

**TOWN OF JAMESTOWN
TOWN COUNCIL MEETING
for
TOWN, WATER AND SEWER MATTERS**

Monday, August 15, 2011

A regular meeting of the Jamestown Town Council sitting as the Board of Water and Sewer Commissioners was called to order at the Jamestown Town Hall, Council Chambers, 93 Narragansett Avenue at 6:30 PM by Commission President Michael Schnack. The following members were present:

Robert Bowen, Vice-President
Michael G.White
Ellen Winsor

Also present were:

Bruce R. Keiser, Town Administrator
Wyatt A. Brochu Esq., Town Solicitor
Christina D. Collins, Finance Director
Michael Gray PE Town Engineer/Public Works Director
Denise Jennings, Water and Sewer Clerk

Absent: William H. Murphy, Commissioner

AWARDS, PRESENTATIONS AND ACKNOWLEDGMENTS

(None)

READING AND APPROVAL OF MINUTES

1) 07/18/11 minutes (regular meeting)

Motion was made by Commissioner Bowen, seconded by Commissioner White to accept the 07/18/11 (regular) meeting minutes. So unanimously voted.

OPEN FORUM

1) Scheduled requests to address:

(None)

2) Non-Scheduled requests to address:

(None)

REPORT OF TOWN OFFICIALS

1) **Pumping Report:**

The Public Works Director reported the following:

- o Pumping was down for the month of July.
- o Rainfall was below average for the month of July. Recent rainfall will help.
- o North Reservoir is @ 43 MG, usable storage-60MG.
- o South Pond is @ capacity, usable storage-7MG

2) **Town project reports:** (See Project Update Report dated July 2011)

Brief discussion ensued regarding the purchase/lease of a new jet vacuum. The Public Works Director stated

that he would provide more information regarding the costs associated with this item during the upcoming budget process.

LETTERS AND COMMUNICATIONS

(None)

UNFINISHED BUSINESS

1) Discussion re: water consumption (0-5000 gallons) cont. from 07/18/11
Commissioner Bowen thanked the Finance Director for the graph submitted. Brief discussion ensued regarding the history of the minimum in advance charge. Town Administrator Keiser warned the Commission that one needs to be cautious with revenue reduction and stated that the Town of Jamestown is a conservation model for the State. Commission consensus: To have a greater discussion regarding infrastructure and the fire suppression/ hydrant rental fee and to table discussion on this matter until a later date.

2) Request for waiver of utility hook-up fees re: West Ferry bathroom
The Town Administrator recommended that the Commission waive the water (\$3,000.) and sewer (\$3,000) hook up fees for the new West Ferry bathroom. Following clarification of a few items, motion was made by Commissioner Bowen, seconded by Commissioner White to waive the hook up fees for the new bathroom at West Ferry. So unanimously voted.

NEW BUSINESS

(None)

BILLS AND PAYROLL

Motion was made by Commissioner Bowen, seconded by Commissioner White to approve the Water Division Bills and Payroll dated 08/15/11. So unanimously voted.

Motion was made by Commissioner White, seconded by Commissioner Bowen to approve the Sewer Division Bills and Payroll dated 08/15/11. So unanimously voted.

TOWN BUSINESS

(None)

ADJOURNMENT

There being no further business before the Commission, motion was made by Commissioner White, seconded by Commissioner Bowen to adjourn the meeting at 7:05 PM. So unanimously voted.

Attest:

Denise Jennings

Water and Sewer Clerk

xc: Commission Members (5)

Town Administrator

Town Solicitor

Public Works Director

Town Clerk