

Approved As Written
PLANNING COMMISSION MINUTES
September 16, 2015
7:30 PM
JamestownTown Hall
93 Narragansett Ave.

I. Call to Order and Roll Call

The meeting was called to order at 7:30 p.m. and the following members were present:

Michael Swistak – Chair	Duncan Pendlebury – Vice Chair
Rosemary Enright – Secretary	Mick Cochran
Bernie Pfeiffer	Michael Smith
Not present – Michael Jacquard	

Also present:

Lisa Bryer, AICP – Town Planner
Cinthia Reppe – Planning Assistant

II. Approval of Minutes August 19, 2015

A motion was made by Commissioner Enright and seconded by Commissioner Pendlebury to accept the minutes as written. All in Favor.

Approval of Minutes September 2, 2015

A motion was made by Commissioner Cochran and seconded by Commissioner Enright to accept the minutes as written. All in Favor.

III. Correspondence

1. FYI – Memo to Zoning Board – Christian Smith – Plat 1 Lot 264 Circuit Ave. Received

IV. Citizen’s Non Agenda Item – nothing at this time

V. Reports

1. Town Planner’s Report – Town Planner Lisa Bryer updated the Planning Commission on the letters she sent out to those residents that have property that could be affected by the Conservation Development Ordinance. 3 residents showed up for the meeting but she met with over a dozen property owners separately. These changes are procedural changes and they were well received and there was not undue concern over there effects. We will have this on an upcoming agenda to vote on forwarding this to the Town Council.
2. Chairpersons report

3. Town Committees
4. Sub Committees

VI. Old Business

1. Jamestown Village Condominiums, Douglas Enterprises, LTD., A.P. 8 Lot 79, 138 Narragansett Avenue, Application for Major Land Development Project , Comprehensive Permit per Zoning Article 17, Zoning Variances and Special Use Permit. Pre-application Review –**Continued until October 7th**

VII. New Business

1. John Connors – Plat 16 Lot 222, Frigate Street – Zoning Ordinance Section 314 Sub District A Review, High Ground Water Table Impervious Overlay District – Zoning Ordinance Section 82-308 Variance Request for Development within the 150 foot freshwater wetland setback – Recommendation to the Zoning Board – Continued until October 7th, 2015 at the applicants request
2. CDBG – Endorsement of Application PY 2015

Ms. Bryer explained to the Planning Commission that since 1987 we have applied for Community Development Block Grant (CDBG) funds from the State. They are HUD funds that are filtered down through the State and funds are rewarded to those towns that have need. It is a competitive grant process for Jamestown and we are in a pool of about 33 communities. The remainder of communities are “entitlement” communities and we do not compete against them for funds. We advertise for projects from sub recipients for the funds and hold public hearings. The most we can apply for is \$150,000 this year. . We usually receive partial funding and it is the state’s decision on the awarding of the grant and the projects. We prioritize our projects and the town council approves the list. The state still picks which projects are funded.

The Planning Commission must make a finding that the proposed activities are consistent with the Comprehensive Plan.

Commissioner Swistak asked if all the agencies that asked for grant money serves Jamestowners. Yes they do.

Ms. Bryer said this is the first year that we have received more monetary requests than available funds so we have had to make a few adjustments to the amount of money some applicants have asked for.

Commissioner Cochran made a motion seconded by Commissioner Enright that The Jamestown Planning Commission hereby certifies that the proposed PY2015 Community Development Block Grant activities are in compliance with local development policy as set forth in the 2004 Jamestown Comprehensive Community Plan as amended in 2015 and with the Jamestown Subdivision and Land Development Regulations and Jamestown Zoning Ordinance. So voted:

Michael Swistak – Aye

Duncan Pendlebury – Aye

Rosemary Enright – Aye
Bernie Pfeiffer – Aye

Mick Cochran - Aye
Michael Smith – Aye
Motion carries 6-0

VIII. Adjournment

A motion to adjourn the meeting at 7:42 was made by Commissioner Enright and seconded by Commissioner Cochran. All in Favor.

Attest:


Cynthia L Reppe