

**Approved As Written**  
**PLANNING COMMISSION MINUTES**  
**August 3, 2016**  
**7:30 PM**  
**Jamestown Town Hall**  
**93 Narragansett Ave.**

**I. Call to Order and Roll Call**

The meeting was called to order at 7:30 p.m. and the following members were present:

Michael Swistak – Chair                      Mick Cochran  
Bernie Pfeiffer  
Michael Smith

Not present: Duncan Pendlebury, Rosemary Enright, Dana Prestigiacomo,

Also present:

Lisa Bryer, AICP – Town Planner  
Cinthia Reppe – Planning Assistant

**II. Approval of Minutes July 20, 2016**

A motion was made by Commissioner Cochran and seconded by Commissioner Pfeiffer to accept the minutes with the following change:

Page 1 under Roll Call - ~~Bernie Pfeiffer~~

So unanimously voted.

**III. Correspondence – nothing at this time**

**IV. Citizen's Non Agenda Item – nothing at this time**

**V. Reports**

1. Town Planner's Report
2. Chairpersons report
3. Town Committees
4. Sub Committees

## VI. Old Business

### 1. Sustainable Jamestown - RFP

Town Planner Lisa Bryer said the last time we looked at this it was all one project. At the last meeting we decided it would be better to phase it into at least two phases.

We are asking the consultant for creative public participation and an interactive workshop. Part of the reason we are doing this is in the comp plan it says we are going to do an energy plan and a sustainability plan. So any plan that is developed should include energy, sustainability and sea level rise and it should be consistent with the state guidance documents for comp plans.

Ms. Bryer brought it back for the Planning Commission to sign off and she will put it out to bid. The deadline will be September 9<sup>th</sup>.

Commissioner Swistak asked who will be involved in the interviews, she would like a planning commissioner or two. Do you have a list of who you will be sending it to? It is posted on the City of Newport's web site and she does have a list of qualified consultants that she will let know about it.

Swistak mentioned that we may want to check into the sustainability program at URI? Can you find a student that might be interested in this project? Undergrad may not be ready but a graduate degree student might be interested in helping in addition to a consultant.

Swistak asked when the workshop would occur, on what night? It could happen on meeting nights or we could schedule a separate night. Smith said he thinks it will be difficult to get the public involved. All agreed that need to come up with a buzzword to get everyone interested including web based engagement.

## VII. Adjournment

A motion was made by Commissioner Swistak and seconded by Commissioner Cochran to adjourn the meeting at 8:03 pm. So unanimously voted.

Attest:



Cinthia L. Reppe