Approved As Written 3-2-05 PLANNING COMMISSION MINUTES February 16, 2005 **7:30 PM** Jamestown Library

The meeting was called to order at 7:35 p.m. and the following members were present:Gary GirardBetty HubbardVictor CalabrettaBarry HollandJean Macgregor BrownState of the second second

Not present: Andrew Kallfelz – arrived at 7:42 p.m. William Kelly

Also present: Cinthia Reppe – Recording Clerk A Lauriston Parks – Town Solicitor Michael Gray – Town Engineer Julio DiGiando – Town Council Member Charlotte Zarlengo

I. Approval of Minutes from February 2, 2005

A motion was made by Commissioner Hubbard and seconded by Commissioner Calabretta to accept the minutes with the following amendments: Page 3, 3^{rd} paragraph – We <u>The consultant</u> can recommend no automatic <u>sprinklers</u> as well as limitations on outdoor water use similar to Town restrictions. So unanimously voted.

II. Correspondence

1. Memo to Planning Commission from Tree Planting and Preservation Committee. Received.

III. Citizen's Non Agenda Item - nothing at this time

IV. Reports

- 1. Town Planner's Report
- 2. Chairpersons report
- 3. Town Committees
 - a. Harbor
 - b. Fort Getty

Commissioner Hubbard reported on the last Fort Getty meeting. Town Administrator Mark Haddad attended the meeting. The committee went over the report that is nearly complete and they discussed financial issues.

c. Buildings and Facilities

d. Others

Commissioner Holland reported that the Tree committee is proposing 4 changes to the ordinance. These were included in the correspondence memo that was received tonight by the Planning Commission. Commissioner Holland has recommended that the Planning Commission wait for all of the changes to come through at the same time before the Planning Commission makes a recommendation.

4. Sub Committees

V. Old Business

1. High Groundwater Table Ordinance – discussion of amendments Town Solicitor Larry Parks spoke to the Planning Commission and went over the proposed amendments with the Commission.

Commissioner Kallfelz arrives at 7:42 p.m.

Mr. Parks told the Planning Commission that these amendments will have to be advertised for public hearing by the Town Council for the proposed changes. A discussion ensued, one of the issues being discussed was that there is no way of knowing who has come before the administrative review committee other than going to the town hall to look it up. The Planning Commission discussed asking the planner to list these administrative reviews on the agenda.

Commissioner Calabretta made a motion that was seconded by Commissioner Kallfelz to forward the proposed amendments to the Town Council to advertise for Public Hearing. Town Solicitor Larry Parks will make the proposed changes to the ordinance to send to the Town Council. So unanimously voted.

2. Response to Harbor Management Correspondence- Re: Expansion of West Ferry Mooring Field

The Planning Commission discussed the proposed expansion at West Ferry stating that in the Comprehensive Community Plan it is stated that there needs to be landside facilities to accommodate this expansion. Commissioner Hubbard stated this is something the Fort Getty Master Plan Committee has discussed. Commissioner Calabretta asked, "What is the proper number of moorings in the harbors?" He also stated, there will always be a waiting list no matter how many moorings are added. The Harbor Commission has to have this plan accepted by the state first, this is not a quick process stated Commissioner Kallfelz. The Planning Commission will discuss the landside facilities at the second meeting in March and send their comments to the Harbor Commission.

VI. New Business – nothing at this time

A motion was made by Commissioner Calabretta and seconded by Commissioner Girard to adjourn the meeting at 8:39 p.m. So unanimously voted.

Attest: *C. Reppe* Cinthia Reppe Planning Clerk