

**TOWN OF JAMESTOWN
TOWN COUNCIL MEETING
for
TOWN, WATER AND SEWER MATTERS**

Wednesday, October 1, 2014

A regular meeting of the Jamestown Town Council sitting as the Board of Water and Sewer Commissioners was called to order at the Jamestown Town Hall, Council Chambers, 93 Narragansett Avenue at 5:30 PM by Commission Vice-President, Mary E. Meagher.

The following members were present:

Blake A. Dickinson
Eugene B. Mihaly
Thomas T. Tighe

Also present were:

Andrew Nota, Town Administrator
Wyatt Brochu, Esq., Town Solicitor (arrived @ 5:45 PM)
Christina D. Collins, Finance Director
Michael Gray PE, Public Works Director
Denise Jennings, Water and Sewer Clerk

Absent:

Kristine S. Trocki, Commission President

AWARDS, PRESENTATIONS AND ACKNOWLEDGMENTS

(None)

READING AND APPROVAL OF MINUTES

1) **09/02/14 minutes** (regular meeting)

Motion was made by Commissioner Dickinson, seconded by Commissioner Mihaly to accept the 09/02/14 (regular) meeting minutes. So unanimously voted.

Commission Vice-President Meagher made a brief statement regarding the process leading up to the adoption of the Water and Sewer Budgets for fy 2014/2015. Administrator Nota reported that he meets regularly with the Finance Director and the Public Works Director to discuss budget matters and stated that he would like to discuss special project and regular budget matters, on a monthly basis at the regularly scheduled meeting the Commission.

OPEN FORUM

1) Scheduled requests to address:

(None)

2) Non-Scheduled requests to address:

Aidan Petrie of 1005 Fort Getty Road stated the following:

- He has recently filed an application with the town requesting utility (water only) service connection to his vacant property located at Highland Drive; Plat 9, Lot 860.
- He purchased the property from William Hutchinson a few years ago with the intention to build a

new home.

- An application for utility (water only) service connection from William Hutchinson was approved by the Commission a few months ago.
- Mr. Hutchinson will begin excavation within the next week or so and that he was hoping to piggy back his project with Mr. Hutchinson.

Commission Vice-President Meagher stated that since this application is not before the Commission that they are not able to discuss this matter and further stated that the next meeting of the Commission will be held on October 29th and that his application will be heard at that time.

Mr. Petrie stated that he would be out of town and would not be able to attend the October 29th meeting and stated that he would arrange for representation.

REPORT OF TOWN OFFICIALS

1) Pumping Report:

The Public Works Director reported the following:

- JR-1 continues to be in operation.
- Color level/quality is good.
- He briefly described the trending of the north reservoir levels.
- Rainfall is down.
- Transfer pumping has not been in operation due to the levels within South Pond. When water is no longer spilling over from the pond, transfer pumping must be suspended.
- North Reservoir is @ 41MG, usable storage-60MG.
- South Pond is @ 6MG, usable storage-6MG

2) Town project reports: (See Project Update Report dated September 2014)

Treatment Plant:

The Public Works Director reported the following:

- Mark Robertson has been promoted from foreman to the assistant superintendent position within the Water Department.
- Mr. Robertson has been an employee of the Public Works Department since 1994. He will be responsible for managing all aspects of the distribution system, as well as assisting the superintendent with the daily operations of the Water Treatment Facility.

The Public Works Director further reported that he is in the process of searching for an operator to fill the vacant third position within the Water Department.

Reservoir:

The Public Works Director reported the following:

- Sand and sediment have been cleared from the water quality basins for drainage from North Main Road.
- The weeds and brush have been cleared along the stone wall along North Main Road at the North Reservoir.

The Public Works Director stated that he will be meeting with the Tree Committee to discuss the plan for the planting of trees and scrubs at the reservoir.

Brief discussion ensued regarding the recreational usage behind the Water Treatment Facility and at North Reservoir.

Distribution System:

- The water service piping for the Fire Station was replaced prior to reconstruction of the concrete deck by the Highway Department.
- The 6” piping extension of West Bay View Drive will commence around October 29th. This extension was previously approved by the Commission. The Water Department will oversee the installation. The extension will be funded by the homeowner.
- The 6” piping extension of Racquet Road will commence around October 29th. This extension was also approved by the Commission. The Water Department will complete first portion of the project with the replacement of the old cast iron pipe from Walcott Avenue to the intersection. The owners will then continue the project with approximately 1000 feet of piping on Racquet Road. The extension on Racquet Road is funded by the homeowners.

The Public Works Director further reported that he has a meeting scheduled with Toll Brothers to discuss the water main extension on Hull Cove Farm Road. The extension was previously approved by the Commission and will be funded by the homeowner.

It was the consensus of the Commission to accept the report as submitted by the Public Works Director.

LETTERS AND COMMUNICATIONS

(None)

UNFINISHED BUSINESS

(None)

NEW BUSINESS

(None)

TOWN BUSINESS

(None)

ADJOURNMENT

There being no further business before the Commission, motion was made by Commissioner Mihaly, seconded by Commissioner Tighe to adjourn the meeting at 5:55 PM. So unanimously voted.

Attest:

Denise Jennings
Water and Sewer Clerk

xc: Commission Members (5)
Town Administrator
Town Solicitor
Public Works Director
Town Clerk