

**TOWN OF JAMESTOWN
TOWN COUNCIL MEETING
for
TOWN, WATER AND SEWER MATTERS**

Monday, April 20, 2009

A regular meeting of the Jamestown Town Council sitting as the Board of Water and Sewer Commissioners was called to order at the Jamestown Town Hall, Council Chambers, 93 Narragansett Avenue at 6:00 PM by Commission President Julio DiGiando. The following members were present:

Michael White, Vice-President
William Kelly
Robert W. Sutton, Jr.
Barbara A. Szepatowski

Also present were:

Bruce R. Keiser, Town Administrator
Peter D. Ruggiero, Esq., Town Solicitor
Steven J. Goslee, Public Works Director
Justin P. Jobin, Environmental Scientist/GIS Coordinator
Denise Jennings, Water and Sewer Clerk

AWARDS, PRESENTATIONS AND ACKNOWLEDGMENTS

Commissioner Kelly noted that the Public Works Director had recently received an award from Atlantic States Rural Water and Wastewater Association. Commission consensus: The place this item on the next Water and Sewer meeting agenda on 05/18/09.

READING AND APPROVAL OF MINUTES

1) 03/16/09 (regular meeting)
Motion was made by Commissioner White, seconded by Commissioner Szepatowski to accept the 03/16/09 (regular) meeting minutes. Motion so voted, 4 in favor; Commissioner Kelly abstained. Commissioner Kelly was not present at said meeting.

OPEN FORUM

- 1) Scheduled requests to address:
(None)
- 2) Non-Scheduled requests to address:
(None)

REPORT OF TOWN OFFICIALS

- 1) Pumping Report:
The Public Works Director reported the following:
- o Pumping was up slightly for the month of March. Are out inspecting neighborhoods for possible leaks.
 - o Rainfall was down considerably for the month of March. May be looking towards a dry summer.
 - o North Reservoir is @ capacity, usable storage-60MG

- o South Pond is @ capacity, usable storage-7MG.

2) Town project reports: (See Project Update Report dated March 2009)

The Commission asked for clarification on a few items as reported by the Public Works Director.

LETTERS AND COMMUNICATIONS

1) Memorandum from the Harbor Commission re: West Ferry-addition of water to floating dock Commission President DiGiando reported that last October or November the Commission approved an application for water for this site and that the plan has changed and the Harbor Commission is now requesting that the pump-out line at West Ferry be repaired and that an additional conduit be installed for electricity to the new location, to power the pump-out. The Public Works Director confirmed that the that the Harbor Commission is no longer requesting water and that it is an electricity issue. The Public Works Director reported that the engine is up near the west ferry sewer pump station and suggested that the electricity be moved closer to the pump out, and the engine can also be moved closer to the pump out for better performance.

Commission consensus: To ask the Public Works Director to provide an estimate of work and to continue this matter to the next Water and Sewer meeting on 05/18/09.

UNFINISHED BUSINESS

(None)

NEW BUSINESS

1) Application of George and Eirene Dolos (23 Narragansett Ave. 2nd floor unit; Plat 9, Lot 568 for utility service change of use (from office to apartment)
Commissioner Szepatowski stated that she had previously leased space from Mr. Dolos and asked the Solicitor if she should abstain from discussion. Solicitor Ruggiero stated that if Commissioner Szepatowski did not currently lease space from Mr. Dolos she would be allowed to participate in discussion. Commissioner Szepatowski stated that she does not currently lease space from Mr. Dolos. Commissioner Szepatowski asked the Public Work Director if everything required pertaining to the individual meters and plumbing fixtures had been completed and inspected. The Public Works Director reported that he was confident that all was in place. Commissioner Szepatowski stated that there may be a parking issue. Solicitor Ruggiero stated that the Commission would need to make a decision regarding water only and then the applicant would then need to move on to see the Planning Commission and the Zoning Board of Review. Commissioner Sutton asked if the Building Official monitored all fixtures. The Public Works stated that the applicant would probably need a building permit to convert the unit from an office unit to an apartment and at that time the fixtures would be inspected. The Public Works Director reported that all of the toilets were previously converted and a certificate of compliance was issued. Following clarification of a few additional items, motion was made by Commissioner Sutton, seconded by Commissioner White to approve the application of George and Eirene Dolos (23 Narragansett Ave. 2nd floor unit; Plat 9, Lot 568) for utility service change of use (from office to apartment). So unanimously voted.

2) Discussion re: rules and regulations pertaining to boat washing
The Public Works Director recommend that the Commission adopt an amended to the Conservation section of the rules and regulations that reflects a trigger in restrictions based on north reservoir elevation as opposed to calendar dates other than lawn irrigation. The Public Works Director stated

that three feet is approximately 50% storage capacity and that this target would seem to be an appropriate starting point for conservation. The Public Works Director further stated that he has some minor amendments that he would like to make, to clarify sections of the rules and regulations.

Following brief discussion on the recommended amendment to conservation and minor amendments to the rules and regulations as described by the Public Works Director, motion was made by Commissioner Sutton, seconded by Commissioner White to order the proposed amendments advertised for a public hearing at 6:00 PM at the next Water and Sewer meeting on 05/18/09. So unanimously voted.

The Public Works Director stated that he would forward his minor amendments to the Solicitor. The Solicitor stated that he would review the changes and draft the amendments for a public hearing on 05/18/09. The Solicitor further stated that he would have a draft of the amendments ready for the Commissions review prior to the hearing on 05/18/09.

BILLS AND PAYROLL

Motion was made by Commissioner Szepatowski, seconded by Commissioner White to approve the Water Division Bills and Payroll. So unanimously voted.

Motion was made by Commissioner White, seconded by Commissioner Szepatowski to approve the Sewer Bills and Payroll. So unanimously voted.

TOWN BUSINESS

(None)

ADJOURNMENT

There being no further business before the Commission, motion was made by Commissioner Szepatowski, seconded by Commissioner White to adjourn the meeting at 6:30 PM. So unanimously voted.

Attest:

Denise Jennings
Water and Sewer Clerk

xc: Commission Members (5)
Town Administrator
Town Solicitor
Public Works Director
Town Clerk