

**TOWN OF JAMESTOWN
TOWN COUNCIL MEETING
for
TOWN, WATER AND SEWER MATTERS**

Tuesday, January 20, 2009

A regular meeting of the Jamestown Town Council sitting as the Board of Water and Sewer Commissioners was called to order at the Jamestown Town Hall, Council Chambers, 93 Narragansett Avenue at 6:31 PM by Commission President Julio DiGiando. The following members were present:

Michael White, Vice-President
Barbara A. Szepatowski
Robert W. Sutton, Jr.

Also present were:

Bruce Keiser, Town Administrator
Peter D. Ruggiero, Town Solicitor
Steven J. Goslee, Public Works Director
Denise Jennings, Water and Sewer Clerk

Absent:

William Kelly, Commissioner

AWARDS, PRESENTATIONS AND ACKNOWLEDGMENTS

(None)

READING AND APPROVAL OF MINUTES

1) 12/15/08 (regular meeting)

Motion was made by Commissioner White, seconded by Commissioner Sutton to accept the 12/15/08 (regular) meeting minutes. So unanimously voted.

OPEN FORUM

1) Scheduled requests to address:

(None)

2) Non-Scheduled requests to address:

(None)

REPORT OF TOWN OFFICIALS

1) Pumping Report:

The Public Works Director reported the following:

- Pumping was up for the month of December. Had one water main break on Grinnell Street, which was repaired immediately. During the break, a seasonal house was inadvertently turned on. This resulted in the house service running into a crawl space of the house for approximately 30 days. It was discovered when the owner came to check on the house. The incident was reported to the Town's insurance carrier.
- Color level at north reservoir has increased significantly for the month of December. This is a common occurrence this time of the year, when a layer of ice and snow cover the

- reservoir and prevent sunlight from penetrating the water.
- North Reservoir was @ capacity, usable storage-60MG
- South Pond is @ capacity, usable storage-7MG.

2) Town project reports: (See Project Update Report dated December 2008)

The Commission asked for clarification on a few items as reported by the Public Works Director.

LETTERS AND COMMUNICATIONS

(None)

UNFINISHED BUSINESS

1) Memorandum from Tammy & Stephen Fasano (Plat 8, Lot 779; 37 Standish Road) re: Sewer charges 2002-2008 (cont. from 12/15/08)

Administrator Keiser reported the following:

- He met with Stephen Fasano and discussed this matter in detail.
- They both agreed that there was some responsibility on both sides.
- He offered to split the bill 50/50.
- They both agreed to a one year payment schedule with equal monthly installments.
- There are four additional accounts that have been billed in error; two of which have already been paid and two are yet to be billed.
- He contacted a few communities to see how they have handled these types of situations and that he had also discussed this matter with Solicitor Ruggiero.
- Changes will be made to the software, to make sure this does not happen in the future.

Following clarification of a few items, motion was made by Commissioner Sutton, seconded by Commissioner Szepatowski to settle the Water and Sewer bill with the Fasano's at exactly 50%, with the Fasano's owing half and the town absorbing the remaining half and that the four others in question be settled exactly the same. So unanimously voted.

NEW BUSINESS

- 1) Formal vote to set meeting date and time, if favorable
- a) Town Council sitting as Board of Water and Sewer Commission on the third Monday of each month at 6:00 PM (In the event of a Monday holiday the Commission will meet on the Tuesday of that week at 6:00 PM)

Motion was made by Commissioner Szepatowski, seconded by Commissioner White to set the meeting date and time for the Town Council sitting as Board of Water and Sewer Commission to the third Monday of each month at 6:00 PM and in the event of a Monday holiday the Commission will meet on the Tuesday of that week at 6:00 PM. So unanimously voted.

BILLS AND PAYROLL

Motion was made by Commissioner Szepatowski, seconded by Commissioner White to approve the Water Division Bills and Payroll. So unanimously voted.

Motion was made by Commissioner Szepatowski, seconded by Commissioner White to approve the Sewer Bills and Payroll. So unanimously voted.

TOWN BUSINESS

(None)

ADJOURNMENT

There being no further business before the Commission, motion was made by Commissioner White, seconded by Commissioner Sutton to adjourn the meeting at 6:46 PM. So unanimously voted.

Attest:

Denise Jennings
Water and Sewer Clerk

xc: Commission Members (5)
Town Administrator
Town Solicitor
Public Works Director
Town Clerk