

**TOWN OF JAMESTOWN  
TOWN COUNCIL MEETING**

**for**

**TOWN, WATER AND SEWER MATTERS**

Monday, September 19, 2005

A regular meeting and public hearing of the Jamestown Town Council sitting as the Board of Water and Sewer Commissioners was called to order at the Jamestown Philomenian Library, Conference Room, 26 North Road at 7:02 PM by Commission Vice-President Julio DiGiando.

The following members were present:

William A. Kelly  
Michael F. Schnack  
Barbara A. Szepatowski

Also present were:

Police Chief Thomas Tighe, Interim Town Administrator  
Denise Jennings, Water and Sewer Clerk  
Dottie Farrington, Reporter from the Jamestown Press  
Valorie Malloy of 70 Columbia Avenue

Absent were:

David J. Long, President  
Steven J. Goslee, Public Works Director

**PUBLIC HEARING**

- 1) Proposed amendments to the Rules and Regulations of the Board of Water and Sewer Commissioners
  - a) Section 1. Subsection III of Section 14 entitled Urban Water District is hereby amended as follows:

III. Any requests for continued service connections where the applicant proposes an expansion of use or a change in use will be subject to the following conditions:

- a. The applicant shall be subject to the requirements listed in subparagraph (g) and (j) of this section 14A I, and
- b. The applicant shall be subject to the requirements of subparagraph (b)(1) and (3) of this section, 14A II; and
- c. ~~The applicant shall also show to the satisfaction of the Commission that the proposed expansion of use or change of use will not result in an annual consumption of water that is greater than the greatest amount of water consumed at the premises within any one of the 3~~

~~years immediately prior to the year of application, or an amount equal to the amount allowable under paragraph b(2) of this section, 14(A)II, whichever is greater.~~

The applicant shall show to the satisfaction of the Commission that the proposed expansion of use or change of use will not result in an annual consumption of water that is greater than the three year running annual average for the three previous years prior to the application, or an amount allowable under paragraph b(2) of this section, 14(A) II, whichever is greater.

The Commission briefly discussed the proposed amendment to Section 1. Subsection III of Section 14 entitled Urban Water District of the Rules and Regulations of the Board of Water Commissioners.

- b) Section 2. Subsection II of Section 70 entitled Retrofit Financial Incentive Program is hereby amended as follows:

Incentive payments of \$50.00 per household shall be available until ~~May 31~~ October 15, 2005 ~~or until the current funds available for the Retrofit Financial Incentive Program have been depleted.~~ The Town Council of Jamestown may elect to reactivate the Retrofit Financial Incentive Program at will each year, as financing may allow.

The Commission briefly discussed the proposed amendment to Section 2. Subsection II of Section 70 entitled Retrofit Financial Incentive Program. The Town Administrator recommended that the incentive payments of \$50.00 per household be available through November 29, 2005 which is 60-days from the date (September 30, 2005) of the letter to customers, rather than the proposed date of October 15, 2005.

There were no public requests to address the Commission. Motion was made by Commissioner Schnack, seconded by Commissioner Kelly to close the public hearing at 7:10 PM. So unanimously voted.

Motion was made by Commissioner Kelly, seconded by Commissioner Szepatowski to approve the proposed amendment to Section 1. Subsection III of Section 14 entitled Urban Water District of the Rules and Regulations of the Board of Water Commissioners as presented. So unanimously voted.

Motion was made by Commissioner Schnack, seconded by Commissioner Kelly to approve the proposed amendment to Section 2. Subsection II of Section 70 entitled Retrofit Financial Incentive Program as recommended by the Town Administrator to amend the incentive payment of \$50.00 per household to be available through November 29, 2005, rather than October 15, 2005 as proposed. So unanimously voted.

#### **AWARDS, PRESENTATIONS AND ACKNOWLEDGMENTS**

(None scheduled)

## READING AND APPROVAL OF MINUTES

1) 08/15/05 (regular meeting):

Motion was made by Commissioner Kelly, seconded by Commissioner Szepatowski to accept the 08/15/05 (regular meeting) minutes. So unanimously voted.

### OPEN FORUM

1) Scheduled requests to address:

(None scheduled)

2) Non-Scheduled requests to address:

Valorie Malloy of 70 Columbia Avenue expressed her concerns regarding the emergency communication link between the Highway Department and the Police and Fire Department. The Town Administrator stated that currently most departments can communicate by radio through the Police Department and that many have cell phones for communication.

### REPORT OF TOWN OFFICIALS

The Town Administrator stated that the Public Works Director was away this week at a conference.

1) **Pumping Report:**

2) **Town project reports:**

(See Project Update Report dated August 2005)

The Commission asked for clarification on a few items as reported by the Public Works Director. The items in question were as follow:

#### **Wells:**

Commissioner Schnack asked how many gallons (xxx) were pumped to date. Commissioner Kelly asked how important the level of the wells was.

#### **Treatment Plant/Distribution:**

Commissioner Kelly asked to see the plans for the location and size of the proposed water treatment plant and suggested that the Commission be updated on the proposal. Commissioner Kelly also asked when the new pipe would be installed. Commissioner Kelly expressed his concerns regarding getting some of the pipe installation done prior to the winter season.

Commissioner Kelly stated that the Town has just been through one of the biggest droughts and the Town made it through without an issue. Commissioner Kelly asked what strides were made by the Town that helped get the Town through this drought.

Commissioner Schnack asked what the full capacity of both ponds was and suggested that this number be added to the Project Update Report in the future.

#### **Impact Fees:**

The Commission requested more information on actual costs vs. actual charge of a water and sewer hook ups and suggested that the Public Works Director gather the actual costs from the last ten installations.

The Town Administrator stated that he would ask the Public Works Director to supply the answers to the Commissions questions prior to the next Water and Sewer meeting on 10/17/05.

## LETTERS AND COMMUNICATIONS

(None scheduled)

## UNFINISHED BUSINESS

1) **Effluent filter** at the golf course (cont. from 8/15/05)

The Town Administrator reported that the Town is still awaiting a letter from Joseph Mistowski, (Lessee). Commission consensus: To continue this matter to the next Water and Sewer meeting on 10/17/05.

2) **Impact Fees** (cont. from 8/15/05)

The Commission reviewed and discussed the information as reported by the Public Works Director in his Project Update Report dated August 2005.

Commission consensus: To ask the Public Works Director to supply additional information on actual costs vs. actual charge of a water and sewer hook ups and to continue this matter to the next Water and Sewer meeting on 10/17/05.

3) Application of Maria Dolos (Plat 9, Lot 568; 23 Narragansett Avenue) for **expansion/change of use** (cont. from 08/15/05)

a) Request for continuation from Attorney James Donnelly

Commission Vice-President DiGiando stated that Attorney James Donnelly has requested that the application of Maria Dolos (Plat 9, Lot 568; 23 Narragansett Avenue) for expansion/change of use be continued to the next Water and Sewer meeting on 10/17/05. Motion was made by Commissioner Kelly, seconded by Commissioner Schnack to continue the application of Maria Dolos (Plat 9, Lot 568; 23 Narragansett Avenue) for expansion/change of use as requested by Attorney Donnelly to the next Water and Sewer meeting on 10/17/05. Motion so voted, 3 in favor; Commissioner Szeptowski abstained.

## NEW BUSINESS

(None scheduled)

## BILLS AND PAYROLL

Motion was made by Commissioner Szeptowski, seconded by Commissioner Kelly to approve the Water Bills and Payroll. So unanimously voted.

Motion was made by Commissioner Szeptowski, seconded by Commissioner Kelly to approve the Sewer Bills and Payroll. So unanimously voted.

Commissioner Kelly stated that he would like to see Budget to Actual Reports, similar to those that are supplied for the General Fund.

Commission consensus: To ask the Town Administrator to supply Budget to Actual Reports for the next Water and Sewer meeting on 10/17/05.

## TOWN BUSINESS

(None scheduled)

## **ADJOURNMENT**

There being no further business before the Commission, motion was made by Commissioner Schnack, seconded by Commissioner Szepatowski to adjourn the meeting at 7:45 PM. So unanimously voted.

Attest:

Denise Jennings  
Water and Sewer Clerk

xc: Commission Members (5)  
Town Administrator  
Town Solicitor  
Public Works Director  
Town Clerk