinking water to our customers, the water is disinfected with chlorine as the last step in treatment before distribution. Disinfectants can react with naturally occurring materials in the water to form byproducts that can pose health risks. The water department is responsible for monitoring water from the distribution system once every quarter for disinfection byproducts that include Total Trihalomethanes (TTHMs) and Total Haloacetic Acids (HAAs).

The Stage 2 Disinfection by-products rule requires us to collect and analyze a sample taken from the Town Hall each quarter. The first quarter testing results were 72 ppb for TTHMs and 41 ppb for HAAs. The EPA has set a maximum level of 80 ppb for TTHMs and 60 ppb for HAAs. The EPA determines maximum levels of contaminants in drinking water at which no adverse health effects are likely to occur. As the results show we are below the levels set by EPA.

### **TRANSFER PUMPING/RESERVOIR**

- Transfer pumping has been suspended for winter conditions.
- Pare has been working on the CRMC permitting application for the proposed South Pond dam improvement project which includes a complete reconstruction of the dike section of the dam. The application should be ready for submittal in early March.

### **DISTRIBUTION SYSTEM**

South Pond @ 6 MG

Usable Storage, 6 Million Gallons

North Pond @ 55 MG

Usable Storage 60 Million Gallons

- A watermain leak was discovered on Hawthorne Road and repaired by the water department. The highway department will need to repair the road once the asphalt plants have opened this spring.

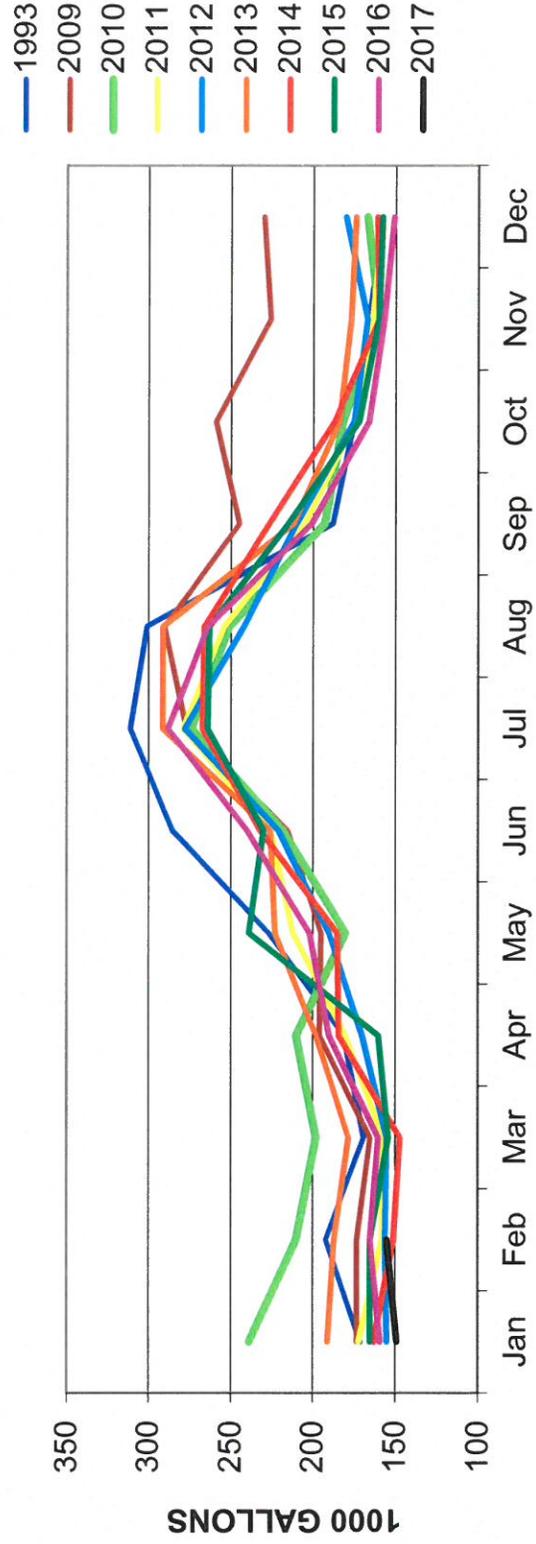
## **WASTEWATER TREATMENT PLANT**

- The monthly average daily flow at the treatment plant for February was 0.46 million gallons per day. The peak daily flow was 0.58 million gallons. The permitted flow for the monthly average is 0.73 million gallons per day.
- There were no SSO's for the month of February.
- Green Mountain Pipeline services completed the cleaning and inspection of the collection system piping that we have scheduled for slip-lining. The contractor will be reviewing the inspection logs for the piping segments to determine a schedule for slip lining this spring. The following sections of piping will be slip-lined: Knowles Court, Coronado Street, Grinnell Street, Pemberton Avenue, Lawn Avenue, and a section of piping in Shoreby Hill between Longfellow and Whittier.



	1993	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017
Jan	171	172	173	239	172	155	191	163	165	159	149
Feb	192	154	173	210	158	156	187	151	165	165	155
Mar	169	155	165	198	157	155	178	147	154	160	
Apr	181	174	196	210	180	170	198	184	160	190	
May	227	202	195	180	212	190	223	185	239	202	
Jun	285	246	215	218	226	221	226	232	230	240	
Jul	311	296	277	274	279	278	291	267	264	288	
Aug	301	256	290	251	254	242	291	266	263	264	
Sep	188	210	245	193	205	210	212	227	215	201	
Oct	175	187	259	182	175	175	184	187	172	166	
Nov	166	175	226	160	164	167	177	160	160	157	
Dec	158	192	230	167	158	180	174	161	158	151	

### PUMPING REPORT









# Morgan Battey, Ltd.

5 Yorktown Rd., North Kingstown, R.I. 02862  
6805 Post Rd., North Kingstown, R.I. 02852  
57 Narragansett Ave., Jamestown, R.I. 02835

884-7744  
884-2797  
REQUIRED  
JUL - 8 2016  
Town of Jamestown

[ James Tate water & Sewer Division ]  
93 Narragansett Ave  
Jamestown, R.I. ] 6-30-16

I am writing in reference to my property at 43 Melrose Ave, account # 02-044013. When temperatures went to 30 degrees below last winter, I noted pipes froze. I have paid the 3,065.79 water bill, however the sewer was not used. The water went in the dirt basement. Keith Plumley & heating who repaired the pipes will confirm this.

Sincerely,  
James Tate



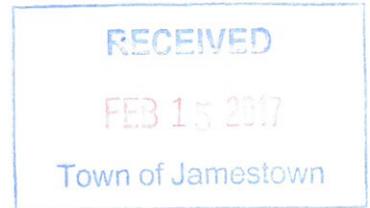
February 12, 2017

ATTN: Denise Jennings and Jamestown Board of Water and Sewer Commission

Re: Plat and Lot Number: 9/239

Location [as listed on our bill]: 32 GREEN LANE (& 34)

Account Number: 06-032014



To Whom It May Concern:

We are writing to request your close attention and consideration toward our Water and Sewer Bill for the 4th Quarter of 2016. This bill was the result of a 155,000+ gallon leak of which we were unaware until 12/10/16. We have enclosed a copy of this most recent bill for your direct reference.

On the morning of Saturday, 12/10/16, we noticed two shallow puddles in our front yard, both about 3x3'. There had been no rain or snow for several days but we thought our neighbor may have used a hose at the edge of our property. When the water did not retreat by late afternoon, we began to suspect a leak in our exterior water line, given that it was winter time and there had been no precipitation. We left a voicemail for the Board of Water and Sewer that evening, explaining the puddle and our concerns of a leak. I remember stating that there wasn't much water in the yard, so it didn't feel like an emergency that the police should check on (as per notes on the town website). I stated that we would follow-up on Monday morning if the puddle persisted. It also occurred to us that our consistently strong water pressure had not changed at all inside the house.

On Sunday, 12/11/16, the puddle was still there but only a foot larger in each direction. We began discussing the issue with friends and neighbors and decided to contact our plumber that day. He expressed immediate concern and connected us with K. M. Excavating (Ken Gladding) to survey the issue on Monday morning, 12/12/16 at 8am.

Little did we know that our meter had its routine quarterly reading on Friday, 12/9/16, to the tune of \$5978.25 -- evidence that a dramatic over-usage was clearly present. It should be noted, that no one from the Board of Water and Sewer contacted us that Friday, after a meter reading that was 15 times larger than our standard usage. This reading should have raised a significant red flag that there was a problem that needed immediate attention. We now understand that because we do not have a basement or crawl space, this leak, which appeared 20+ feet from the front of our house, was pumping water into the ground for an unknown amount of time. In the time we've taken to assess this issue and scrutinize the current billing and charges for this leak, we've also realized that approximately half of the Water and Sewer Bill reflects sewer charges -- in this case the great majority of the water never even entered the sewer system, it went directly back to the water table.

For an unknown reason, our water and sewer meter is set-up in a pit at the streetside edge of our lot. We are not able to read our own meter to monitor our water usage in real time. We've been told on several occasions, by several community members and contractors that our house is one of the few properties in the village, along with some on Beavertail, that have meters like ours, out of reach, out of view, in a pit at the street. In fact, until we had this faulty waterline excavated and replaced on 12/13/16, we were not even able to turn off our own water at the meter if we were to detect a problem.

Prior to our discovery of this leak, in September 2016, at the close of the 3rd billing cycle, we received a letter from the Board of Water and Sewer, noting concern of over-usage. The recent history of our house is of paramount importance to this water leak. We have owned this house since November 2013. We bought it as

a side-by-side two family that was clearly in need of tremendous repairs and systems updates. Over a period of three years, we have fully renovated the home, converting it to a single family dwelling with completely new plumbing (inside the house only), and electrical systems as well as significant structural updates. We had moved back into the house in February 2016 at which point we were admittedly unclear on our new water usage as an expanded single family home. In addition, we had a massive stream of guests throughout the summer which we assumed drove up our consumption from our typical 10k gallons up to 20k gallons. Furthermore, we had no visible water leaks in the house or yard and experienced no change in water pressure in the home.

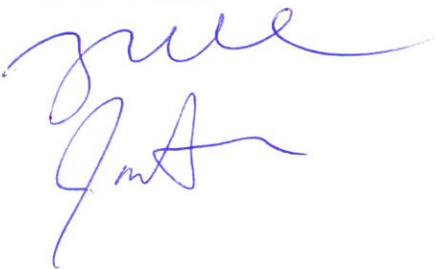
Due to our lack of a basement, our renovation also included the calculated rerouting and relocation of many water lines into our walls and ceiling, specifically so that we will be able to detect and repair any leaks that may occur inside our home in the future. We are experienced home owners who hold great pride in the efficiency of our home including low flow shower heads, high efficiency appliances, and a newly insulated home. We also have no irrigation system, no outdoor water features, and use water extremely conservatively,

As full time residents of Jamestown, we have quickly come to value the interconnected culture of our community. It feels that the Board of Water and Sewer would be taking advantage of well-meaning customers by not following-up after a potential issue has been flagged (Sept. 2016). In this small, tight knit community, it's incredibly frustrating that the Board of Water and Sewer did not in anyway follow up on the initial letter from Sept 2016. Again, we as residents have no ability to read our own water meter and assess our usage in an informed and timely manner. With no visible symptoms, we are not equipped to address a leakage of this type before it turns into a massive issue, wasting valuable water for the town, and driving up our bill.

We would like to have the opportunity to meet with the Board of Water and Sewer directly to discuss how to resolve the charges from our 4th Quarter 2016 bill (\$6364.82). Please advise on the process for setting up such a meeting.

Best Regards,

Alicia Bell and Justin Sirotin  
34 Green Lane

The image shows two handwritten signatures in blue ink. The top signature is a cursive name that appears to be 'Alicia Bell'. The bottom signature is a more stylized cursive name that appears to be 'Justin Sirotin'.

# TOWN OF JAMESTOWN

## Water & Sewer Division

Plat and Lot Number: 9/239

Location: 32 GREEN LANE (& 34)

Account Number: 06-032014

To: SIROTIN, JUSTIN &  
 BELL, ALICIA  
 34 GREEN LANE  
 JAMESTOWN, RI 02835

<b>Total Amount Due:</b>	<b>\$5978.25</b>
<b>Date Due:</b>	<b>DUE UPON RECEIPT</b>
<b>Amount Enclosed:</b>	

PAYMENT CAN NOW BE MADE BY  
 MASTERCARD OR VISA ONLINE OR AT 93  
 NARRAGANSETT AVE. SEE DETAILS BELOW.

Please Remit Water Bill Payment To:  
 Jamestown Water and Sewer Division  
 93 Narragansett Avenue  
 P.O. BOX 377  
 Jamestown, RI 02835

RETURN THIS PORTION WITH PAYMENT TO THE ABOVE ADDRESS

Form: WA-02:10/01

READ INFORMATION	CHARGE DESCRIPTION	UNITS	x	RATE	=	AMOUNT DUE
Read Type : ACTUAL (Mtr#:90565157,Size:5/8)	Minimum In Adv.	1.0000		76.1300 \$/FLAT		76.13
Current Read: 319764 on 12/09/2016	Excess Water	150.4310		19.0800 \$/1000 GAL		2870.22
Prior Read : 164333 on 09/23/2016	State Surcharge 1	155.4310		0.1054 \$/1000 GAL		16.38
Consumption : 155431 GAL	State Surcharge 2	155.4310		0.1664 \$/1000 GAL		25.86
	Sewer Charge - Usage	155.4310		12.5000 \$/1000 GAL		1942.89
	Sewer Debt Flat Fee	1.0000		38.0200 \$/FLAT		38.02
	Sewer Debt Usage Fee	155.4310		6.4900 \$/1000 GAL		1008.75
	CURRENT BILL TOTAL :					5978.25

DESCRIPTION	ORIGINAL BILL -	ADJUSTMENTS -	PAYMENTS	=	BALANCE DUE +	INTEREST DUE =	AMOUNT DUE
2016-10-01 W/S	942.56	0.00	942.56		0.00	0.00	0.00
	PAST DUE TOTAL :						0.00

**Total Amount Due: \$5,978.25**

**WATER SERVICES SHALL BE TERMINATED ON ALL DELINQUENT ACCOUNTS IN COMPLIANCE WITH RI STATE LAW...**  
 Interest is calculated at 8.00 per annum and is accrued daily. Your bill reflects interest calculated as of 12/12/2016.

Account Number: 06-032014

Plat and Lot Number: 9/239

To: SIROTIN, JUSTIN &  
 BELL, ALICIA  
 34 GREEN LANE  
 JAMESTOWN, RI 02835

Town: Jamestown Water and Sewer Division  
 93 Narragansett Avenue  
 P.O. BOX 377  
 Jamestown, RI 02835  
 Phone: (401) 423-9808



Check your balance and pay on-line at : [www.RIEgov.com](http://www.RIEgov.com)  
 The PIN # to access your account is : QFC-GKF

**Town of  
Jamestown, Rhode Island**

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PO Box 377  
Jamestown, RI 02835- 1509  
Phone: (401) 423-7220  
Fax: (401) 423-7229



**Date:** March 16, 2017

**To:** Board of Water and Sewer Commissioners

**From:** Michael Gray  
Public Works Director

**RE:** Water Connection/Extension Application  
178 Beavertail Road

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Attached is an application for a new water connection within the Rural Water District for a vacant residential property located at 178 Beavertail Road at the intersection of Battery Lane that is owned by Scott and Pam Mosenthal. The Owner's are seeking approval for a new water service to a proposed dwelling to be constructed on their property.

The Lot is located in the Rural Water District and requires approval from commission. An 8" watermain is located on Beavertail Road and Battery Lane. Adjacent properties are currently serviced by the Town water system.

The regulations prohibit extensions to and within the rural water district. This application does not require an extension of a watermain only an individual connection. Applications for an individual service connection have been approved by the commission where the property has frontage on an existing watermain and the applicant has shown that a well does not yield sufficient quantity to support the dwelling and/or that the water quality is poor. I spoke to the Tim Hiller of Davitt Design who is representing the owners with the application to the Board. He stated that the owners have not explored the feasibility of a well on the subject property.

Before granting an approval, I recommend that the applicant provide additional information to the board to support their request for a connection.

RECEIVED  
MAR -1 2017  
Town of Jamestown

**Board of  
Water and Sewer Commissioners**  
TOWN OF JAMESTOWN, RHODE ISLAND 02835

**APPLICATION FOR UTILITY SERVICE CONNECTION**

COMPLETED BY APPLICANT

DATE: 2-28-17

Rural Water and Sewer District

Urban Water and Sewer District

Applicant: Any questions call Tim Hiller @ Davitt Design @ 792-9799

Name: SCOTT AND PAM MOSENTHAL Phone: 1-914-815-4119

Address: 178 BEAVERTAIL ROAD Plat: 11 Lot: 6

mailing address  
194 Schrade Road

Zoning District: RR-80

Blairchiff, NY 10510

Type of Service Being Requested:

Water  Sewer

Use: Residential  
(single family)

(multi family)

Commercial

Number of Units

Other

Plans Required Yes  No  (For Office Use Only-to be checked by the Public Works Director)

New Building

Existing Building

Existing Well

Existing ISDS

Does applicant own contiguous land?

Yes  No

Estimated water usage

**ALL NOTE:** Regular meetings of the Board of Water and Sewer Commissioner are held once monthly. Meetings are held at the Jamestown Town Hall, Council Chambers, 93 Narragansett Avenue, Jamestown, RI. This meeting location is accessible to the physically challenged. Hearing or speech impaired individuals requiring the services of an interpreter should call 1-800-745-5555 or

423-1212 not less than 3 business days prior to this meeting.

Please provide a written description and plans addressing Sections 13A, 13B, 14A, 14B (Applications and Transfers) required in the Rules and Regulations of the Board of Water Commissioner. All plans when required by the Director of Public Works Director, must be received a minimum of two weeks prior to the application being placed on the agenda. Any questions concerning the rules and regulations, please call the Pubic Works Director, Mike Gray at 423-7225.

*Application For new water service connection for property addressed as 178 Beaver tail Road which also has frontage on Battery Ln. the proposed connection to service would come From Battery Lane (see attaded plan) Dwelling proposed is approx. 2300 sf single family dwelling, and under (156 1. NEW CONSTRUCTION) all fixtures will meet or exceed water efficiency ratings as set by the board*

*A*

*Rec check # 43009 in the amount of \$49.00 01 31 17*  
X--\$49.00 Recording Fee for Decision Letter. (Fee effective 11/12/07 per RIGL 34-13-7(a))

This fee is due at the time the application is filed with this office. If the application is not approved by the Board of Water and Sewer Commissioners the fee will be returned to the applicant.

Applicant agrees to take water and sewer service in full compliance with the rules and regulations of the Commission. Applicant agrees to accept all cost associated with the requested service connection. In addition, applicant agrees to pay \$3000 for Water Service Connection fee and \$3000 for Sewer Service Connection fee and any other applicable water or sewer fees. All work according to approved plans and specifications. The Town of Jamestown will inspect all work before final acceptance.

Date: 2-28-17

Applicants Signature: *M G B...* For DAVITT DESIGN BUILD

Owners Signature: \_\_\_\_\_

Approval by the Board of Water and Sewer Commissioners:

\_\_\_\_\_  
Commission President  
Date \_\_\_\_\_

423-1212 not less than 3 business days prior to this meeting.

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*A*

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Date: 2-28-17

Applicants Signature: *[Signature]* For DAVITT DESIGN

Owners Signature: *[Signature]* BUILD

Approval by the Board of Water and Sewer Commissioners:

Commission President

Date

The following information is requested by the Federal Government in order to monitor our compliance with various civil rights laws. You are not required to furnish this information, but are encourage to do so. The law requires that we may not discriminate based upon this information, nor whether you choose to furnish it. However, if you choose not to furnish it, under Federal regulations we are required to note the race and sex on the basis of visual observation or surname. If you do not wish to furnish the above information, please check the box below.

I do not wish to furnish this information  \_\_\_\_\_

Race/National Origin: American Indian or Alaskan Native \_\_\_\_\_

Asian or Pacific Island \_\_\_\_\_

White, not of Hispanic origin \_\_\_\_\_

Black, not of Hispanic origin \_\_\_\_\_

Hispanic origin \_\_\_\_\_

Other (specify) \_\_\_\_\_

Sex: Female \_\_\_\_\_

Male \_\_\_\_\_

**COMPLETED BY PUBLIC WORKS/ENGINEERING DEPARTMENTS**

Location of nearest water main BATTERY LANE

sewer main N/A

Location of nearest fire hydrant \_\_\_\_\_

Size of water main 8" TRANSITE

Type and condition of main GOOD

Water pressure at applicants location 45-50 psi

Estimated water usage \_\_\_\_\_

New construction YES, VACANT LOT

Retrofit \_\_\_\_\_

Compliant with water saving devices \_\_\_\_\_

Comments: PLEASE SEE ATTACHED

\_\_\_\_\_

\_\_\_\_\_

Date 3-15-17

Signature/Title  PWD

**COMPLETED BY PLANNING DEPARTMENT**

Is request consistent with Comprehensive Community Plan?

Please explain

Although the Comprehensive Plan does not provide specific policy in terms of water or sewer connections in the Rural district, it does have reference to the issue as follows:

The main service area for the public water supply is the village area. The urban district is the area that has historically served as the commercial and residential focus for the Island. Public services and facilities have traditionally been located in the village area. Water service is also supplied to the rural water district. The current policy of the Town in the rural water district is to provide public water only to existing lots and not subdivided lots. Water service connections in this area are subject to the approval of the Town's Board of Water and Sewer Commissioners, and must be consistent with the Comprehensive Community Plan.

Goals and Policies of the Comprehensive Plan relevant to this application are as follows:

**Public Services and Facilities Element**

**Goal #1** : Provide a high quality of public services to the community that protect the health, safety, and welfare of all residents.

**Goal #2**: Provide orderly and efficient arrangement of public services and facilities that support the existing and future needs of the community.

**Policy #4**: Manage growth to ensure there are adequate public services and facilities to accommodate Jamestown's growing population.

Potential for future subdivision? Please explain: This parcel of land (Plat 11, Lot 6) is an existing lot of record in the R-80 Zoning District (requiring 80,000 square feet minimum lot size) containing 108,900 square feet or 2.5 acres. Based upon the size and the Dimensional Regulations listed in Table 3-2 of the Zoning Ordinance, Lot 6 is not subdividable.

Date March 15, 2017 Signature/Title Lisa W. Bryer, AICP, Town Planner

Water-Sewer Applications/Mosenthal, Plat 11 Lot 6

**COMPLETED BY FIRE CHIEF**

Request will or will not reduce the level of fire protection of the community? Please explain

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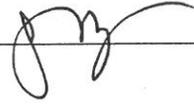
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Fire Hydrants required? Yes  No  IN AREA

Date 3.2.17

Signature/Title  CHIEF



Town of Jamestown  
Resolution of the Town Council

No. 2017-07

**Municipal Resolution  
On Gun Free Schools**

**WHEREAS:** Current state law allows Concealed Carry Permit (“CCP”) holders to carry firearms onto school grounds; and

**WHEREAS:** The vast majority of states do not permit firearms on school grounds; and

**WHEREAS:** A study by the Violence Policy Center, a Washington D.C. gun safety organization, found, from May 2007 to February 2015, that in research involving 722 deaths in 544 concealed-carry shootings in 36 states and the District of Columbia, the vast majority of those killings were deemed not to be self-defense and only 16 cases were eventually ruled lawful self-defense; and

**WHEREAS:** A two year comprehensive Final Report of the Sandy Hook Advisory Commission, consisting of school administrators, teachers, law enforcement, psychiatrists, law makers and legal professionals, dated February 2015, made findings including “Safe School Climate” and “Safe School Design and Operations Strategies” that specifically did not include the use of firearms or the of arming teachers or non-law enforcement civilians in schools; and

**WHEREAS:** The Rhode Island League of Cities and Towns has endorsed this Resolution; and

**WHEREAS:** The Rhode Island Association of School Committees’ Executive Board has voted to support banning concealed weapons on school grounds, except for duly authorized members of law enforcement; and

**WHEREAS:** The Rhode Island School Superintendents’ Association has adopted the School Superintendents Association “AASA Position Paper on School Safety: A response to the Tragedy at Sandy Hook Elementary,” which specifically denounces “efforts to bring more guns into our schools by teachers and administrators,” and reminds us that “schools remain the safest place for children”; and

**WHEREAS:** Rhode Island municipal leadership has carefully considered and monitored regularly audited school and district-wide building safety plans and emergency protocols inclusive of first-responders, local law enforcement, and the school community.

**NOW, THEREFORE, BE IT RESOLVED:** That the Town Council of the Town of Jamestown respectfully requests the Rhode Island General Assembly to support 2017 – H 5354, 2017 – S 0187, and any and all legislative proposals that would disallow non-law enforcement to carry concealed firearms onto school grounds.

By Order of the Jamestown Town Council

\_\_\_\_\_  
Kristine S. Trocki, President

\_\_\_\_\_  
Michael G. White, Vice President

\_\_\_\_\_  
Blake A. Dickinson

\_\_\_\_\_  
Mary E. Meagher

\_\_\_\_\_  
Eugene B. Mihaly

IN WITNESS WHEREOF, I hereby attach my hand and the official seal of the Town of Jamestown this 20<sup>th</sup> day of March, 2017.

\_\_\_\_\_  
Cheryl A. Fernstrom, CMC, Town Clerk



## TOWN OF JAMESTOWN

93 NARRAGANSETT AVENUE

P.O. Box 377

JAMESTOWN, RHODE ISLAND 02835

**TO:** HONORABLE TOWN COUNCIL  
**FROM:** ANDREW E. NOTA, TOWN ADMINISTRATOR  
**SUBJECT:** FIRE STATION EXPANSION PROJECT STATUS UPDATE  
**DATE:** March 15, 2017

### Project Background

The Fire Station Expansion project has been an element of the Town's Capital Improvement Program since the budget development process for the FY2014-2015 fiscal year. The concept of an improved facility, consolidation options, the possible relocation of the station or development of a second station, has been discussed at various times within the community on an informal basis over the years. In 2014, a working group was formed inclusive of Town and Fire Department personnel and an architectural consultant (Aharonian & Associates, Inc.) in the development of a conceptual design plan and probable construction costs for this project. The next phase including, design and development of construction documents, was completed as of February 2016. The third and final phase for construction of the facility was proposed to begin during the summer of 2016, with substantial completion expected by spring 2017.

The planned facility was designed to address the lack of interior space sufficient to accommodate standardized fire apparatus and also to consolidate all Fire Department/EMS operations within one facility. The need for this enhancement project was based on achieving improved efficiencies within the Fire/EMS operations for the community and future consolidated operations through its improved design, ability to offer expanded training opportunities, accommodate required staffing needs, improved ADA and general public accessibility and most importantly to provide the space to house standardized fire apparatus, and improving the department's water carrying capacity. Also, the existing facility was in dire need of upgrading and this was deemed the most cost effective approach to addressing the needed enhancements.

A conceptual design of the 11,710 sf. project area was presented at several public presentations inclusive of multiple capital and operating budget public hearings since FY2014-2015. The proposed new addition includes 7,970 sf. and renovation work on the existing building of approximately 3,740 sf., leaving a building total of 16,550 sf. upon the projects' completion. At the time the conceptual model was developed an estimated average cost of \$178.00 sf. was used, although costs ranged from \$100 - \$350 sf., resulting in a cost estimate, before changes and/or contingency funds, totaling \$2,084,380.

The conceptual design targeted important project elements including the addition of three new full size truck bays to accommodate standardized fire apparatus, two additional vehicle bays, additional storage, laundry area, elevator/lift, lobby, stairway mechanical room, attic storage, day room/training, multi-purpose meeting room, relocation of fire offices, EMS suite area including offices, EMS storage, restrooms/showers,

bunk rooms for EMS personnel and other facility and utility improvements needed due to the age and configuration of the existing building.

### Bid Process and Award

A request for bids was released on February 25, 2016 on the Newport eprocurement website, with a submittal deadline of March 8, 2016. A mandatory pre-bid meeting was held of all interested bidders on March 3, 2016. Questions regarding the RFP were accepted until March 8, 2016. At that time, there were 39 questions submitted. The responses for those questions were reflected as addendums to the RFP and posted to the site on March 7, 11, 15 and 16<sup>th</sup>, 2016. The final bids were opened and recorded on March 28, 2016 at 2:00pm with five (5) qualified companies having submitted a formal bid.

Due to all five (5) initial bid results having exceeded the bond authorization amount of \$2.2 million, a decision was made to conduct follow-up interviews with each bidder and establish a dialogue regarding options for the use of value engineering practices on various segments of the project. This process was utilized in an effort to reduce the projects overall cost as estimated by the pool of bidders. Interviews were conducted on April 13 and 14, 2016 which resulted in an addendum outlining specific changes to the base bid requirements and additional changes to the add/alternate options. This rebid was opened at Town Hall in a public bid opening on May 19, 2016.

The project was ultimately awarded to the Iron Construction Group in the amount of \$2,129,500 for construction of the enhanced main station. The initial recommendation supported a 7% contingency be added to the project in the amount of \$149,065 for a not-to-exceed total of \$2,278,565. This recommendation was not supported, and the contract was awarded for the total bid amount of \$2,129,500,

In addition, the Town decided to purchase certain equipment directly from the designated suppliers at a cost savings, including the 1) elevator/lift and 2) vehicle exhaust system extension at the combined cost of \$64,668. By purchasing this equipment directly, the Town was positioned to achieve an additional savings of \$15,332, from the contractors original cost of \$80,000.

### Project Status

Provided here is a project status update regarding the progress to date of the Station expansion project and the work of the General Contractor of record, Iron Construction Group (ICG). As the winter construction season approached, the priority of the Town was to continue to maintain a workable construction timeline by securing the building envelop for the winter season and to avoid potential winter condition delays. As the building envelope was secured in December and early January, assisted by generally mild and dry conditions, the project was able to progress in achieving significant benchmarks since that time. While achieving this progress, the project was at times faced with anticipated winter conditions, including not only periodic snowfall, but extreme cold, rain, and wind which has hampered the project. Even with extreme weather, interior work was able to be conducted especially after the building was fully enclosed and weather tight. During this period, the new overhead doors have been installed along Narragansett Avenue and Grinnell Street with the windows and more recently the exterior wood trim has begun to be installed, beginning to reveal the exterior appearance of the building.

To date, the project has not incurred any change orders that have caused the contract amount of \$2,129,500.00 to be exceeded, which is a testament to the project team. The general contractor has worked to mitigate issues and worked closely with the project team consisting of the architect of record,

Aharonian and Associates, the Fire Chief, Public Works Director and Town Administrator with regard to unforeseen conditions and project adjustments. In needing to address a few minor unforeseen conditions, the project team has been able to address these issues within the overall project contract.

As with any project of this magnitude, there has been some delays which both the general contractor and the project team worked together in addressing. Some of the delays ultimately resulted in a benefit to the Town such as the additional time that was needed to work with manufacturers to secure enhanced products, at no additional cost, such as the powder coated main overhead doors. Unforeseen conditions have not resulted in a substantial impact to the project and except for the need to replace one subcontractor, all performance from all other subcontractors has generally been consistent. ICG has maintained a presence on the project site each day and is responsible for all work under the contract. In addition the Fire Chief has been consistently on-site serving in the capacity of on-site project manager for the Town.

#### Exterior:

The building is primarily weather tight with the Fire Department being able to utilize some of the interior space for storage of several emergency response vehicles. The Town will be installing the upgraded and expanded vehicle exhaust system which was a deduct alternate to the contract. Exterior wood shingles will commence being installed in the next few weeks as the weather improves. All site underground utility work has been completed and exterior site work remaining includes final grading, concrete pads in front of all exterior doors, and asphalt parking. Depending on weather conditions this spring that will dictate the site work schedule, the contractor's goal is to complete the majority of this work by the end of May in having the site substantially complete. By the time this work is completed and prior to final closeout, the new addition fire department multi-bay area will be operational. Two matters worth noting relate to the Fire Department securing a \$5,000 donation from the PAC to extend the section of roof shingles that was scheduled to be replaced and the Department donated \$20,000 to replace the four older green garage doors with new doors to match those in new addition. The Department continues to work hard in raising added funds to address other improvements not included in the original scope of work. This effort is greatly appreciated by all involved in the project and should be recognized by members of the community.

#### Interior:

All interior wall framing has been completed along with all electrical, mechanical, and plumbing rough work in the new addition. Final rough inspections in this area are scheduled for this week. The Building Inspector and structural engineer has already conducted their inspections of all steel and framing elements. All fire protection sprinkler pipe is hung in the large gathering room and office area on the second floor with no other mentionable general contractor work in that area. The mechanical duct work is substantially completed except for spiral duct which is exposed and installed below the finished acoustical ceiling. This specific work will require one week to complete. Once the interior inspections are conducted, the installation of ceiling insulation will commence on or about the week of March 20<sup>th</sup>. The insulation on the second floor ceiling had been postponed while the details associated with the insulation type are being confirmed by the project team for the betterment of the project. The interior steel stairs have been installed and the wood stair design per the value engineering process is being coordinated. Materials for this work are on-site at this time.

As soon as the ceiling insulation is installed, the remainder of fire protection sprinkler on the second floor of the new addition will be completed, taking approximately one week to finish. All other fire protection sprinkler piping in the new and existing building has been installed. Once the insulation is completed on the second level of the new addition, the installation of the wallboard system and acoustical ceiling will commence. After that work is completed, ICG will coordinate the remaining finish work with the Town and any elements that require Department involvement. Once the ceiling is installed, primarily MEP finishes and flooring will remain not including testing, training, closeout, etc. It is the goal of the project team to complete this work during April/May.

Sanding of the new walls on the second floor of the existing building will be completed by March 17, so the fire department can begin painting in that area within the next few weeks. At that stage, the bathroom ceramic tile and ceilings can be installed. Once the walls are sanded by ICG and painted, the bathrooms can be fully completed including the full installation of all ceramic tile, partitions and fixtures.

The following items will be furnished and installed by the Town due to the value engineering process conducted during the project rebid. The completion of these items will be coordinated between the Town and General Contractor for final completion.

- Painting
- Vehicle Exhaust System
- All kitchen, millwork, casework, cabinets, countertops.
- Chairlift Elevator
- Tele-Data
- Site Drainage (Completed)

Below is a financial detail as to project costs incurred, retainage and remaining project balance:

Jamestown Fire Department Renovation Project as 3/13/17			
	<b>Balance of Bond</b>	<b>\$70,500.00</b>	<b>Iron Construction</b>
	Wheelchair Lift	\$32,908.00	Contract Amount \$2,129,500.00
	Exhaust System	\$28,498.00	Expenses To Date \$1,675,366.71
Bond Summary	<b>Remaining Balance</b>	<b>\$9,094.00</b>	<b>Project Balance</b> <b>\$454,133.29</b>
Bond Amount	\$2,200,000.00		
Contract Amount	\$2,129,500.00		Retainage to be paid \$84,268.34
<b>Remaining Balance</b>	<b>\$70,500.00</b>		<b>Remaining Payment</b> <b>\$538,401.63</b>

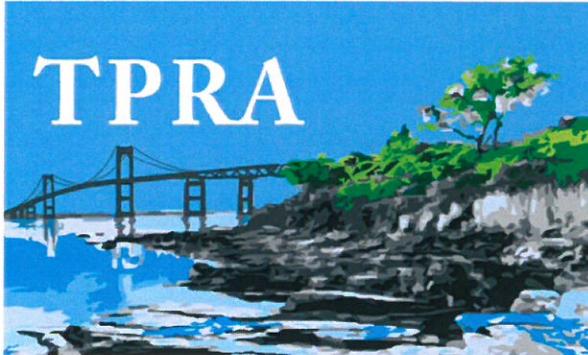
Payment Record for project invoices # 1-8 and retainage.

<b>Applications</b>	<b>Payment</b>	<b>Retainage</b>	<b>Completed &amp; Stored to Date</b>
Invoice 1	\$146,683.13	\$16,298.13	\$162,981.26
Invoice 2	\$147,123.14	-\$834.64	\$309,269.76
Invoice 3	\$235,022.87	\$12,369.63	\$556,662.26
Invoice 4	\$213,473.17	\$11,235.43	\$781,370.86
Invoice 5	\$322,496.26	\$16,973.48	\$1,120,840.60
Invoice 6	\$180,586.91	\$10,030.89	\$1,311,458.40
Invoice 7	\$159,961.77	\$8,419.04	\$1,479,839.21
Invoice 8	\$185,751.12	\$9,776.38	\$1,675,366.71
	<u>\$1,591,098.37</u>	<u>\$84,268.34</u>	<u>\$1,675,366.71</u>

Should you require any additional information the project team consisting of Town staff will be present at Monday's meeting to answer any additional questions.

# Taylor Point Restoration Association

## Annual Report, 2016



### Our Mission

*To restore the habitat with native vegetation and to provide for safe, convenient public access to the shoreline at Taylor Point.*

### Board of Directors

President: Ed Gromada

Secretary: Lois Migneault

VP : Planning & Operations:  
Dennis Webster

VP: Marketing: Carol Nelson-Lee

Treasurer: John Murphy

### First Year's Milestones

Jamestown Town Council  
Approved TPRA 6-Point Concept  
March 2, 2015

TPRA Established,  
May 16, 2015

TPRA Established as a RI Non-Profit  
Organization,  
June 2015

TPRA Established as a US 501(c)3  
Charitable Organization,  
July 2015

TPRA was awarded five significant  
grants to pursue our goals

Taylor Point was the Subject of a  
Semester-long Study by URI's  
Restoration Ecology Class, Yielding  
Valuable insight

Three TPRA Board Members were  
Certified under the Invasive Plant  
Management Certification Program  
as Invasive Managers

TPRA sponsored a well-attended  
course on ArcGIS Online



## ***Letter from the President***

*TPRA enjoyed an exciting and productive first year, benefitting from the guidance of knowledgeable advisors and partners and the hard work and enthusiasm of energetic volunteers. We successfully enlisted the support and cooperation of the Town of Jamestown in our plan to restore this Town-owned land parcel that offers enormous ecological potential. We also were successful in winning grant funding from five organizations, and received generous donations from our membership. Our dedicated volunteer workforce logged hundreds of person-hours including 1800 hours of planning, 5 Field Work Sessions involving 37 Participants and 84 Hours of field work to begin restoring this valuable habitat. We offer enormous thanks to all who helped!*

*TPRA enters our next year with clear goals in mind, a strong financial base from which to launch our specific initiatives, and a committed and informed volunteer workforce. There is much to be done and ample opportunity for more volunteers representing a wide range of skills and talents to lend a hand. Please join us as we move forward to ensure that Taylor Point achieves its full potential as one of Jamestown's primary ecological treasures.*

***Ed Gromada, President, TPRA***

## Next Steps

**In the Upcoming Year TPRA will prepare CRMC Coastal Buffer Permits. In support of this process, we will:**

Delineate wetlands  
Identify ecological communities  
Identify preferred invasive plant removal techniques  
Plan for revegetation with native plants  
Make Applications / Obtain Permits / Initiate work

**In so doing, we will consult with local experts, including:**

Hope Leeson, Plant Manager, Rhody Native and Botanist, RI Natural History Survey: Restoration Planting

Rick Enser, Conservation Biologist, Rhode Island Natural Heritage Program: Ecological Communities & Restoration

Suzanne Enser, Conservation Biologist: Invasive Species Removal

Linda Steere, Environmental Consultant, Applied Bio-Systems: Wetlands Delineation

**And continue to seek perspective and guidance from:**

Wenley Ferguson, Restoration Coordinator, Save The Bay

Caitlin Chaffee, Coastal Policy Analyst, CRMC

Janet Freedman, Geologist, CRMC

Marty Wallace, Edward W. Kane and Martha J. Wallace Family Foundation

**As well as Town Officials including:** Andy Nota, Town Administrator; Mike Gray, Public Works Director; Andy Wade, Parks and Recreation Director and others.

*We thank you all for your continued support and guidance!*

**In Our First Year, TPRA was Awarded Five Grants Totaling \$27K**  
*This Achievement is Testimony Both to the Recognized Need for and the Value of Ecological Restoration at Taylor Point.*

**\$5,000 from the Vivian Palmieri Charitable Trust**

**\$4,000 from RI DEM, America the Beautiful**

**\$10,000 from RI CRMC Coastal and Estuaries Habitat  
Restoration Fund (CEHRTF)**

**\$7,000 from the RI Foundation, Newport County Fund Grant**

**\$1,000 from the RI House of Representatives**

**Please consider making a gift**

Please consider making a gift to TPRA. Your gift is fully tax deductible.

You can donate through our website: <http://restoretaylorpoint.org>

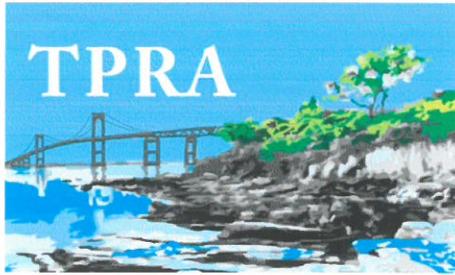
Or mail a check to: **TPRA, PO Box 21, Jamestown, RI 02835**

Our Facebook Page is [facebook.com/RestoreTaylorPoint](https://www.facebook.com/RestoreTaylorPoint)

To E-Mail us, write to [info@restoretaylorpoint.org](mailto:info@restoretaylorpoint.org)



***Thank you for your support, participation, and continued interest!***



Taylor Point Restoration Association (TPRA)  
 P.O. Box 21  
 Jamestown RI 02835

Dear TPRA member or potential member,

As you can see from the Annual Report, TPRA made enormous progress during our first year. We are looking forward to continuing our progress and expanding our projects in the upcoming year. We continue to encourage volunteer participation from all who are interested.

Please join us and/or renew your membership. You can specify your desired level of membership and any areas of activity you would like to support on the forms below. Please return them with your dues and any comments and suggestions you would like. Thank you for your continued interest and support.

Sincerely, *Ed Gromada*,  
 President

**TPRA**



**Join the TPRA**

NAME \_\_\_\_\_

EMAIL \_\_\_\_\_

ADDRESS \_\_\_\_\_

\_\_\_\_\_

PHONE \_\_\_\_\_

All Terrain	\$ 1,000.
Solid as a Rock	500.
Tall as a Black Cherry	150.
Sandy as a Beach	75.

MEMBERSHIP

Individual	\$ 20.
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All donations are tax deductible.  
 Please make checks payable to "TPRA"

**Taylor Point  
 Restoration Association**

**TPRA**



**Areas of Interest**

Plant ID	Membership
Invasive Removal	Publicity
Plant Starting	Education
Revegetation	Fund Raising
Erosion Control	Grant Writing
Foot Paths	History
CRMC Permitting	Work Party
Cost Estimates	Volunteer Support

Special Talents

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Please return to TPRA  
 P.O. Box 21, Jamestown, RI 02835

**Taylor Point  
 Restoration Association**

Taylor Point Restoration Association  
P. O. Box 21  
Jamestown, RI 02835

March 14, 2017

Jamestown Town Council  
Town Hall  
93 Narragansett Avenue  
Jamestown, RI 02835

Dear Councillors,

We hereby submit the Taylor Point Restoration Plan. We request:

- That you approve the plan.
- That you name the area that is to be restored the “**Taylor Point Nature Preserve**,” a name that best describes what Taylor Point will be once the restoration project is complete.
- That you provide any guidance that you may have for us, including how you would like to be kept informed of our progress.

Respectfully,



Dennis H. Webster  
Vice President  
Plans and Operations

**TOWN COUNCIL MEETING**  
**March 6, 2017**

**I. ROLL CALL**

Town Council Members present:

Kristine S. Trocki, President  
Michael G. White, Vice President  
Blake A. Dickinson  
Mary E. Meagher  
Eugene B. Mihaly

Also in attendance:

Andrew E. Nota, Town Administrator  
Christina D. Collins, Finance Director  
Michael C. Gray, Public Works Director  
Edward A. Mello, Police Chief  
Andrew J. Wade, Parks and Recreation Director  
Peter D. Ruggiero, Town Solicitor  
David R. Petrarca, Town Solicitor  
Cheryl A. Fernstrom, Town Clerk

**II. CALL TO ORDER, PLEDGE OF ALLEGIANCE**

Council President Trocki called the regular meeting of the Jamestown Town Council to order at 7:05 p.m. in the Jamestown Town Hall Rosamond A. Tefft Council Chambers at 93 Narragansett Avenue, and Councilor Dickinson led the Pledge of Allegiance.

**III. TOWN COUNCIL SITTING AS THE BOARD OF  
WATER AND SEWER COMMISSIONERS**

None.

**IV. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, RESOLUTIONS  
AND PROCLAMATIONS**

A) Presentations:

- 1) Jamestown Police Department Life Saving Award to Sergeant Jason Hopkins: Police Chief Edward A. Mello

Police Chief Mello explained the annual Life Saving Award to recognize an officer for outstanding actions. On October 30, 2016 at 2:00 a.m. a call came in to report someone calling for help off Green's Pier. Sergeant Hopkins responded and heard a male voice calling for help. The victim had fallen off a dinghy when boarding his sailboat. Sergeant Hopkins assessed the situation and knew immediate action was required. He commandeered a kayak, paddled out, and located the victim stranded in the water. Sergeant Hopkins fell into the water trying to reach the victim, was then able to board the

sailboat and reach the victim, and held on to him for 25 minutes until the Coast Guard arrived. The victim was treated for hypothermia at Newport Hospital and recovered. It is likely the 67 year old man would not have survived if not rescued by Sergeant Hopkins.

Chief Mello presents the Life Saving Award ribbon and President Trocki presents the plaque to Sergeant Hopkins. [Applause] President Trocki stated the Town Council is very proud of Sergeant Hopkins. Chief Mello noted in memory of Officer Ryan Bourque JPD Officers wear his badge number in place of awards and will do so until the one year anniversary of his passing on May 23<sup>rd</sup>. President Trocki thanked all of our police officers who work tirelessly on behalf of our Jamestown community. [Applause]

B) Resolutions

- 1) No. 2017-04 Resolution of Support to Maintain the current level of funding for Discover Newport at 47% of the Lodging Tax
  - a) Letter of Discover Newport re: Lodging Tax Appeal

President Trocki introduced Evan Smith of America Way, President and CEO of Discover Newport. Mr. Smith explained the function of the Newport and Bristol County Convention and Visitors Bureau dba: Discover Newport. 85% of their income is derived from the Lodging Tax and the 5% reduction from 47% to 42% of the Lodging Tax represents a 10% reduction in income, a \$300,000 loss. Discover Newport is appealing to the State legislature to reverse this on behalf of the nine member communities they serve. They fully support funding for the State Tourism Office, but feel they receive ample funding through the Lodging Tax and other travel related taxes. He requests the Town Council adopt the Resolution of Support.

**A motion was made by Councilor Meagher with second by Councilor Mihaly to adopt Resolution No. 2017-04. President Trocki, Aye; Vice President White, Aye; Councilor Dickinson, Aye; Councilor Meagher, Aye; Councilor Mihaly, Aye.**

**A motion was made by Councilor Dickinson with second by Councilor Meagher to waive reading of the Resolution.**

Discussion. Council members comment on the fine work done by Discover Newport. Mr. Smith noted support from Representatives and Senators of the nine member communities is unknown. They appreciate the vote of confidence and hope our Legislature listens.

**Back to the vote on the motion. President Trocki, Aye; Vice President White, Aye; Councilor Dickinson, Aye; Councilor Meagher, Aye; Councilor Mihaly, Aye.**

## V. PUBLIC HEARINGS, LICENSES AND PERMITS

- A) One Day Event/Entertainment License Application
  - 1) Applicant: Rhode Races and Events, Inc.  
Event: Jamestown Half Marathon  
Date: September 23, 2017

Location: Fort Getty/streets of Jamestown/Fort Getty

Karen Zyons of Rhode Races and Events of Mayo Drive in Warren, RI, reports on the upcoming event. Last year the event raised \$1,700 for the Officer Ryan Bourque Playground Fund from the 5K event, plus \$1,400 from the Half Marathon, and \$3,400 went to local charities who assisted with the event, for a total of \$6,500. The race date was moved to September and relocated to Fort Getty (after the season ends to alleviate congestion). The Police Department is sponsoring the Ryan Bourque 5K this year.

Chief Mello commented this was a successful event. Councilors comment there was little imposition on the town. Ms. Zyons stated they try to be good neighbors.

**A motion was made by Councilor Meagher with second by Vice President White to approve the Jamestown Half Marathon event on September 23<sup>rd</sup>.**

Discussion. Vice President White noted he participated in the 5K last year.

Back to the vote on the motion. **President Trocki, Aye; Vice President White, Aye; Councilor Dickinson, Aye; Councilor Meagher, Aye; Councilor Mihaly, Aye.**

#### VI. OPEN FORUM

*Please note that, under scheduled requests to address, if the topic of the address is available to be put on the agenda, the Council may discuss the issue*

A) Scheduled to address.

None.

B) Non-Scheduled to address.

Perry Scott of Top 'O Mark Drive commented on the new 30 minute cardiac resuscitation protocol implemented on March 1<sup>st</sup>. He feels it targets older citizens like he and his wife and defies the function of EMS. He expressed concern with the ability of EMS and hospital personnel handling such situations via telephone. President Trocki noted this is a new State protocol and not a Town policy. Council members reported on Advanced Life Support (ALS) training for all Jamestown EMS personnel, the new protocol results in better outcomes, our EMS is better trained with ALS, and professional ALS paramedics are on duty on all shifts. Town Administrator Nota informed Mr. Scott EMS Chief Tighe will contact him to provide information on the new protocols.

#### VII. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS

A) Traffic Committee Report - East Ferry Renovation Project: Councilor Mary E. Meagher

Councilor Meagher reported the Traffic Committee reviewed plans for the East Ferry Renovation Project at their February 23<sup>rd</sup> meeting, and thanked Town staff for the presentation. The Traffic Committee expressed concern for parking and potential backups at the turnaround by the liquor store, which will be taken under advisement. Vice President White reported the Council voted to proceed with renovations to East Ferry.

Traffic Committee members spoke with shop owners, and some Committee members are shop owners. Mr. Nota stated public engagement on the project has just begun, and this project goes back to 2007. There will be more input to guide and evolve the project and address concerns. Chamber President Monique Paquin contacted Town Administrator Nota with their comments. He will meet with any business owners who have concerns.

## **VIII. UNFINISHED BUSINESS**

- A) Town Council Rules and Procedures; review and discussion and/or potential action and/or vote

- 1) Code of Conduct for Town Boards/Commissions/Committees

Councilor Meagher noted the revisions, in particular Rule 4 Developing the Agenda. The proposed revision provides a methodology for Council members and the public to put items on a Council agenda. Rule 10 Appointment to Boards and Commissions is revised to reflect a code of conduct and consequences for non-compliance, as well as compliance with the Open Meetings Act.

President Trocki referenced typos and other changes. The word “shall” should be replaced with “may” as regards speaking at meetings, and Rule 6.2 should be reviewed for accuracy.

Councilor Dickinson noted at each Town Council meeting the agenda is set for subsequent meetings, which he likes as it promotes open meetings. Under XIII. Agenda Items for Future Meetings, only the Council is restricted in placing items on an agenda and the process should be the same for all.

Vice President White stated this is one format to place an item on the agenda, not the only way. To choose what items will appear on the next agenda is okay, but it slows the process. This section gives an opportunity to determine when an item should appear on an agenda. The current rules remain in place until revisions are adopted.

Town Administrator Nota referenced Rule 4.1 that requires agenda items be submitted five business days prior to the meeting, which is seven calendar days. Wednesday at noon preceding the meeting should be the deadline. Councilor Dickinson noted all meeting attachments should be part of the packets and not distributed at the meeting. Solicitor Ruggiero advised Council on making suggested revisions to the Rules of Procedure.

Barbara Szepatowski of Riptide Street commented on Rule 10.2 and adding a provision to warn committee members who violate the code of conduct prior to taking disciplinary action.

Council members will submit their proposed revisions, and this agenda item is continued to the March 20<sup>th</sup> meeting.

- B) Sanctuary City/Support for House Bill 5515 Relating to Criminal

Procedure – Immigration Detainees: Councilor Mary E. Meagher; review and discussion and/or potential action and/or vote

Councilor Meagher has a revised draft Resolution of Support for this proposed legislation, prompted by a citizen's request at the February meeting. She feels the Council should support House Bill 5515 to establish standards for law enforcement officials regarding immigration detainees. Councilor Meagher explained her research. Lengthy discussion ensued.

Councilor Meagher read the proposed Resolution. Councilors comment this addresses a civil matter and new Federal regulations may make it difficult to follow House Bill 5515. Council members comment the Resolution and its intent are admirable. Councilor Meagher asked if this Resolution is adopted, could it be turned into a Town Resolution and distributed in the same manner as other resolutions. Solicitor Ruggiero stated this is properly before the Council and it would be appropriate to vote to adopt it.

**A motion was made by Councilor Mihaly with second by Councilor Meagher to adopt the Resolution.**

Discussion. Councilor Dickinson respects the admirable intentions, but prefers not to address it at this level of government. This conversation is unnecessary as this is a Federal issue and should not be addressed until the 14<sup>th</sup> Amendment is clarified. There is a process for handling this situation properly and legally, and the Police Department does not target individuals. Councilor Meagher quoted Judge Gorsuch who declared Article 14 guarantees equal protection of the laws to all persons. This is not specific to Jamestown and should be a statewide approach. Vice President White noted this legislation proposes to treat all with the same respect. Our police force treats everyone with respect by policy. Councilor Mihaly stated this is a statement of values and not something that will change behavior, but have a positive effect. President Trocki asked for input from our professional staff and the public. Solicitor Ruggiero stated there is no liability for an expression of opinion.

Gayen Thompson of Grinnell Street noted she was not aware of this agenda item prior to the meeting. She hopes sharing of this statement gets into the Jamestown Press and encourages public dialogue.

Thomas Raczelowski of Bayview Drive stated we should not get involved in this as we may open ourselves to other problems. Our police treat everyone fairly and with respect.

Councilor Meagher commented there is nothing in the resolution that goes against Federal law, and we are stating a position of values.

William Wharton Smith of Hull Cove Farm Road stated the concept of sanctuary in Jamestown is that we declare all are welcome here. We do not ask our police to take on the burden of enforcing immigration issues. He reminded people of what happened in Germany in the 1930's. We need to start at the local level and take proactive steps to invite all to our community. Discussion continued.

Police Chief Mello stated his appreciation for the Resolution and its statement of values. The proposed legislation prohibits cooperation of law enforcement for immigration issues. Based on his practical experience, we cannot look at this in a vacuum and live in fear of what we think may happen. Detainers are focusing this on those who commit crimes while they are here. This is extremely emotional, it is important that everyone state their values, but his concern is the proposed legislation completely limits law enforcement on all levels with immigration issues.

Councilor Meagher stated her disagreement per Sec. 12-33-2 Standards for Responding to Immigration Detainees Subsection (g) of the legislation.

Councilor Dickinson commented he does not feel the system is unfair. Any person detained for violation of the law must show proof of identification. Chief Mello commented the proposed legislation would prohibit them from notifying Immigration that a person with an outstanding warrant is in custody for criminal activities.

Helen O'Grady of Schooner Avenue commented the proposed legislation does not require police to respond to an administrative warrant and this will make us all feel more safe.

Cynthia Long of Homestead Court stated the RI Department of Corrections is considering themselves a Sanctuary place, and perhaps Jamestown should follow what RIDOC is doing.

John Murphy of Hamilton Avenue urged the Council to adopt the Resolution. What the Council is being asked to do is consistent with the history of RI. This is an issue of state's rights and we should do it.

Keith Stavely of Capstan Street commented undocumented immigrants come here as there is work that needs doing, they are willing to do it, and no one else will do it at the wages offered. In the past there were few immigration laws and workers could come here without fear of being sent back. There are almost 4,500,000 people on the waiting list for US visas, making it difficult to get one. Immigrants come here knowing they cannot get visas but can get work, outlining the contradiction between our legal system and the needs of our economy. We need immigration reform. He urges Council to pass this resolution.

Councilor Mihaly agreed with Mr. Stavely. People were deported under the last administration as they had committed crimes. The current situation could lead to a deportation free-for-all. This may impose an inconvenience for law enforcement, but living these values outweighs that.

Nancy Bennett of Bonnet View Drive supports the resolution and hopes it is passed this evening.

Dick Trask of Beavertail Road stated our basic principals are on trial and we cannot

remain silent. People should stand up for what they believe in, and he supports the resolution.

Kathleen Fitzgerald of Capstan Street commented on an 1852 detainee, Shadrach Minkins. The people of Boston took a stand to protect him from being returned to slavery. It is wonderful when the will of the people can be entered into the public record, and she urged passage of this resolution.

John Romano of Hammett Court stated he is in favor of Jamestown being a sanctuary city and adopting the resolution.

Back to the vote on the motion. **President Trocki, Aye; Vice President White, Aye; Councilor Dickinson, Abstains; Councilor Meagher, Aye; Councilor Mihaly, Aye. Motion passes by a majority vote in the affirmative.** [Applause]

- C) Increased coyote population in Jamestown and threat to domestic animals:  
Councilor Mary E. Meagher; review and discussion and/or potential action and/or vote

Councilor Meagher noted this item is on the agenda for informational purposes and referenced the *Newport Daily News* article that outlined coyote activities and the time period when they are being protective. She hopes the No-feed Ordinance enacted has made a difference and asked what next steps might be.

Chief Mello noted statistically we don't have any population information. His officers have reported fewer sightings, usually overnight, and a limited number of coyote attacks, primarily on small dogs. The No-feed Ordinance prohibits people from putting food out to attract non-domesticated animals. The ordinance was employed with a resident feeding birds and drawing rats, and their compliance resulted in curtailing the rat population and keeping domestic animals safe. Residents have reported incidents of coyotes interacting with dogs. All dogs should be kept on a leash for utmost safety. Chief Mello recommended the website [Coyotesmarts.com](http://Coyotesmarts.com) for more helpful information. Residents were made aware that birdfeeders attract raccoons that spill the birdseed, which attracts skunks, rodents, and other raccoons, which attract the coyotes.

Councilor Dickinson noted people and coyotes cannot coexist. Coyotes are natural predators of deer and prey on the easiest food source available, which may be your domestic pets, attracted by a neighbor feeding non-domesticated animals. Councilor Mihaly commented Dr. Numi Mitchell might be available to conduct a coyote population study. Chief Mello stated the No-feed Ordinance has had a positive result.

Barbara Szeptowski of Riptide Street recommended the Wildlife Clinic of North Kingstown as a resource of information for Jamestown, and she will share her information with the Town Administrator.

Gayen Thompson of Grinnell Street commented the *Jamestown Press* is not in attendance

and she hopes they view the video of this meeting.

Ray Iannetta of Maple Avenue commented that he participated in a study with Dr. Mitchell where coyotes were tagged and tracked to determine their travel patterns, habitat, and population. He believes she is lacking funding, and perhaps funding for her studies would help determine current coyote populations.

Councilor Meagher thanked the Council for addressing this issue. It is very difficult when coyotes have harmed or killed your animals.

D) Upcoming Meetings and Sessions – dates and times

President Trocki noted the list of meetings and events for March and April with sixteen Council sessions. Town Administrator Nota stated all meetings will be posted on the website.

## IX. NEW BUSINESS

- A) Appointment to Jamestown Board of Canvassers (One Member and One Alternate Member with six-year term ending dates of March 1, 2023); Republican appointments; review and discussion and/or potential action and/or vote
- 1) Letter of recommendation from Republican Town Committee Chair Thomas A. Raczelowski
    - a) Board of Canvassers Member
      - i) Hugh Murphy
    - b) Board of Canvassers Alternate Member
      - i) Melissa Burrows
      - ii) Jay Madden

President Trocki noted these are Republican appointments to the Board of Canvassers, and referenced the letter of recommendation from the Republican Town Committee Chair.

**A motion was made by Councilor Meagher with second by Councilor Dickinson to appoint Hugh Murphy as Member of the Board of Canvassers and Melissa Burrows as Alternate Member. President Trocki, Aye; Vice President White, Aye; Councilor Dickinson, Aye; Councilor Meagher, Aye; Councilor Mihaly, Aye.**

- B) Acceptance of Utility Easement at 63 Ocean Avenue, Plat 8 Lot 396, as recommended by Public Works Director Michael C. Gray; review and discussion and/or potential action and/or vote

Public Works Director Gray explained the proposed utility easement to extend a section of the water main and installation of a new hydrant. The Solicitor has reviewed and approved the language of the easement.

**A motion was made by Councilor Mihaly with second by Councilor Meagher to**

**accept the Utility Easement at the end of Ocean Avenue. President Trocki, Aye; Vice President White, Aye; Councilor Dickinson, Aye; Councilor Meagher, Aye; Councilor Mihaly, Aye.**

- C) AT&T Lease Agreement for Howland Avenue Water Tower – Approval of 1<sup>st</sup> amendment lease extension and authorization for signing by Town Administrator Nota (subject to legal counsel review); review and discussion and/or potential action and/or vote

Town Administrator Nota explained the AT&T lease agreement extension that will result in \$4,700 per month income for the Water Division.

**A motion was made by Councilor Dickinson with second by Councilor Meagher to approve the AT&T Lease Agreement for the Howland Avenue Water Tower subject to the Solicitor’s review. President Trocki, Aye; Vice President White, Aye; Councilor Dickinson, Aye; Councilor Meagher, Aye; Councilor Mihaly, Aye.**

- D) Submission of Town Administrator’s FY 2018 Budget (July 1, 2017 to June 30, 2018)

Town Administrator Nota gave a brief synopsis of the Town Administrator’s Budget for FY 2018 distributed to Council members on Friday afternoon. This year’s budget process was more challenging than recent years. The budget hearing schedule is as follows:

- Six Year Capital Budget March 9<sup>th</sup> at 6:00 p.m.
- Operating Budget March 21<sup>st</sup> at 6:00 p.m.
- Operating Budget March 23<sup>rd</sup> at 6:00 p.m.
- School Department Budget March 30<sup>th</sup> at 6:00 p.m.
- Budget Review session April 6<sup>th</sup> at 6:00 p.m., if needed
- Budget Review session April 13<sup>th</sup> at 6:00 p.m., if needed
- Budget Adoption April 17<sup>th</sup> at 6:30 p.m.

The net tax levy impact is approximately 2% or \$378,463, with the Town’s percentage at 42.6% and the School’s percentage at 57.4%, requiring a 10¢ tax increase from \$8.58 to \$8.68, a 1.1% rate increase. Mr. Nota reported Town operating expenses increased by \$250,000, the capital program decreased by \$100,000, debt service increased by \$135,000, and the School Department budget increased by \$280,000. The School capital program is reduced by \$11,000 and their debt service is neutral. State revenues are increasing, town revenues are decreasing slightly, school revenues are increasing slightly, and we are beginning to see the benefits of the Revocable Trust for OPEB. The budget will be posted on the Town website tomorrow.

## **X. ORDINANCES AND APPOINTMENTS AND VACANCIES**

- A) Appointments, Vacancies and Expiring Terms; view and discussion and/or potential action and/or vote
- 1) Jamestown Community Playground Renovation Committee (Four Citizen-at-large members); duly advertised; interviews concluded; 3 members appointed

- a) Letters of interest for appointment
  - i) Michael Cabral
  - ii) Lisa Carlisle
  - iii) Betty Kinder
  - iv) Barbara Szepatowski

Barbara Szepatowski of Riptide Street recommended that everyone who applies for a committee position should be interviewed, as candidates may provide information the Council is not aware of.

President Trocki noted there are four outstanding candidates for the one position, and this is a difficult decision. Anyone from the public can attend the meetings, and we encourage any candidate not appointed this evening to attend the meetings and provide input. Council members comment on the extremely qualified applicants and their level of experience. Betty Kinder's qualifications and experience were noted.

**A motion was made by Councilor Meagher with second by Vice President White to appoint Betty Kinder to the Jamestown Playground Renovation Committee. President Trocki, Aye; Vice President White, Aye; Councilor Dickinson, Aye; Councilor Meagher, Aye; Councilor Mihaly, Aye.**

The next meeting is Friday at 1:00 p.m.

- 2) Jamestown Tax Assessment Board of Review – Alternate (One vacancy with a one-year term ending date of May 31, 2019); duly advertised
  - a) Letter of interest for appointment
    - i) Stuart L. Rice

**A motion was made by Councilor Meagher with second by Vice President White to appoint Stuart Rice to the Tax Assessment Board of Review. President Trocki, Aye; Vice President White, Aye; Councilor Dickinson, Aye; Councilor Meagher, Aye; Councilor Mihaly, Aye.**

- 3) Jamestown Tree Preservation and Protection Committee (Two vacancies with three-year term ending dates of December 31, 2019); duly advertised; no applicants

There are no applicants and citizens are urged to apply. Advertising of the vacancies will continue.

## **XI. CONSENT AGENDA**

*An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to approval of each item as if it had been acted upon separately.*

**A motion was made by Councilor Meagher with second by Vice President White to approve and accept the Consent Agenda. President Trocki, Aye; Vice President**

**White, Aye; Councilor Dickinson, Aye; Councilor Meagher, Aye; Councilor Mihaly, Aye.**

The Consent Agenda approved consists of the following:

- A) Adoption of Council Minutes
  - 1) February 21, 2017 (regular meeting)
  - 2) February 21, 2017 (interview session)
- B) Minutes of Boards/Commissions/Committees
  - 1) Jamestown Planning Commission (11/02/2016)
  - 2) Jamestown Planning Commission (12/07/2016)
  - 3) Jamestown Planning Commission (01/04/2017)
  - 4) Jamestown Planning Commission (01/18/2017)
- C) CRMC Notices
- D) Abatements/Addenda of Taxes
  - Total Abatements: \$20,688.33 Total Addenda: \$21,388.33
  - 1) Real Property/Tangible Abatements to 2016 Tax Roll
    - Account/Abatement Amount**
    - a) 02-1325-51 \$ 5,679.37
    - b) 03-0876-00 \$ 6,739.06
    - c) 03-1327-50 \$ 8,269.90
  - 2) Real Property/Tangible Addenda to 2016 Tax Roll
    - Account/Addenda Amount**
    - a) 03-0365-00 \$ 700.00
    - b) 03-1133-00 \$ 5,679.37
    - c) 04-0998-04 \$ 6,739.06
    - d) 08-0772-85 \$ 8,269.90
- E) Holiday License Renewals
  - 1) Ace's Pizza, Inc. dba: Ace's Pizza  
Address: 1 Clarke Street
  - 2) Conanicut Marine Services Inc. dba: The Conanicut Store  
Address: 20 Narragansett Avenue
  - 3) Deb's Beads/The Purple Door  
47 Conanicus Avenue
  - 4) KALI, LLC dba: J22 Tap & Table  
Address: 22 Narragansett Avenue
- F) One Day Event/Entertainment License Applications
  - 1) Applicant: Richard George  
Event: Classics-By-The-Sea Car Show  
Date: July 16, 2017  
Location: Fort Getty Pavilion
  - 2) Applicant: Save The Bay  
Event: 41<sup>st</sup> Annual Save The Bay Swim  
Date: July 29, 2017  
Location: Turnpike and Bridge Authority Lawn
  - 3) Applicant: Mark Knott

- Event: 50<sup>th</sup> Anniversary Party
- Date: August 13, 2017
- Location: Fort Getty Pavilion
- 4) Applicant: Chuck Masso
- Event: Wedding
- Date: September 23, 2017
- Location: Fort Getty Pavilion

**XII. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS**

Communication 5) from the Eastern RI Conservation District is removed from the Communications.

**A motion was made by Councilor Mihaly with second by Vice President White to accept Communications 1) through 4).**

The Communications, Petitions and Proclamations accepted consists of the following:

- A) Communications
  - 1) Letter of Ryan Miller of Latitude Yacht Brokerage re: East Ferry Renovation Project concerns and suggestions
  - 2) Letter of the Warren Town Council re: supporting the Town of Burrillville Resolution opposing “Siting of the Clear River Energy Center” in Burrillville
  - 3) Letter of Newport Mayor Winthrop inviting Town Council members to participate the in 61<sup>st</sup> Annual St. Patrick’s Day Parade on March 11, 2017
  - 4) Letter of Save The Bay re: use of Potter Cove/Taylor Point as landing site for 41<sup>st</sup> Annual Save The Bay Swim event on Saturday, July 19, 2017 at 6:15 a.m.
  - 5) Letter of Eastern RI Conservation District Project Coordinator Sara Churgin requesting Town Council adoption of a Resolution supporting reinstatement of State funding to the RI State Conservation Committee and RI’s three Conservation Districts

**A motion was made by Councilor Meagher with second by Vice President White to adopt the resolution of support to reinstate State funding to the RI Conservation District Project. President Trocki, Aye; Vice President White, Aye; Councilor Dickinson, Aye; Councilor Meagher, Aye; Councilor Mihaly, Aye.**

**XIII. AGENDA ITEMS FOR THE NEXT MEETING AND FUTURE MEETINGS**

- A) Support for Legislation to restrict the carrying of firearms onto school grounds: requested by Robert Rodgers

Vice President White reported the School Committee voted in favor of this legislation.

**A motion was made by Councilor Mihaly with second by Vice President White to put this on the March 20th agenda. President Trocki, Aye; Vice President White, Aye; Councilor Dickinson, Aye; Councilor Meagher, Aye; Councilor Mihaly, Aye.**

- B) Golf Course Presentation – March 20<sup>th</sup> agenda
- C) Taylor Point Restoration Group Report – March 20<sup>th</sup> agenda

Representative Deb Ruggiero would like to speak to Council on several issues; Council members are in favor of her attendance at the next meeting.

#### **XIV. EXECUTIVE SESSION**

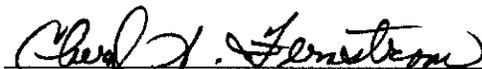
None.

#### **XIV. ADJOURNMENT**

**A motion was made by Councilor Meagher with second by Vice President White to adjourn. President Trocki, Aye; Vice President White, Aye; Councilor Dickinson, Aye; Councilor Meagher, Aye; Councilor Mihaly, Aye.**

The Jamestown Town Council adjourned the regular meeting at 9:42 p.m.

Attest:

  
\_\_\_\_\_  
Cheryl A. Fernstrom, CMC, Town Clerk

Copies to:     Town Council  
                  Town Administrator  
                  Finance Director  
                  Town Solicitor

**TOWN COUNCIL INTERVIEW SESSION**  
**March 6, 2017**

**I. CALL TO ORDER**

The interview session for the Jamestown Town Council was called to order at 6:50 p.m. on Monday, March 6, 2017, in the Conference Room of the Jamestown Hall at 93 Narragansett Avenue.

**II. ROLL CALL**

Town Council members present:

Kristine S. Trocki, President  
Michael G. White, Vice President  
Blake A. Dickinson  
Mary E. Meagher  
Eugene B. Mihaly

**III. INTERVIEW SESSION**

The following candidates were interviewed:

<u>Name</u>	<u>Committee</u>
Betty Kinder	Playground Renovation Committee

**IV. ADJOURNMENT**

Town Council interviews were concluded at 7:00 p.m.

Attest:

  
\_\_\_\_\_  
Cheryl A. Fernstrom, CMC, Town Clerk

Copies to:   Town Council  
              Town Administrator  
              Town Solicitor  
              Finance Director

## **TOWN COUNCIL WORK SESSION**

March 9, 2017

### **I. CALL TO ORDER**

The work session of the Jamestown Town Council for review of the Capital Budget was called to order by Vice-President White at 6:09 p.m. in the Rosamond A. Tefft Council Chambers of the Jamestown Town Hall at 93 Narragansett Avenue, Jamestown.

### **II. ROLL CALL**

The following members were present:

Michael White, Vice-President  
Mary Meagher  
Blake E. Dickinson  
Eugene Mihaly

Also present:

Andrew E. Nota, Town Administrator  
Christine Collins, Finance Director  
Cheryl Fernstrom, Town Clerk  
Michael Gray, Public Works Director  
Lisa Bryer, Town Planner  
James Bryer, Fire Chief  
Howard Tighe, Deputy Fire Chief  
Edward Mello, Police Chief  
Andrew Wade, Parks & Recreation Director

Absent:

Kristine Trocki, President

### **III. TOWN COUNCIL WORK SESSION**

Town Administrator Nota explained the primary focus of a Capital Program is to provide a broad based community needs assessment. The second element is the development of an implementation schedule that addresses the community needs assessment priorities and the final action is to evaluate the Town's financial ability to manage and finance the costs. The Capital Program identifies projects and equipment purchases and includes all facilities and infrastructure for the whole Town. The proposed budget is \$1,221,675, a decrease of \$111,070 over last year.

Debt Service Requirements were reviewed. Total debt service proposed is \$949,260. including Fire Station Improvements (2.2 Mill @ 25 yrs.) and Fire Truck (\$300,000 @ 10 yrs.).

**Financial Software:** \$15,000 was proposed for the first major software upgrade since 2001. This integrates with current Fundware software. AuccuFund is specifically designed for governmental organizations. Modules include: General Ledger, Accounts Payable, Cash Receipting, Budget Development, Fixed Assets and Report Formatting. Councilor Dickinson ask about whether the modules could eventually be put on the web site. Ms. Collins will look into this. Ms. Collins also reported that about 200 boxes of old records were shredded by an outside shredding company therefore freeing up much needed room in the basement.

**Town Clerk:** These are recurring capitol projects. The proposed items are Clerk Records Management at \$2,500, Codification at \$5,000 and \$15,000 for Vault Shelving.

**Tax Assessor:** Revaluation set aside is \$15,000, with statistical revaluations for 2018 and a full revaluation for 2021.

**Planning:** \$75,000 is proposed for Planning and Development Documents which includes a Zoning Code update and an additional \$75,000 for Affordable Housing. Zoning needs to be consistent with the Comprehensive Plan of the Town of Jamestown.

**Technology:** \$102,500 is proposed for the IT budget to include \$24,000 for Rec Center infrastructure; \$33,000 for Wireless System upgrade (Phase I); \$35,000 for Annual Information Technology; and \$10,000 for Town Website enhancement.

**Police:** \$0.00 proposed

**Fire Department and EMS:** \$154,000 is proposed for the Fire and EMS Services to include \$5,000 for Radio/Pager Replacements; \$15,000 for Facility Improvements; \$16,000 Personal Protective Equipment; \$30,000 ALS Defibrillators; \$88,000 EMS Rescue (2<sup>nd</sup> Payment). Discussion ensued about finishing the shingles and the roof on the old part of the building. Several scenarios were presented. The town council requested additional estimates before making a decision.

**Public Works:** In December 2014 the data from the November 2011 inventory of the condition of the Town roads was updated. Of the 50 miles of Town roads, 59% are in good or excellent condition, 23% are in poor or failed condition and 18 % are in fair condition. Proposed road paving is \$125,000. The North Main Road improvement cost is proposed at \$200,000. Currently Phase I drainage is almost done with paving to start when complete. Phase II is funded and is waiting for permitting from DEM. All the work has been done by our highway department saving the tax payers much money. The Phase I drainage project ran into rock ledge which would have cost the taxpayers \$250,000 if a private firm had done it. Sidewalks are being done in increments with a budget of \$30,000 for this year. We save the Town's people a lot of tax money by fixing the sidewalks in increments and by using our own highway laborers. The town is proposing \$25,000 to do a preliminary analysis for Solar Feasibility on municipal buildings. The study will then be used to develop a Request for Proposals to complete final design, engineering and installation of solar projects. Fort Getty projects are proposed at \$75,000 to include Pavilion Project Completion, Building improvements, Waterfront Improvements, and Historical Military structures.

**Library:** Proposed budget is \$55,000 including \$10,000 for interior painting; \$25,000 HVAC System Improvements/Reserve; \$10,000 Electrical/Lighting/Energy Upgrades; \$10,000 Office Furnishings.

**Parks and recreation:** The proposed budget is \$85,000. The improvements include \$5,000 Public ROW Management; \$15,000 Vehicle Replacement Program (replace non-functioning Department Crown Victoria; \$50,000 Equipment Purchase/Replacement (Kubota L Series 6060 Tractor); \$15,000 Senior Center Improvements including Heating System Ductwork and re-coating of hardwood flooring and interior painting.

**East Ferry Improvements:** \$300,000 of alternate funding for Waterfront Improvement Project to include: Parking area reclamation and resurfacing and sidewalk and curb replacement with ADA access.

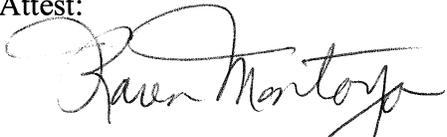
**Golf Course Clubhouse Facility:** Updated cost estimate in development.

Sav Rebecchi stated that he would like to see more access to ROW in the southern shores of the Jamestown Shores district. The Friends of ROW have identified invasive species along the ROW and would like to have money to fix the ROW on Garboard. He also asked if Michael Gray could explain the purpose of the drainage work on North Main Rd. and the infrastructure changes at East Ferry. Mr. Gray explained the drainage is necessary to the integrity of the road once paving commences and the changes to East Ferry are curbs and pavement. Money for East Ferry comes from a completely alternate fund.

#### IV. ADJOURNMENT

There being no further business to discuss a motion was made by Councilor Mihaly and seconded by Councilor Dickinson to adjourned the work session at 8:07 p.m.

Attest:



Karen Montoya, Deputy Town Clerk

Copies to:     Town Council  
                  Town Administrator  
                  Town Solicitor  
                  Finance Director



State of Rhode Island and Providence Plantations  
**Coastal Resources Management Council**  
Oliver H. Stedman Government Center  
4808 Tower Hill Road, Suite 116  
Wakefield, RI 02879-1900

(401) 783-3370  
Fax (401) 783-3767

## **MARCH 2017 CALENDAR**

- Tuesday, March 14**      **Semimonthly Meeting.** Administration Building, Conference Room A, One Capitol Hill, Providence, RI.  
**6:00 p.m.**
- Tuesday, March 21**      **Policy and Planning Subcommittee Meeting.** CRMC Conference Room, Oliver Stedman Government Center, 4808 Tower Hill Road, Wakefield, RI.  
**8:30 a.m.**
- Tuesday, March 28**      **ROW Subcommittee Meeting.** Administration Building, Conference Room A, One Capitol Hill, Providence, RI.  
**5:45 p.m.**
- Tuesday, March 28**      **Semimonthly Meeting.** Administration Building, Conference Room A, One Capitol Hill, Providence, RI.  
**6:00 p.m.**
- Friday, March 31**      **Administrative Fine Hearings.** CRMC Conference Room, Oliver Stedman Government Center, 4808 Tower Hill Road, Wakefield, RI.  
**9:30 a.m.**

*Individuals requesting interpreter services for the hearing impaired for any of the above meetings must notify the Council office at (783-3370) 72-hours in advance of the meeting date.*

/lat

Town of Jamestown as an abutter.

Town Property: Plat 15, Lots 12 & 39, & Plat 16, Lots 51, 220, & 221.

TOWN OF JAMESTOWN  
ZONING BOARD OF REVIEW  
NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN THAT THE JAMESTOWN ZONING BOARD OF REVIEW WILL HOLD A PUBLIC HEARING JANUARY 24, 2017, AT THE JAMESTOWN TOWN HALL 93 NARRAGANSETT AVENUE, JAMESTOWN, RHODE ISLAND AT **7:00** P.M. UPON THE FOLLOWING:

Application of John R. Connors, whose property is located Frigate St., and further identified as Assessor's Plat 16, Lot 22 for a variance/special use permit from Article 3, Sections 308 & 314 to construct a single family dwelling and install a two bedroom OWTS on a sub district A lot (high groundwater table & impervious layer overlay district) and where the OWTS will be 51' from a forested wetland edge instead of the required 150 ft. Said property is located in a R40 zone and contains 8,332 sq. ft.

BY ORDER OF THE ZONING BOARD OF REVIEW  
RICHARD BOREN, CHAIRMAN  
CHRIS COSTA, ZONING OFFICER

This meeting location is accessible to the physically challenged. Hearing or speech impaired individuals requiring the services of an interpreter should call 1-800-745-5555 not less than 3 business days prior to the meeting.

Town of Jamestown as an abutter.

Town Property: Plat 8, Lot 283.

TOWN OF JAMESTOWN  
ZONING BOARD OF REVIEW  
NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN THAT THE JAMESTOWN ZONING BOARD OF REVIEW WILL HOLD A PUBLIC HEARING JANUARY 24, 2017, AT THE JAMESTOWN TOWN HALL 93 NARRAGANSETT AVENUE, JAMESTOWN, RHODE ISLAND AT **7:00 P.M.** UPON THE FOLLOWING:

Application of Conanicut Yacht Club, whose property is located at 24 Whittier Rd., and further identified as Assessor's Plat 8, Lot 627 for a modification of a special use permit from Article 3, Table 3-1 (F) (1) to have tennis courts including a small bocce ball playing area, and including the removal of the existing tennis court hut to be replaced by the proposed 1,130 sq.ft. tennis hut, pursuant to Article 6, Sections 600 & 602. and a variance pursuant to Article 6 Sections 82-600 & 82-605, from the following provisions: (1) Article 3, Table 3-2 for the Village Special Development District, lot coverage, where the maximum allowable lot coverage is 25%, the existing lot coverage on the property 57.4% & the proposed lot coverage is 60.1%; (2) Article 3, Table 3-2 for the Village Special Development District, side setback outbuilding, where the required setback is ten ft. and the tennis court fence is currently located on the property line; (3) Article 3, Table 3-2 for the Village Special Development District, Lot Width, where the required lot width is 100 ft. and the existing lot width is 84 ft; (4) Article 11, Section 82-106, Special Requirements, subsection C-3(a), parking, where parking is required on the rear or side of the house, to allow parking to remain in its existing location. Said property is located in a R20 zone and contains 90,520 sq. ft.

BY ORDER OF THE ZONING BOARD OF REVIEW  
RICHARD BOREN, CHAIRMAN  
CHRIS COSTA, ZONING OFFICER

This meeting location is accessible to the physically challenged. Hearing or speech impaired individuals requiring the services of an interpreter should call 1-800-745-5555 not less than 3 business days prior to the meeting.

Town of Jamestown as an abutter.

Town Property: Plat 8, Lot 173 & 573, & Plat9, Lots 252, 355, 356, & 595.

TOWN OF JAMESTOWN  
ZONING BOARD OF REVIEW  
NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN THAT THE JAMESTOWN ZONING BOARD OF REVIEW WILL HOLD A PUBLIC HEARING JANUARY 24, 2017, AT THE JAMESTOWN TOWN HALL 93 NARRAGANSETT AVENUE, JAMESTOWN, RHODE ISLAND AT **7:00** P.M. UPON THE FOLLOWING:

Application of JTN, LLC, whose property is located at 13 Narragansett Ave., and further identified as Assessor's Plat 9, Lot 603 for a Special Use Permit from Article 11, Section 82.1108.6 Use of an Attic shall be ancillary to the use below. Proposed use of the attic as residential where below is a restaurant. Said property is located in a CD zone and contains 13,068 sq. ft.

BY ORDER OF THE ZONING BOARD OF REVIEW  
RICHARD BOREN, CHAIRMAN  
CHRIS COSTA, ZONING OFFICER

This meeting location is accessible to the physically challenged. Hearing or speech impaired individuals requiring the services of an interpreter should call 1-800-745-5555 not less than 3 business days prior to the meeting.



**Town of Jamestown  
Tax Assessor**

**93 Narragansett Avenue  
Jamestown, RI 02835**

**Phone: 401-423-9802  
Email: kgray@jamestownri.net**

To: PRESIDENT, JAMESTOWN TOWN COUNCIL

From: JAMESTOWN TAX ASSESSOR

Subject: ABATEMENTS/ADDENDA OF TAXES FOR THE **MARCH 20, 2017** MEETING

**REAL PROPERTY/TANGIBLE ABATEMENTS TO 2016 TAX ROLL**

#02-1325-00 Brodin, Bertil W.	Plat 5, Lot 448 – Property transfer 2-24-17 to Account #02-1325-50	\$3,320.85
#02-1325-50 Brodin, Dana	Plat 5, Lot 448 – Portion of Volunteer exemption used by previous owner	\$392.82
#08-0652-01 Hollister, Stephen	Plat 8, Lot 427 – Portion of Widow of Veteran exemption used by previous owner	\$32.17
#10-0010-75 Jacober, David S. & Michael A.	Plat 2, Lot 109 – Property transfer 2-28-17 to Account #03-1594-00	\$18,457.56
#13-0310-00 Maker, Ann B. (Estate)	Plat 3, Lot 26 – Property transfer 3-2-17 to Account #13-0309-00	\$916.34
#13-2193-50 Mulvey, Martha C. & Kenneth	Plat 8, Lot 421 – Portion of Veteran exemption used by previous owner	\$32.18
#19-1282-00 Soukup, Margaret R., Trust	Plat 8, Lot 427 – Property transfer 3-6-17 to Account #08-0652-01	\$3,245.66
#23-1035-00 Winton, Matthew James, Trust	Plat 8, Lot 421 – Property transfer 2-22-17 to Account #13-2193-50	\$6,159.48

**REAL PROPERTY/TANGIBLE ADDENDA TO 2016 TAX ROLL**

#02-1325-50 Brodin, Dana	Plat 5, Lot 448 – Property transfer 2-24-17 from Account #02-1325-00	\$4,020.85
#03-1594-00 Kalberer, Patricia & Celidonio, Louise	Plat 2, Lot 109 – Property transfer 2-28-17 from Account #10-0010-75	\$18,457.56
#08-0652-01 Hollister, Stephen	Plat 8, Lot 427 – Property transfer 3-6-17 from Account #19-1282-00	\$3,288.56
#13-0309-00 Maker, Richard A. Jr.	Plat 3, Lot 26 – Property transfer 3-2-17 from Account #13-0310-00	\$916.34
#13-2193-50 Mulvey, Martha C. & Kenneth	Plat 8, Lot 421 – Property transfer 2-22-17 from Account #23-1035-00	\$6,202.38

<b>TOTAL ABATEMENTS</b>	<b>\$32,557.06</b>
<b>TOTAL ADDENDA</b>	<b>\$32,885.69</b>

RESPECTFULLY SUBMITTED,

*Kenneth S. Gray*

KENNETH S. GRAY,  
TAX ASSESSOR



**Town of Jamestown**  
Finance Department  
Town Hall  
93 Narragansett Avenue  
Jamestown, Rhode Island 02835-1199  
401-423-9809 Fax 401-423-7229  
Email: [ccollins@jamestownri.net](mailto:ccollins@jamestownri.net)

**Christina D. Collins**  
Finance Director

### MEMORANDUM

**TO:** Andrew E. Nota, Town Administrator

**FROM:** Christina D. Collins, Finance Director 

**DATE:** 3/16/2017

**SUBJECT:** Budget to Actual

Attached is the Budget to Actual reports for the Fiscal Year 2016/2017. The report contains the expenses that have been paid through February 28, 2017.

Please do not hesitate to contact me with any questions or concerns.

**TOWN OF JAMESTOWN  
BUDGET VS. ACTUAL  
JULY 1, 2016 - JUNE 30, 2017  
YTD Ending February 28, 2017**

<u>Account Number &amp; Description</u>	<u>Annual Budget</u>	<u>PTD Expenses</u>	<u>YTD Expenses</u>	<u>Remaining \$</u>	<u>% of Budget</u>
<b>TOWN COUNCIL</b>					
70001101 Salaries (5)	13,175.00	0.00	6,275.00	6,900.00	47.63%
70001302 Fees & Supplies	1,250.00	0.00	155.57	1,094.43	12.45%
70001305 Advertising	1,500.00	0.00	405.75	1,094.25	27.05%
<b>70001 Town Council</b>	<b>15,925.00</b>	<b>0.00</b>	<b>6,836.32</b>	<b>9,088.68</b>	<b>42.93%</b>
<b>TOWN ADMINISTRATOR</b>					
70002101 Salary, Administrator	108,572.00	8,817.26	74,946.71	33,625.29	69.03%
70002102 Salary, Clerical w/longevity	63,002.00	4,647.02	43,863.76	19,138.24	69.62%
70002302 Fees, Supplies & Dues	2,400.00	41.80	3,242.16	-842.16	135.09%
70002303 Travel Expenses	12,000.00	750.00	7,387.96	4,612.04	61.57%
<b>70002 Town Administrator</b>	<b>185,974.00</b>	<b>14,256.08</b>	<b>129,440.59</b>	<b>56,533.41</b>	<b>69.60%</b>
<b>PROBATE COURT</b>					
70003101 Salary, Judge	5,081.00	402.54	3,421.59	1,659.41	67.34%
70003302 Fees, Supplies & Dues	1,700.00	62.39	628.71	1,071.29	36.98%
<b>70003 Probate Court</b>	<b>6,781.00</b>	<b>464.93</b>	<b>4,050.30</b>	<b>2,730.70</b>	<b>59.73%</b>
<b>ELECTION &amp; TOWN MEETINGS</b>					
70004101 Salaries, Canvassers (3 & 2alt.)	5,234.00	0.00	2,618.00	2,616.00	50.02%
70004102 Salary, Clerical	1,600.00	0.00	1,011.18	588.82	63.20%
70004103 Salaries, Moderator & Sergeant	1,450.00	0.00	647.36	802.64	44.65%
70004104 Election Supervisors	5,000.00	0.00	4,225.00	775.00	84.50%
70004302 Fees, Supplies & Dues	2,800.00	-74.87	1,682.09	1,117.91	60.07%
70004305 Advertising & Printing	1,000.00	0.00	1,101.84	-101.84	110.18%
<b>70004 Election &amp; Town Meetings</b>	<b>17,084.00</b>	<b>-74.87</b>	<b>11,285.47</b>	<b>5,798.53</b>	<b>66.06%</b>
<b>LEGAL</b>					
70050201 Professional Services	95,000.00	6,500.00	51,309.09	43,690.91	54.01%
<b>70005 Legal</b>	<b>95,000.00</b>	<b>6,500.00</b>	<b>51,309.09</b>	<b>43,690.91</b>	<b>54.01%</b>
<b>CLERK &amp; RECORDS</b>					
70060101 Salary, Town Clerk w/longevity	67,550.00	5,224.66	44,409.61	23,140.39	65.74%
70060102 Salary, Clerical (2) w/longevity	87,680.00	6,673.61	58,637.11	29,042.89	66.88%
70060302 Fees, Supplies & Dues	33,000.00	2,397.43	10,475.57	22,524.43	31.74%
70060305 Advertising & Printing	2,800.00	0.00	1,061.62	1,738.38	37.92%
<b>70060 Clerk &amp; Records</b>	<b>191,030.00</b>	<b>14,295.70</b>	<b>114,583.91</b>	<b>76,446.09</b>	<b>59.98%</b>
<b>PLANNING</b>					
70070101 Salary, Town Planner w/longevity	77,545.00	5,673.46	55,231.14	22,313.86	71.22%
70070102 Salary, Clerical (.8) w/longevity	36,444.00	2,690.56	25,807.56	10,636.44	70.81%
70070201 Planning Commission	7,150.00	0.00	0.00	7,150.00	0.00%
70070302 Fees, Supplies & Dues	5,500.00	1,080.54	2,584.18	2,915.82	46.99%
70070305 Advertising	350.00	0.00	0.00	350.00	0.00%
<b>70070 Planning</b>	<b>126,989.00</b>	<b>9,444.56</b>	<b>83,622.88</b>	<b>43,366.12</b>	<b>65.85%</b>
<b>ZONING</b>					
70080101 Salaries, Zoning Board (10)	8,000.00	325.00	1,625.00	6,375.00	20.31%
70080302 Supplies	700.00	-316.85	-1,009.74	1,709.74	-144.25%
<b>70080 Zoning</b>	<b>8,700.00</b>	<b>8.15</b>	<b>615.26</b>	<b>8,084.74</b>	<b>7.07%</b>
<b>PERSONNEL</b>					
70090900 Social Security Tax	291,485.00	20,104.21	210,273.74	81,211.26	72.14%
70090901 Blue Cross/Delta Dental	651,617.00	42,791.73	357,729.43	293,887.57	54.90%
70090902 Worker's Compensation	70,000.00	0.00	75,605.00	-5,605.00	108.01%
70090903 Retirement System	296,425.00	18,132.33	161,116.21	135,308.79	54.35%
70090906 Life Insurance	10,000.00	1,993.15	7,763.35	2,236.65	77.63%
70090907 General Liability Insurance	110,000.00	0.00	101,866.98	8,133.02	92.61%
70090910 Salary Study Adjustment	65,000.00	0.00	-2.36	65,002.36	0.00%
70090920 Blue Cross - Police Retirees	134,024.00	9,823.99	80,645.77	53,378.23	60.17%
<b>70090 Personnel</b>	<b>1,628,551.00</b>	<b>92,845.41</b>	<b>994,998.12</b>	<b>633,552.88</b>	<b>61.10%</b>

**TOWN OF JAMESTOWN  
BUDGET VS. ACTUAL  
JULY 1, 2016 - JUNE 30, 2017  
YTD Ending February 28, 2017**

<u>Account Number &amp; Description</u>	<u>Annual Budget</u>	<u>PTD Expenses</u>	<u>YTD Expenses</u>	<u>Remaining \$</u>	<u>% of Budget</u>
<b>FINANCE OFFICE</b>					
70100100 Salary, Finance Director w/longevity	89,597.00	6,667.68	64,043.08	25,553.92	71.48%
70100101 Salary, Deputy Tax Collector w/longevity	64,989.00	4,804.48	41,525.12	23,463.88	63.90%
70100102 Consultant, Computer Technican	44,000.00	5,209.17	26,553.16	17,446.84	60.35%
70100201 Professional Services	19,000.00	2,875.61	15,139.32	3,860.68	79.68%
70100302 Fees, Supplies & Dues	21,500.00	1,569.91	7,821.33	13,678.67	36.38%
70100305 Advertising & Printing	0.00	0.00	0.00	0.00	#DIV/0!
<b>70100 Finance</b>	<b>239,086.00</b>	<b>21,126.85</b>	<b>155,082.01</b>	<b>84,003.99</b>	<b>64.86%</b>
<b>TAX ASSESSOR</b>					
70110101 Salary, Assessor (.8) w/longevity	53,508.00	3,980.72	33,960.48	19,547.52	63.47%
70110102 Clerical (as needed)	2,500.00	0.00	0.00	2,500.00	0.00%
70110302 Fees, Supplies & Dues	12,750.00	11.38	12,206.29	543.71	95.74%
70110305 Advertising & Printing	1,122.00	0.00	654.98	467.02	58.38%
70110308 Field Inspections	2,500.00	0.00	0.00	2,500.00	0.00%
<b>70110 Tax Assessor</b>	<b>72,380.00</b>	<b>3,992.10</b>	<b>46,821.75</b>	<b>25,558.25</b>	<b>64.69%</b>
<b>AUDIT OF ACCOUNTS</b>					
70120201 Professional Services	22,000.00	0.00	22,200.00	-200.00	100.91%
<b>70120 Audit of Accounts</b>	<b>22,000.00</b>	<b>0.00</b>	<b>22,200.00</b>	<b>(200.00)</b>	<b>100.91%</b>
<b>POLICE PROTECTION</b>					
70310100 Salary, Police Chief	88,521.00	7,081.64	60,193.94	28,327.06	68.00%
70310101 Salaries, Police(13)/ Dispatch(4.5) /Support (.8 & 1 seasonal)	966,058.00	69,612.28	600,928.19	365,129.81	62.20%
70310102 Longevity, Officers/Dispatch	50,513.00	0.00	21,870.14	28,642.86	43.30%
70310103 Police Benefits	57,465.00	4,237.88	38,626.62	18,838.38	67.22%
70310104 Overtime & Sick Leave	165,000.00	11,152.43	157,784.53	7,215.47	95.63%
70310105 Police Retirement	175,000.00	87,500.00	87,500.00	87,500.00	50.00%
70310302 Fees, Supplies & Dues	21,000.00	1,103.12	14,136.92	6,863.08	67.32%
70310303 Computer Maintenance	18,500.00	527.72	21,323.21	-2,823.21	115.26%
70310305 Advertising	0.00	0.00	0.00	0.00	#DIV/0!
70310307 Building Maintenance	5,000.00	892.30	3,421.43	1,578.57	68.43%
70310308 Vehicle Insurance	8,197.00	0.00	8,197.00	0.00	100.00%
70310309 Telephone	14,500.00	878.78	8,104.47	6,395.53	55.89%
70310310 Personal Equipment, Uniforms	8,000.00	444.50	3,847.15	4,152.85	48.09%
70310311 Maintenance Of Uniforms	32,150.00	0.00	0.00	32,150.00	0.00%
70310312 Ammunition & Supplies	4,000.00	0.00	0.00	4,000.00	0.00%
70310313 Maintenance, Police Cars	14,000.00	2,514.81	6,054.28	7,945.72	43.24%
70310314 Gas & Tires	35,000.00	1,237.46	12,265.15	22,734.85	35.04%
70310315 Training	20,000.00	427.42	5,621.73	14,378.27	28.11%
70310316 Police Incentive	0.00	0.00	0.00	0.00	#DIV/0!
70310317 Maintenance of Radio System	10,000.00	2,931.16	6,631.56	3,368.44	66.32%
70310318 Equipment	5,000.00	0.00	0.00	5,000.00	0.00%
<b>70310 Police Protection</b>	<b>1,697,904.00</b>	<b>190,541.50</b>	<b>1,056,506.32</b>	<b>641,397.68</b>	<b>62.22%</b>
<b>EMERGENCY MANAGEMENT AGENCY</b>					
70311302 Emergency Management Agency	5,000.00	0.00	4,247.46	752.54	84.95%
<b>70311 Emergency Management Agency</b>	<b>5,000.00</b>	<b>0.00</b>	<b>4,247.46</b>	<b>752.54</b>	<b>84.95%</b>

**TOWN OF JAMESTOWN  
BUDGET VS. ACTUAL  
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YTD Ending February 28, 2017**

<u>Account Number &amp; Description</u>	<u>Annual Budget</u>	<u>PTD Expenses</u>	<u>YTD Expenses</u>	<u>Remaining \$</u>	<u>% of Budget</u>
<b><i>FIRE PROTECTION</i></b>					
70320100 Salary, Fire Chief	43,325.00	4,383.44	37,259.24	6,065.76	86.00%
70320101 Salary, Dispatch/Maintenance w/longevity OT & Fill-in for Dispatch	0.00 0.00	0.00 0.00	288.34 0.00	-288.34 0.00	#DIV/0! #DIV/0!
70320102 Deputy Fire Chief Stipend (2)	2,000.00	0.00	0.00	2,000.00	0.00%
70320103 Salary, Fire Inspector	29,980.00	1,364.30	11,955.31	18,024.69	39.88%
70090900 FICA Fire Department	0.00	613.66	5,490.97	-5,490.97	#DIV/0!
70320104 Fire Incentive Program	70,000.00	0.00	0.00	70,000.00	0.00%
70320105 Maintenance Equipment Per Diem	20,000.00	1,280.00	1,280.00	18,720.00	6.40%
70320302 Fees, Supplies & Dues	5,000.00	853.92	3,785.31	1,214.69	75.71%
70320308 Insurance	55,000.00	1,433.00	28,048.75	26,951.25	51.00%
70320309 Telephone	8,800.00	825.09	5,597.37	3,202.63	63.61%
70320313 Apparatus & Truck Repair	30,000.00	2,662.38	8,145.80	21,854.20	27.15%
70320314 Gas, Tires & Oil	14,000.00	666.78	4,527.55	9,472.45	32.34%
70320315 Training	10,000.00	0.00	0.00	10,000.00	0.00%
70320319 Fuel Oil	13,000.00	995.40	2,491.68	10,508.32	19.17%
70320320 Maintenance	12,500.00	511.96	12,270.35	229.65	98.16%
70320321 Electricity	12,000.00	968.41	4,960.48	7,039.52	41.34%
70320322 Alarm & Radio	6,000.00	0.00	1,069.00	4,931.00	17.82%
70320323 Oxygen & Air Pack	4,500.00	249.56	4,784.81	-284.81	106.33%
70320324 Water	1,500.00	0.00	343.87	1,156.13	22.92%
70320325 Fire Equipment	14,500.00	2,057.71	11,409.33	3,090.67	78.69%
70320326 Fire Extinguisher Agents	2,400.00	0.00	657.00	1,743.00	27.38%
70320399 Subscriptions & Journal	500.00	217.05	435.05	64.95	87.01%
<b>70320 Fire Protection</b>	<b>355,005.00</b>	<b>19,082.66</b>	<b>144,800.21</b>	<b>210,204.79</b>	<b>40.79%</b>
<b><i>EMERGENCY MEDICAL SERVICES</i></b>					
70600101 Ambulance Incentive Program	80,000.00	0.00	0.00	80,000.00	0.00%
70600102 EMS Director	27,930.00	2,273.88	20,186.45	7,743.55	72.28%
70600103 JFD EMS Captain	0.00	0.00	0.00	0.00	#DIV/0!
70600xxx Medical Director Stipend	3,000.00	0.00	0.00	3,000.00	0.00%
70600104 ALS Per Diem (12 months)	175,200.00	6,720.00	113,780.00	61,420.00	64.94%
70600330 Ambulance Building	16,000.00	789.45	6,939.99	9,060.01	43.37%
70600332 Ambulance Personal Equipment/Uniforms	9,000.00	0.00	0.00	9,000.00	0.00%
70600333 Ambulance Medical	20,000.00	3,552.99	8,477.18	11,522.82	42.39%
70600334 Ambulance Office	5,000.00	1,050.07	2,800.54	2,199.46	56.01%
70600336 Ambulance Vehicles	11,000.00	537.23	3,334.49	7,665.51	30.31%
70600337 Ambulance Training	23,000.00	412.00	4,731.11	18,268.89	20.57%
70600455 Insurance on Ambulance	28,000.00	0.00	16,500.00	11,500.00	58.93%
<b>70600 EMS</b>	<b>398,130.00</b>	<b>15,335.62</b>	<b>176,749.76</b>	<b>221,380.24</b>	<b>44.39%</b>
<b><i>PROTECTIVE SERVICE</i></b>					
70330101 Salary, Building Inspector PT for New Position	64,564.00 0.00	5,115.44 0.00	43,481.24 0.00	21,082.76 0.00	67.35% #DIV/0!
70330102 Salary, Clerical (.5) w/longevity	25,014.00	1,889.23	18,901.93	6,112.07	75.57%
70330117 Salary, Electrical Inspector	10,000.00	833.33	6,666.64	3,333.36	66.67%
70330118 Salary, Plumbing Inspector	5,000.00	416.67	1,250.01	3,749.99	25.00%
70330119 Salary, Mechanical Inspector	5,000.00	416.67	1,250.01	3,749.99	25.00%
70330302 Fees, Supplies & Dues	4,500.00	105.96	3,638.57	861.43	80.86%
70330328 Hydrant Rental	165,000.00	0.00	0.00	165,000.00	0.00%
<b>70330 Protective Service</b>	<b>279,078.00</b>	<b>8,777.30</b>	<b>75,188.40</b>	<b>203,889.60</b>	<b>26.94%</b>
<b><i>ADMINISTRATION</i></b>					
70410101 Salary, Public Works Director (.5) w/longevity	50,357.00	3,638.18	30,924.55	19,432.45	61.41%
70410302 Fees, Supplies & Dues	1,200.00	0.00	20.89	1,179.11	1.74%
<b>70410 Administration</b>	<b>51,557.00</b>	<b>3,638.18</b>	<b>30,945.44</b>	<b>20,611.56</b>	<b>60.02%</b>
<b><i>ENGINEERING</i></b>					
70420101 Salary/Environ Services (.6)	36,273.00	3,090.00	26,224.51	10,048.49	72.30%
70420103 Intern	10,000.00	0.00	487.50	9,512.50	4.88%
70420302 Fees, Supplies & Dues	1,200.00	106.32	275.59	924.41	22.97%
<b>70420 Engineering</b>	<b>47,473.00</b>	<b>3,196.32</b>	<b>26,987.60</b>	<b>20,485.40</b>	<b>56.85%</b>

**TOWN OF JAMESTOWN  
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<u>Account Number &amp; Description</u>	<u>Annual Budget</u>	<u>PTD Expenses</u>	<u>YTD Expenses</u>	<u>Remaining \$</u>	<u>% of Budget</u>
<b>HIGHWAY</b>					
70430100 Salary, Supervisor w/longevity	67,047.00	5,030.20	43,458.66	23,588.34	64.82%
70430101 Salaries (11) w/longevity	624,776.00	45,963.92	428,912.13	195,863.87	68.65%
70430308 Vehicle Insurance	14,520.00	0.00	14,520.00	0.00	100.00%
70430313 Upkeep of Equipment	80,000.00	7,299.59	48,539.02	31,460.98	60.67%
70430314 Engine Oil & Fuel	65,000.00	6,807.30	32,536.33	32,463.67	50.06%
70430330 Sand & Gravel	15,000.00	3,026.86	11,322.64	3,677.36	75.48%
70430331 Cold Patch	17,500.00	1,512.00	2,922.75	14,577.25	16.70%
70430333 Road Supplies/Street Signs	15,000.00	172.07	9,650.54	5,349.46	64.34%
70430334 Equipment Rental	3,000.00	0.00	0.00	3,000.00	0.00%
70430336 Clothing (contractual)	5,500.00	0.00	0.00	5,500.00	0.00%
70430399 Safety & Licensing	6,500.00	976.02	4,648.48	1,851.52	71.52%
<b>70430 Highway</b>	<b>913,843.00</b>	<b>70,787.96</b>	<b>596,510.55</b>	<b>317,332.45</b>	<b>65.27%</b>
<b>SNOW REMOVAL</b>					
70440336 Snow Removal (overtime)	28,000.00	8,102.54	14,632.99	13,367.01	52.26%
70440337 Equipment & Supplies	49,000.00	7,817.21	14,025.42	34,974.58	28.62%
<b>70440 Snow Removal</b>	<b>77,000.00</b>	<b>15,919.75</b>	<b>28,658.41</b>	<b>48,341.59</b>	<b>37.22%</b>
<b>WASTE REMOVAL</b>					
70450101 Salary, Operator w/longevity	55,607.00	4,585.78	24,393.21	31,213.79	43.87%
Sunday OT hours	6,335.00	0.00	0.00	6,335.00	0.00%
70450309 Telephone	600.00	55.29	272.14	327.86	45.36%
70450321 Electricity	1,300.00	206.74	522.48	777.52	40.19%
70450340 Maintenance & Testing	42,000.00	7,933.59	32,755.89	9,244.11	77.99%
70450341 Transfer Trucking & Recycling	310,000.00	24,060.10	180,620.43	129,379.57	58.26%
70450350 Hazardous Waste Recycling	500.00	0.00	0.00	500.00	0.00%
<b>70450 Waste Removal</b>	<b>416,342.00</b>	<b>36,841.50</b>	<b>238,564.15</b>	<b>177,777.85</b>	<b>57.30%</b>
<b>STREET LIGHTING</b>					
70460321 Electricity	81,000.00	6,656.96	40,350.47	40,649.53	49.82%
<b>70460 Street Lighting</b>	<b>81,000.00</b>	<b>6,656.96</b>	<b>40,350.47</b>	<b>40,649.53</b>	<b>49.82%</b>
<b>OTHER PUBLIC WORKS</b>					
70480342 Town Cemetery & Parade	2,100.00	135.00	353.44	1,746.56	16.83%
<b>70480 Other Public Works</b>	<b>2,100.00</b>	<b>135.00</b>	<b>353.44</b>	<b>1,746.56</b>	<b>16.83%</b>
<b>PUBLIC BUILDINGS</b>					
70490101 Service Contract Custodial	80,000.00	3,605.57	35,884.56	44,115.44	44.86%
70490302 Building/Cleaning Supplies	5,500.00	779.57	1,760.26	3,739.74	32.00%
70490309 Telephone & Alarms	15,000.00	1,439.29	10,150.19	4,849.81	67.67%
70490321 Electricity	58,000.00	5,182.22	28,258.70	29,741.30	48.72%
70490324 Water	10,000.00	85.25	3,767.87	6,232.13	37.68%
70490343 Heat	44,000.00	6,342.46	13,795.77	30,204.23	31.35%
70490344 Repairs & Maintenance	45,000.00	4,318.07	30,961.46	14,038.54	68.80%
70490375 Landscape	8,000.00	0.00	4,755.00	3,245.00	59.44%
<b>70490 Public Buildings</b>	<b>265,500.00</b>	<b>21,752.43</b>	<b>129,333.81</b>	<b>136,166.19</b>	<b>48.71%</b>
<b>TREE MANAGEMENT PROGRAM</b>					
70495101 Consultant	10,500.00	650.00	5,950.00	4,550.00	56.67%
70495302 Materials & Supplies	1,800.00	120.93	514.57	1,285.43	28.59%
70495360 Tree Pruning	15,000.00	4,726.67	6,406.67	8,593.33	42.71%
70495370 Purchase Of Trees	4,100.00	0.00	2,584.68	1,515.32	63.04%
<b>70495 Tree Management Program</b>	<b>31,400.00</b>	<b>5,497.60</b>	<b>15,455.92</b>	<b>15,944.08</b>	<b>49.22%</b>
<b>PUBLIC WELFARE</b>					
70500101 Salary, Welfare Director	0.00	0.00	0.00	0.00	#DIV/0!
<b>70500 Public Welfare</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>#DIV/0!</b>
<b>PUBLIC HEALTH</b>					
70600456 Visiting Nurse/Mental Health/ SC Hospice/ Substance Abuse	16,500.00	1,500.00	4,500.00	12,000.00	27.27%
<b>70600 Public Health</b>	<b>16,500.00</b>	<b>1,500.00</b>	<b>4,500.00</b>	<b>12,000.00</b>	<b>27.27%</b>
<b>ANIMAL CONTROL</b>					
70610xxx Animal Control Services/Shelter	5,000.00	0.00	0.00	5,000.00	0.00%
70610302 Fees, Supplies & Dues	0.00	0.00	5.35	-5.35	#DIV/0!
70610306 Tick Task Force	15,000.00	0.00	0.00	15,000.00	0.00%
<b>70610 Animal Control</b>	<b>20,000.00</b>	<b>0.00</b>	<b>5.35</b>	<b>19,994.65</b>	<b>0.03%</b>

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<b>70650101</b> Salaries (3 PT)	46,540.00	3,569.70	27,925.35	18,614.65	60.00%
<b>70650302</b> Fees, Supplies & Dues	2,500.00	115.62	3,630.03	-1,130.03	145.20%
<b>70650309</b> Telephone & Alarms	1,850.00	650.14	1,896.50	-46.50	102.51%
<b>70650321</b> Electricity	5,500.00	583.92	2,920.11	2,579.89	53.09%
<b>70650324</b> Water	1,000.00	418.53	627.81	372.19	62.78%
<b>70650341</b> Trash Removal	325.00	56.00	222.00	103.00	68.31%
<b>70650343</b> Heat	5,400.00	911.23	1,718.40	3,681.60	31.82%
<b>70650344</b> Repairs & Maintenance	5,885.00	508.32	4,965.91	919.09	84.38%
<b>70650380</b> Programs	3,000.00	1,250.49	1,820.49	1,179.51	60.68%
<b>70650 Senior Center Operations</b>	<b>72,000.00</b>	<b>8,063.95</b>	<b>45,726.60</b>	<b>26,273.40</b>	<b>63.51%</b>
<b>LIBRARY</b>					
<b>70700100</b> Salary, Librarian w/longevity	69,921.00	7,110.20	47,646.20	22,274.80	68.14%
<b>70700101</b> Salaries (2FT & 2@.875)w/longevity	152,803.00	12,175.89	104,174.73	48,628.27	68.18%
<b>70700102</b> Custodian	0.00	0.00	0.00	0.00	#DIV/0!
<b>70700302</b> Fees, Supplies & Dues	8,500.00	255.63	5,554.26	2,945.74	65.34%
<b>70700308</b> Insurance	12,850.00	0.00	12,850.00	0.00	100.00%
<b>70700309</b> Telephone	1,200.00	87.74	493.10	706.90	41.09%
<b>70700310</b> Equipment	500.00	0.00	528.37	-28.37	105.67%
<b>70700321</b> Electricity	23,000.00	2,107.74	12,170.23	10,829.77	52.91%
<b>70700343</b> Heat	18,500.00	1,793.13	4,772.07	13,727.93	25.79%
<b>70700344</b> Repairs & Maintenance	19,000.00	2,028.17	10,638.80	8,361.20	55.99%
<b>70700345</b> Information Technology	6,000.00	0.00	5,039.01	960.99	83.98%
<b>70700351</b> Books & Periodicals	30,000.00	2,403.41	16,896.25	13,103.75	56.32%
<b>70700352</b> Books - State Aid	87,375.00	6,512.83	60,476.57	26,898.43	69.21%
<b>70700 Library</b>	<b>429,649.00</b>	<b>34,474.74</b>	<b>281,239.59</b>	<b>148,409.41</b>	<b>65.46%</b>
<b>PARKS, BEACHES &amp; RECREATION</b>					
<b>70800101</b> Salary, Director	64,564.00	5,115.42	43,481.07	21,082.93	67.35%
<b>70800102</b> Salaries, Rec, Parks (3) w/longevity	124,564.00	9,822.66	86,562.79	38,001.21	69.49%
<b>70800103</b> Salary, Teen Center Coordinator	35,653.00	2,824.82	23,973.93	11,679.07	67.24%
<b>70800104</b> Salaries, Teen Center Support Staff	15,750.00	1,961.50	10,457.58	5,292.42	66.40%
<b>70800105</b> Salaries, Rec Seasonal Staff	132,221.00	900.15	122,409.10	9,811.90	92.58%
<b>70800302</b> Fees, Supplies & Dues	5,965.00	959.13	5,871.28	93.72	98.43%
<b>70800305</b> Advertising & Printing	3,750.00	995.00	3,173.40	576.60	84.62%
<b>70800308</b> Insurance	7,117.00	0.00	7,117.00	0.00	100.00%
<b>70800309</b> Telephone	2,750.00	336.16	2,195.59	554.41	79.84%
<b>70800310</b> Equipment	4,500.00	397.54	1,569.08	2,930.92	34.87%
<b>70800314</b> Gas & Oil	14,000.00	343.43	4,690.17	9,309.83	33.50%
<b>70800321</b> Electricity & Field Lighting	29,000.00	206.35	15,812.64	13,187.36	54.53%
<b>70800322</b> Ft Getty Waste Water Removal	13,000.00	0.00	7,948.00	5,052.00	61.14%
<b>70800323</b> Shores Beach/Sanitary Facility	3,000.00	0.00	2,565.00	435.00	85.50%
<b>70800324</b> Water	14,000.00	0.00	0.00	14,000.00	0.00%
<b>70800341</b> Trash Removal	10,000.00	476.00	5,612.96	4,387.04	56.13%
<b>70800344</b> Repairs, Maintenance & Improvements	26,000.00	844.96	8,515.84	17,484.16	32.75%
<b>70800382</b> Summer Programs	3,825.00	1,155.00	5,055.00	-1,230.00	132.16%
<b>70800383</b> Winter Programs	1,200.00	0.00	945.18	254.82	78.77%
<b>70800 Parks, Beaches &amp; Recreation</b>	<b>510,859.00</b>	<b>26,338.12</b>	<b>357,955.61</b>	<b>152,903.39</b>	<b>70.07%</b>
<b>70801381</b> Special Activities	0.00	680.00	-1,686.95	-1,686.95	
<b>70801384</b> Exercise	0.00	-1,134.00	-6,154.00	-6,154.00	
<b>70801386</b> Flag Football S/F	0.00	0.00	139.77	139.77	
<b>70801388</b> Basketball S/F	0.00	0.00	177.78	177.78	
<b>70801391</b> Sports Camp S/F	0.00	0.00	-3,500.91	-3,500.91	
<b>70801392</b> Tennis S/F	0.00	0.00	-1,470.00	-1,470.00	
<b>70801393</b> Soccer S/F	0.00	0.00	2,025.00	2,025.00	
<b>70801395</b> Girl's Softball S/F	0.00	0.00	51.20	51.20	
<b>70801396</b> Restoration Rec Ctr S/F	0.00	0.00	0.00	0.00	
<b>70801398</b> Pavilion	0.00	-4,850.00	-22,482.91	-22,482.91	
<b>70801399</b> Miscellaneous	0.00	0.00	0.00	0.00	
<b>70801400</b> Volleyball S/F	0.00	0.00	0.00	0.00	
<b>70801401</b> Summer Playground S/F	0.00	0.00	-10,007.79	-10,007.79	
<b>70801402</b> J.Y.O. S/F	0.00	0.00	0.00	0.00	
<b>70801 Recreation Programs</b>	<b>0.00</b>	<b>-5,304.00</b>	<b>-42,908.81</b>	<b>-42,908.81</b>	

**TOWN OF JAMESTOWN  
BUDGET VS. ACTUAL  
JULY 1, 2016 - JUNE 30, 2017  
YTD Ending February 28, 2017**

<u>Account Number &amp; Description</u>	<u>Annual Budget</u>	<u>PTD Expenses</u>	<u>YTD Expenses</u>	<u>Remaining \$</u>	<u>% of Budget</u>
<b>DEBIT SERVICE</b>					
<b>70900504</b> Payment Of Principal	455,299.00	0.00	130,384.02	324,914.98	28.64%
<b>70900505</b> Payment Of Interest	252,160.00	0.00	86,715.79	165,444.21	34.39%
xxxxxxx Lease DPW Equipment Resolution	69,286.00	0.00	0.00	69,286.00	0.00%
xxxxxxx Lease JetVac *included in above	0.00	0.00	0.00	0.00	#DIV/0!
<b>1403-70000001</b> Fire Station Improvements (2.2M@20yrs)	38,500.00	0.00	0.00	38,500.00	0.00%
Fire Truck (300K@10yrs)	3,750.00	0.00	0.00	3,750.00	0.00%
<b>70900 Debit Service</b>	<b>818,995.00</b>	<b>0.00</b>	<b>217,099.81</b>	<b>601,895.19</b>	<b>26.51%</b>
<b>MISCELLANEOUS</b>					
<b>70920527</b> Incidentals & Emergencies	50,000.00	0.00	1,141.80	48,858.20	2.28%
<b>70920530</b> Conservation Commission	2,200.00	0.00	500.00	1,700.00	22.73%
<b>70920550</b> Chamber of Commerce Development	4,000.00	600.00	1,960.00	2,040.00	49.00%
<b>70920570</b> Economic Development	5,000.00	0.00	0.00	5,000.00	0.00%
<b>70920 Miscellaneous</b>	<b>61,200.00</b>	<b>600.00</b>	<b>3,601.80</b>	<b>57,598.20</b>	<b>5.89%</b>
<b>Total</b>	<b>9,160,035.00</b>	<b>631,998.50</b>	<b>5,095,626.40</b>	<b>4,064,408.60</b>	<b>55.63%</b>



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JAMESTOWN CONSERVATION COMMISSION

## MEMO

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To: Jamestown Town Council  
From: Maureen Coleman, Chair *Maureen Coleman*  
Date: March 6, 2017  
Subject: Support for Easter RI Conservation District Request for Funds

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The Jamestown Conservation Commission is pursuing a collaborative partnership with the Eastern Rhode Island Conservation District to advance shared goals in educating residents on voluntary opportunities to protect water quality. We are especially interested in helping residents learn more about ways to improve management of storm-water runoff—which increases soil erosion; carries pollution and sediment into our waterways; and, by funneling rainwater off the land, reduces the groundwater recharge that is essential for residents’ drinking water.

Eastern Rhode Island Conservation District also provides a range of ongoing support for local communities and Conservation Commissions, including connecting local farmers with substantial funds to support conservation initiatives that provide significant benefits to the health of Jamestown’s open spaces and natural systems.

It is for these reasons that the Jamestown Conservation Commission encourages the Town Council to support the Eastern Rhode Island Conservation District’s request for \$1,000 in support from the Town of Jamestown.



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## JAMESTOWN CONSERVATION COMMISSION

# MEMO

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To: Jamestown Town Council

From: Maureen Coleman, Chair *Maureen Coleman*

cc: Andrew Nota, Town Administrator

Date: March 6, 2017

Subject: Technical Review Committee for Water Resources Protection

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The Jamestown Conservation Commission respectfully requests the Town Council's support in convening a Technical Review Committee of volunteers to address growing concerns about water resources on the island.

Periodic drought conditions have placed pressure on drinking water supplies on the island, as reduced precipitation levels contribute to lower water levels at the town reservoirs and in individual homeowner's wells. At the same time, increases in development on the island are resulting in "more straws" making use of the same finite sources of groundwater. Increases in land development have also replaced vegetated land with impervious surfaces, which in turn increases storm-water runoff—concentrating pollutants in our waterways and reducing the volume of precipitation that is retained on the land to recharge groundwater. Much of our island's rainwater is literally washing away.

In 1999, the Town Council established an independent Water Resources Protection Committee, charged with preserving and protecting Jamestown's water resources. After more than a decade of success in land conservation, the WRPC asked the Town Council to abolish the group, and the Town Council voted in 2011 to transfer the Water Resources Protection Committee's role to the Conservation Commission. Copies of the resolution and related meeting minutes are enclosed for reference.

Now, as water resources remain a primary conservation concern, the Conservation Commission would like to convene a Water Resources Technical Review Committee as outlined in the Town Council's February 2012 resolution. As an advisory group to the Conservation Commission, the group's charge would include:

- 1) Gather information to help better understand current conditions as well as factors influencing both water quality and the supply of drinking water on the island;
- 2) Make recommendations and coordinate logistics for land purchases for conservation purposes;
- 3) Assist in the solicitation of funds from outside sources;
- 4) Make recommendations for best practice in water conservation and protection;
- 5) Develop educational initiatives to build awareness of best practice in water conservation and protection for residents, including homes with private wells as well as those with town-supplied water and sewer.

As a first step in convening the Water Resources Technical Review Committee, the Conservation Commission looks forward to making recommendations to the Town Council for committee appointments.

The Conservation Commission commends the former Water Resources Protection Committee's accomplishments in land protection, including more than 80 conservation lots in the Jamestown Shores, which are helping to protect wetland functions and increase groundwater recharge in a densely-populated area with a history of compromised private wells.

We look forward to partnering with town staff and the Town Council to help protect Jamestown's precious water resources.

3/7/17

Dear Members of the Town Council,

I am writing a letter of support on behalf of the Eastern RI Conservation District (ERICD), and their passionate drive to help the residents within their partnering counties regarding natural resource management and outreach.

I was fortunate to meet with Ms. Sara Churgin of ERCD this past fall, when I sought experts-in-the-field regarding water conservation, for an integrated Science, Technology, Engineering, Art and Mathematics (STEAM) unit that I was designing. Sara was excited and glad to help.

Mrs. Jean Lambert, has also been extremely supportive of the STEAM unit currently underway. She was impressed that the third graders are involved with understanding the unique water issues here on Jamestown and their creative solutions to the problems facing water conservation.

I encourage the members of the town council to support funding of the ERICD in the FY2018 budget cycle. There are unique opportunities here in Jamestown. Opportunities that can have lasting impact on the environment and the learning experiences of our students K-8.

It's not a secret that water quality and scarcity will be a driving factor in the geopolitical landscape. As we all know, advocacy starts locally. This won't be possible without innovative thinking and civic appropriations by the town council.

I, without reservation, offered to help Sara create, recruit and implement educational programming that can be scaled to a larger landscape beyond the Island of Conanicut. Add the incredibly talented residents of Jamestown to the mix, and you will create truly amazing advocacy for water conservancy.

Sincerely,



Phil Capaldi

Grade 3 Teacher -



RHODE ISLAND  
DEPARTMENT OF ENVIRONMENTAL MANAGEMENT

235 Promenade Street, Providence, RI 02908-5767

TDD 401-222-4462

Kristine Trocki Town Council President  
Jamestown Town Hall  
93 Narragansett Avenue  
Jamestown, RI 02835

March 6, 2017

RE: **Project Priority List Request for Projects State Fiscal Year 2018**

Dear Ms. Trocki:

The Office of Water Resources is making its request for the submission of water pollution abatement projects to be included on the Fiscal Year 2018 Project Priority List (PPL). The PPL will be utilized in the decision making process for assistance from the Clean Water State Revolving Fund (CWSRF) and the Interceptor Bond Fund.

Any contemplated water pollution abatement project, or any on-going project that is currently partially CWSRF funded, should be submitted for inclusion on this year's PPL. The SRF program can fund a wide array of water pollution abatement projects from the traditional sewers and sewage treatment projects, to landfill closures, community septic system repair programs and stormwater treatment or mitigation projects, as well as riverbank and estuarine restoration projects, including salt marsh restorations. Also, alternative energy and energy efficiency projects that benefit a water pollution treatment facility are SRF eligible, along with projects that make wastewater infrastructure more resilient to the effects of climate change.

Congress has again mandated that a portion of the CWSRF funds appropriated for this year's loans must be directed towards Green Infrastructure, which has been defined as projects that address water or energy efficiency improvements, projects that treat stormwater in a way that mimics or restores natural hydrology, or projects that demonstrate new or innovative approaches to managing water resources in a more sustainable way. Congress has also required that some portion of Rhode Island's CWSRF appropriation be used as principal forgiveness. The Rhode Island CWSRF program will look at the feasibility of dedicating some or all of its principal forgiveness funds to those projects that satisfy the Green Infrastructure requirement.

**Requests for priority ranking of projects are due by Thursday, April 7, 2017.** All projects should be submitted separately on a Project Information Sheet (enclosed), and listed on the Projects Summary Sheet (enclosed). Applicants should feel free to submit any supporting information to further describe their project(s). **The submission of a project for rating and ranking does not obligate the applicant to go forward with the project.** DEM will rate and rank all submitted projects and formulate the PPL. A public hearing will held regarding the PPL and revisions will be made based upon comments received. The final PPL will be posted on the Department's website.

If you have any questions please call me at 222-4700, Extensions 7254.

Sincerely,

Jay Manning, P.E.,  
Principal Sanitary Engineer

Enclosures

cc: Michael Gray, Public Works Director, w/ enc

**RHODE ISLAND DEPARTMENT OF ENVIRONMENTAL MANAGEMENT  
OFFICE OF WATER RESOURCES  
FY 2018**

Priority Determination System  
Requested Project Information Sheet

Applicant: \_\_\_\_\_ Contact Person: \_\_\_\_\_

Street Address: \_\_\_\_\_ Title: \_\_\_\_\_

City & Zip Code: \_\_\_\_\_ Phone: \_\_\_\_\_

Project Name/Number: \_\_\_\_\_

Total Cost: \_\_\_\_\_ Anticipated Start Date: \_\_\_\_\_ Green Infrastructure (Y/N) \_\_\_\_\_

Project Description:  
\_\_\_\_\_  
\_\_\_\_\_

Proposed or Predicted Water Quality Benefit (Include name of receiving or impacted waterbody):  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**DEM USE ONLY**

Rating Date: \_\_\_\_\_ Project Category \_\_\_\_\_

OWR Comments: \_\_\_\_\_  
\_\_\_\_\_

Reviewers' Initials: \_\_\_\_\_

<b>PROJECT RATING CRITERIA SUMMARY</b>		<b>POINTS</b>
I.	Existing Conditions Criteria	_____
II.	Proposed Facilities Criteria	_____
III.	Water Quality Improvement Criteria	_____
IV.	Intergovernmental Needs Criteria	_____
V.	Readiness to Proceed Criteria	_____
	Grand Total	_____





# Armenian National Committee OF RHODE ISLAND

7 Armenia Street  
Providence, Rhode Island 02909

March 6, 2017

Town Clerk Cheryl A. Fernstrom  
Jamestown Town Hall  
93 Narragansett Ave.  
Jamestown, RI 02835

Dear Cheryl A. Fernstrom:

For the past seventeen years, the Town of Jamestown has participated in our program to have the Armenian flag raised in memory of the Ottoman Turkish government's attempt to eliminate the Christian Armenians from their ancestral lands through planned Genocide during World War I. The flag is to be flown on April 24<sup>th</sup>, which is the date when 300 Armenian leaders, doctors, lawyers, priests and others were hung in the center of Constantinople, thus beginning the systematic planned elimination of the Armenians from their homeland, which they had occupied for over 2000 years.

It is widely known and accepted by scholars, historians and most of the civilized world as the first Genocide of the 20<sup>th</sup> Century, a precursor to the Holocaust. Enclosed is a copy of last year's House of Representatives Resolution recognizing the day as well as a copy of a law in our state allowing for the teaching of this and other cases of Man's Inhumanity to Man over the past two centuries.

Armenians here in Rhode Island and all over the world contribute to their cultural, educational, political and religious communities. There are about 12,000 Armenians in the State of Rhode Island and every one of them would be pleased and honored if you would continue to fly our flag in memory of the 1,500,000 Armenian men, women and children who lost their lives during that period. If you need the flag replaced due to wear or it is missing, please let us know.

**The flag is to be flown with the red stripe on top.**

Thank you,

Stephen J. Elmasian

Armenian National Committee of Rhode Island  
401-573-7888  
steveelmasian@gmail.com

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**Headquarters:**

Armenian National Committee — Eastern U.S.A. • 80 Bigelow Avenue, Watertown, MA 02472 • (917) 428-1918

**Offices in:**

Washington • Los Angeles • Toronto • Buenos Aires • London • Paris • Athens • Yerevan • Beirut • Sydney

**2016 -- H 8084**LC004578**STATE OF RHODE ISLAND****IN GENERAL ASSEMBLY****JANUARY SESSION, A.D. 2016****HOUSE RESOLUTION**

**PROCLAIMING APRIL 24, 2016, AS "ARMENIAN GENOCIDE REMEMBRANCE DAY"  
TO COMMEMORATE THE ARMENIAN GENOCIDE OF 1915 TO 1923, AND IN HONOR  
OF ARMENIAN-AMERICANS**

**Introduced By:** Representatives Kazarian, Mattiello, DeSimone, Corvese, and Nunes

**Date Introduced:** April 14, 2016

**Referred To:** House read and passed

1       WHEREAS, The Armenian Genocide was conceived and carried out by the Ottoman  
2       Empire from 1915 to 1923, and resulted in the deportation of nearly 2,000,000 Armenians, of  
3       whom 1,500,000 men, women, and children were killed, and the remaining 500,000 survived but  
4       were expelled from their homes. This act succeeded in the elimination of the Armenians from  
5       their historic ancestral homeland where they had resided for over 2,500 years; and

6       WHEREAS, On May 24, 1915, for the first time ever, the Allied Powers of England,  
7       France, and Russia, jointly issued a statement explicitly charging another government of  
8       committing "a crime against humanity"; and

9       WHEREAS, This joint statement declared, "the Allied Governments announce publicly  
10      to the Sublime Porte that they will hold personally responsible for these crimes all members of  
11      the Ottoman Government, as well as those of their agents who are implicated in such massacres";  
12      and

13      WHEREAS, United States Ambassador Henry Morgenthau, Sr. explicitly described the  
14      policy of the Ottoman Empire's government to the United States Department of State as "a  
15      campaign of race extermination," and on July 16, 1915, was informed by United States Secretary  
16      of State Robert Lansing that the "Department approves your procedure . . . to stop Armenian

17 persecution"; and

18 WHEREAS, The post-World War I Turkish government indicted the top leaders involved  
19 in the organization and execution of the Armenian Genocide and in the "massacre and destruction

1 of the Armenians," and in a series of court-martials, officials of the Young Turk regime were  
2 charged, tried and convicted, for organizing and executing massacres against the Armenian  
3 people; and

4 WHEREAS, In 1948, the United Nations War Crimes Commission invoked the  
5 Armenian Genocide as "precisely . . . one of the types of acts which the modern term 'crimes  
6 against humanity' is intended to cover" as a precedent for the Nuremberg tribunals; and

7 WHEREAS, The United States National Archives and Record Administration holds  
8 extensive and thorough documentation on the Armenian Genocide, especially in its holdings  
9 under Record Group 59 of the United States Department of State, files 867.00 and 867.40, which  
10 are open and widely available to the public and interested institutions; and

11 WHEREAS, The United States Holocaust Memorial Council, an independent federal  
12 agency, unanimously resolved on April 30, 1981, that the United States Holocaust Memorial  
13 Museum would include the Armenian Genocide in the museum and has since done so; and

14 WHEREAS, When one enters the United States Holocaust Memorial Museum, there is an  
15 exhibit depicting Adolf Hitler, who on ordering his military commanders to attack Poland without  
16 provocation in 1939, dismissed objections by stating "[w]ho, after all, speaks today of the  
17 annihilation of the Armenians?", thus setting the stage for the Holocaust; now, therefore be it

18 RESOLVED, That this House of Representatives of the State of Rhode Island and  
19 Providence Plantations hereby recognizes April 24, 2016, as "Armenian Genocide Remembrance  
20 Day" in the State of Rhode Island; and be it further

21 RESOLVED, That this House respectfully requests the President of the United States and  
22 the United States Congress to call on the government of Turkey to face history and acknowledge  
23 this crime of genocide committed by the Ottoman Turks in 1915 and further, urge the Turkish  
24 government to make restitution for the loss of lives, confiscated properties, and general unlawful  
25 deportations, separating the indigenous population from their homeland; and be it further

26 RESOLVED, That this House expresses its deepest sympathy to the Armenian-American

27 community of Rhode Island and assures them that this genocide will always be commemorated  
28 and never forgotten; and be it further

LC004578 - Page 2 of 3

1 RESOLVED, That the Secretary of State be and hereby is authorized and directed to  
2 transmit duly certified copies of this resolution to the Honorable Barack Obama, President of the  
3 United States, the Rhode Island Congressional Delegation, the Honorable Gina Raimondo,  
4 Governor of the State of Rhode Island, the Armenian Assembly of America in Washington, and  
5 the Armenian National Committee in Washington.

LC004578

LC004578 - Page 3 of 3

March 13, 2017

Jamestown Town Hall  
Attn: Jamestown Town Council  
93 Narragansett Ave  
Jamestown, RI 02835

Re: Letter of Support for the Eastern RI Conservation District  
Town Council Meeting March 23, 2017

Dear Council Members:

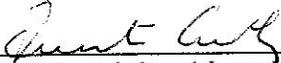
This letter is written in support of a request by the Eastern RI Conservation District for financial support. You may not know the various conservation districts lost their state funding in 2016 and that they must now look to the towns in their districts if they are to remain a viable support system for our farmers and conservation organizations.

The ERICD is dedicated to helping the Jamestown residents with their natural resource concerns and it serves as the local contact for landowners seeking this type of assistance. It partners with the Natural Resources Conservation Service and serves as its local agent, helping to provide programs that benefit our local farms and conservation organizations such as our land trust.

We understand that ERICD is working on a K-12 watershed/stormwater education program at the Melrose School. We also understand that it is working in concert with the Conservation Commission of the island on stormwater run-off

The Land Trust has received and benefited from both financial and technical support and advice through the years from ERICD and NRCS. Their good work will only continue if Rhode Island communities can support them.

Sincerely,

  
\_\_\_\_\_  
Conanicut Island Land Trust  
Quentin Anthony, President

March 3, 2017

Council members, Solicitor, Administrator Andrew Nota , Assessor,

For the new members of the Council let me introduce myself, I am Evelyn Wheeler, member of the Rhode Island Advisory Commission on Historical Cemeteries

.  
This past year I visited most of the cities and towns to urge each council to adopt an ordinance as per RIGL 44-3-63 to allow property owners having a historical cemetery on their property, a tax abatement if they keep it clean. I visited the Council on Sept 20<sup>th</sup> and have not heard anything. Would one of the Council please push this thru?

These cemeteries are our "outdoor museums" where founders of our Town, State and Country not to forget our Veterans are laid to rest. After checking most of the over 3500 cemeteries for a GPS/GIS project it is discouraging that the majority are not taken care of.

Rhode Island is the first state in the country to have a GL to protect historic cemeteries. Narragansett was the 1<sup>st</sup> town to adopt an ordinance which I have included.

I can be reached by phone or email for any questions to help this go forward.

Sincerely,

Evelyn Wheeler  
401-789-3503  
eviewhee@gmail.com

TOWN OF NARRAGANSETT

CHAPTER 1025

AN ORDINANCE IN AMENDMENT OF CHAPTER 70 OF THE CODE OF ORDINANCES OF THE TOWN OF NARRAGANSETT, RHODE ISLAND, ENTITLED "TAXATION & FINANCE"

It is ordained by the Town Council of the Town of Narragansett as follows:

**Section 1:** Subdivision VI, (Historical Cemetery Preservation Property Tax Abatement), of Chapter 70 of the Code of Ordinances of the Town of Narragansett, entitled "Taxation & Finance" is hereby enacted to read as follows:

**Subdivision VI. - Historical Cemetery Preservation Property Tax Abatement**

**Sec 70 - 130. - Purpose.**

This ordinance is intended to create an incentive for property owners to preserve Historical Cemeteries located in Narragansett, recognizing they are a cultural resource and their proper care helps preserve the rural character of the Town.

**Sec 70 - 131. - Definitions**

As used in this subdivision, the following terms shall have the meaning indicated:

*Committee.* The Narragansett Historical Cemetery Committee.

*Historical Cemetery.* A piece of land set aside to bury human remains more than 100 years ago.

*Owner.* All owners of property containing a Historical Cemetery.

**Sec 70-132. - Eligibility**

- (a) The owner of property with an eligible historic cemetery may apply, on a voluntary basis, to the Historical Cemetery Committee for a certificate of appropriateness for his or her cemetery. The application must include documentation of ownership of lot but not limited to:
- (1) recorded deeds that contain a reference to the cemetery, or
  - (2) a chain of title search which identifies the original owner.

- (b) Upon receipt of an application, Committee shall first determine whether the cemetery meets the definition of a historic cemetery as set forth in the ordinance. If the Committee determines that the cemetery meets the definition of a "historic cemetery" as set forth above, it shall issue a certificate to the owner of the cemetery certifying its historic status.

**Sec 70-133. - Tax abatement and application**

- (a) Upon certification by the Committee as a historic cemetery, the owner of the property shall be eligible for a property tax abatement annually for the preservation and maintenance of the historic cemetery.

The property owner shall apply for the abatement with the Tax Assessor by filling out a form prepared by the Tax Assessor for said abatement as well as presenting the certification by the Committee that the cemetery is a historic one. Once applied for, the owner of the property shall not be required to renew the application on an annual basis.

**Sec 70-134. - Forfeiture of tax abatement and penalty for noncompliance**

- (a) If the owner of the property with the historic cemetery fails to maintain the cemetery, the owner shall forfeit the property tax abatement as set forth above. Upon forfeiture, subsequent payments shall be adjusted and billed for the full tax obligation of the property without benefit or reference to the tax abatement. In addition thereto, the property owner shall be liable for the amount that should have been paid to the Town of Narragansett in property taxes from the date the abatement was granted to the time the abatement is forfeited.
- (b) It shall be the duty of the Committee to annually inspect the certified historic cemetery to determine whether it has been maintained.

**Sec 70-135. - Administration**

- (a) The Tax Assessor shall provide the abatement set forth above pursuant to R.I.G.L. § 44-3-63.
- (b) The tax abatement shall be in an amount not exceeding \$100.
- (c) Any applications for the tax abatement authorized by this ordinance filed after April 15 of any year and subsequently approved by the Tax Assessor shall not be operative until the year succeeding said filing, and the tax abatement shall become effective as of December 31 following the date of filing.

**Section 2:** This ordinance shall take effect upon its final passage, and all other ordinances or parts of ordinances inconsistent herewith are hereby repealed.

First reading, read and passed in the Town Council meeting legally assembled the 15<sup>th</sup> day of August, 2016.

Second reading read and passed in the Town Council meeting legally assembled the 6<sup>th</sup> day of September, 2016.

ATTEST:

A handwritten signature in cursive script, appearing to read "Anne M. Irons".

Anne Irons, Town Clerk

# **TITLE 44**

## **Taxation**

### **CHAPTER 44-3**

#### **Property Subject to Taxation**

#### **SECTION 44-3-63**

##### **§ 44-3-63 Historical cemeteries.**

City and town councils are authorized to provide by ordinance an abatement from taxation for any real property on which is located a historical cemetery registered pursuant to § 23-18-10.1 and to provide by ordinance for full or partial reimbursement of expenses incurred in repairing and maintaining such historical cemeteries, including walls or fences surrounding such cemeteries.

History of Section.

(P.L. 2011, ch. 117, § 4; P.L. 2011, ch. 126, § 4.)



# Town of Narragansett

Rhode Island

Resolution No. 2017-07

## **A Resolution to Oppose the Legalization of Marijuana And the Creation of a Commercial Marijuana Industry in Rhode Island and the Town of Narragansett**



Whereas: The Rhode Island General Assembly has and will be considering legislation to “legalize” marijuana in the state of Rhode Island, which would create an alleged billion-dollar commercial marijuana industry in Rhode Island to promote and support the consumption of so-called “recreational” marijuana by residents and visitors to Rhode Island and its’ thirty-nine (39) cities and towns.

Whereas: Legislation “legalizing” marijuana and creating a commercial marijuana industry may authorize to be located in Rhode Island and its cities and towns an unlimited number of marijuana retail stores, wholesale growers and manufacturers, to produce and distribute marijuana and marijuana products, including specifically marijuana candy and other edibles and highly potent marijuana concentrates.

Whereas: The states of Colorado and Washington that have been the earliest adopters of commercial marijuana are already experiencing highest-in-the-nation teenage use and a doubling of marijuana impaired driving fatalities.

Whereas: Legislation “legalizing” marijuana and creating a commercial marijuana industry may severely limit the right and ability of cities and towns and their elected governments to impose reasonable and meaningful restrictions on the marijuana industry, including impediments to local rules around the number, type and location of marijuana retail stores, growers and manufacturers and on “home grows.”

Whereas: Legislation “legalizing” marijuana and creating a commercial marijuana industry would introduce new and additional drug-based activity into cities and towns at a time when so many residents, families and communities are struggling with the human and social consequences of addiction and Rhode Island faces an unprecedented opioid crisis.

Whereas: Legislation “legalizing” marijuana and creating a commercial marijuana industry risks creating a new industry that, much like Big Tobacco, subverts public health for private gain, even as so many questions about its consequences remain unanswered and so much information that is available casts grave doubt on its merits and desirability.

**A Resolution to Oppose the Legalization of Marijuana and the Creation of a  
Commercial Marijuana Industry in Rhode Island and the Town of Narragansett  
March 6, 2017  
Page Two**

Whereas: A detailed fiscal impact statement of the regulatory, public safety, health care and addiction treatment costs, has not been prepared and circulated for public review and comment.

Therefore: Be it resolved, that the Town Council of the Town of Narragansett places itself on record as opposing legislation "legalizing" marijuana and creating a commercial marijuana industry and urges the members of the General Assembly to oppose this legislation when it is brought to a vote.

Be it further resolved: That a copy of this resolution be sent to the Representatives and Senators representing the Town of Narragansett, to the Honorable Speaker of the House, Nicholas A. Mattiello, the Honorable President of the Senate, M. Teresa Paiva Weed, and Her Excellency, Governor Gina Raimondo, and to each municipality in Rhode Island requesting their support in opposing any legislation that would "legalize" marijuana and create a commercial marijuana industry in Rhode Island.

**TOWN OF NARRAGANSETT**

*Susan Cicilline-Buonanno*

Susan Cicilline-Buonanno, Council President

**ATTEST:**

*Anne M. Irons*

Anne M. Irons, CMC – Town Clerk



# TOWN OF BURRILLVILLE

## Office of Town Clerk

Louise R. Phaneuf  
Town Clerk



TOWN BUILDING  
HARRISVILLE, R.I.

Telephone: (401) 568-4300 ext. 124  
FAX: (401) 568-0490  
E-mail: townclerk@burrillville.org  
RI Relay 1-800-745-5555 (TTY)

### *Burrillville Town Council Resolution Proposed Repeal - Motor Vehicle Tax*

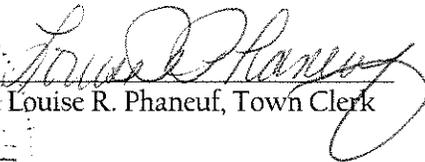
- Whereas, State Officials, including the Governor and the Speaker, have committed to the phase-out of Rhode Island's motor vehicle tax, an action that the Burrillville Town Council generally supports with reservations; and
- Whereas, a phase-out has been attempted in the past, with devastating impact on Rhode Island cities and towns when the program was abruptly terminated; and
- Whereas, it is critical to the smooth operation of the cities and towns to have predictable, reliable revenues; and
- Whereas, the taxpayers of the State of Rhode Island deserve fair and equitable taxes; and
- Whereas, the Town Council of the Town of Burrillville is concerned about the risk to city and town revenues if the state abandons reimbursements; and
- Whereas, the Town Council of the Town of Burrillville believes that if there are modifications or a phase-out of the motor vehicle tax, it must include state support, sustainability, consistency, ease of implementation and fairness; and
- Whereas, without full revenue reimbursement by the State, the elimination of motor vehicles taxes would impact the Town of Burrillville motor vehicle levy in the amount of \$4,740,000 - and increase of approximately eighteen percent (18%) to the average real estate tax payer in the town of Burrillville; or approximately \$711 on average; and
- Whereas, in the best interests of the taxpayers across the state, any modification, including complete phase-out of Rhode Island Motor vehicle taxes should include full reimbursement from the state to the municipalities resulting from the loss of revenue.

Now therefore be it resolved that we, the Town Council of the Town of Burrillville, respectfully request that the Governor of the State of Rhode Island, Representatives Cale P. Keable, Brian C. Newberry and all members of the General Assembly guarantee full reimbursement to the Cities and Towns for any loss of revenue which may arise from the modification or repeal of the motor vehicle tax.

BE IT FURTHER RESOLVED that we, the Town Council of the Town of Burrillville, do hereby entreat the various Rhode Island City and Town Councils to contact their legislative delegations, supporting the well-planned program that will result in the overall economic protection of the cities and towns and their taxpayers.

Adopted as a resolution this 8th day of March 2017

ATTEST:

  
Louise R. Phaneuf, Town Clerk

  
John F. Pacheco III, President  
Burrillville Town Council