

**TOWN OF JAMESTOWN  
TOWN COUNCIL MEETING  
for  
TOWN, WATER AND SEWER MATTERS**

Monday, February 4, 2013

A regular meeting of the Jamestown Town Council sitting as the Board of Water and Sewer Commissioners was called to order at the Jamestown Town Hall, Council Chambers, 93 Narragansett Avenue at 6:32 PM by President, Kristine S. Trocki. The following members were present:

Blake A. Dickinson, Commissioner  
Mary E. Meagher, Vice-President  
Thomas T. Tighe

Also present were:

Bruce R. Keiser, Town Administrator  
Peter D. Ruggiero, Esq., Town Solicitor  
Michael Gray PE, Public Works Director  
Christina D. Collins, Finance Director  
Denise Jennings, Water and Sewer Clerk

Absent:

Eugene B. Mihaly, Commissioner

**AWARDS, PRESENTATIONS AND ACKNOWLEDGMENTS**

(None)

**READING AND APPROVAL OF MINUTES**

1) **01/07/13 minutes** (regular meeting)

Motion was made by Commissioner Tighe, seconded by Commissioner Meagher to accept the 01/07/13 (regular) meeting minutes. Motion so voted, 3 in favor; Commissioner Dickinson abstained. Commissioner Dickinson was absent at said meeting.

**OPEN FORUM**

1) Scheduled requests to address:

(None)

2) Non-Scheduled requests to address:

(None)

**REPORT OF TOWN OFFICIALS**

1) **Pumping Report:**

The Public Works Director reported the following:

- JR-1 well has been taken off-line for the season.
- Transfer pumping has been suspended for the season.

- North Reservoir is @ 42MG, usable storage-60MG.
- South Pond is @ 7MG, usable storage-7MG

The Public Works Director stated that he would like to give a brief presentation/overview of both the water and sewer treatment facilities and their systems at the next Water and Sewer Meeting on 03/04/13.

It was the consensus of the Commission, to allow the Public Works Director to give a presentation/overview of the water and sewer treatment facilities at the next Water and Sewer Meeting on 03/04/13.

2) **Town project reports:** (See Project Update Report dated January 2013)

**Treatment Plant:**

The Public Works Director reported the following:

- The alarm system has been completed at the water plant.
- Alarms were in place locally within the system programming and the plant would shut-down automatically.
- The new alarm system has been integrated with the programming of the plant to notify the operators in the event that there is an issue at the treatment plant.

**Transfer Pumping/Reservoir:**

The Public Works Director reported the following:

- The Public Works Department and Water staff has been working on some maintenance issues and the removal of brush at South Pond.
- He will be working with the Town's consultant, Pare Corporation to complete an evaluation of the dam at South Pond to determine the necessary repairs.

Following clarification on a few items, Motion was made by Commissioner Tighe, seconded by Commissioner Meagher to accept the reports as submitted by the Public Works Director. So unanimously voted.

**LETTERS AND COMMUNICATIONS**

(None)

**UNFINISHED BUSINESS**

(None)

**NEW BUSINESS**

1) **Organizational format of agenda**

The Commission briefly discussed the format of the agenda. Commissioner Meagher stated that her main concern was placing open forum at the beginning of the agenda and this agenda already has this item in place. It was the consensus of the Commission, to leave the format of the agenda as is.

**BILLS AND PAYROLL**

No action taken on this matter.

**TOWN BUSINESS**

(None)

**ADJOURNMENT**

There being no further business before the Commission, motion was made by Commissioner Tighe, seconded by Commissioner Meagher to adjourn the meeting at 6:40 PM. So unanimously voted.

Attest:

Denise Jennings  
Water and Sewer Clerk

xc: Commission Members (5)  
Town Administrator  
Town Solicitor  
Public Works Director  
Town Clerk