

**TOWN OF JAMESTOWN
TOWN COUNCIL MEETING
for
TOWN, WATER AND SEWER MATTERS**

Tuesday, August 16, 2016

A regular meeting of the Jamestown Town Council sitting as the Board of Water and Sewer Commissioners was called to order at the Jamestown Town Hall, Council Chambers, 93 Narragansett Avenue at 6:43 PM by Commission Vice-President Mary E. Meagher.

The following members were present:

Blake A. Dickinson
Thomas T. Tighe
Michael G. White

Also present were:

Andrew Nota, Town Administrator
Peter D. Ruggiero, Esq., Town Solicitor
Michael Gray PE, Public Works Director
Christina D. Collins, Finance Director
Denise Jennings, Water and Sewer Clerk

Absent:

Kristine S. Trocki, Commission President

Commission Vice-President Meagher noted that Commission President Trocki was absent due to illness.

AWARDS, PRESENTATIONS AND ACKNOWLEDGMENTS

(None)

READING AND APPROVAL OF MINUTES

1) 06/27/16 (regular meeting)

Motion was made by Commissioner Tighe, seconded by Commissioner White to accept the 06/27/16 regular meeting minutes. Motion so voted, 4 in favor; Commissioner Dickinson abstained. Commissioner Dickinson was absent from said meeting.

OPEN FORUM

1) Scheduled requests to address:

James Morgan owner of 43 Melrose Avenue stated that he had a letter to the Commission on this evening's agenda.

2) Non-Scheduled requests to address:

(None)

Commission Vice-President Meagher suggested that the Commission discuss the letter dated 06/30/16 from James Morgan of 43 Melrose Avenue (1st floor/02-044013) re: reduction in water and sewer bill for quarter

ending March 2016 as the next item of business.

Motion was made by Commissioner White, seconded by Commissioner Tighe to discuss the letter dated 06/30/16 from James Morgan of 43 Melrose Avenue (1st floor/02-044013) re: reduction in water and sewer bill for quarter ending March 2016 as the next item of business, which is currently scheduled under **LETTERS AND COMMUNICATIONS**. So unanimously voted.

1) Letter dated 06/30/16 from James Morgan of 43 Melrose Avenue (1st floor/02-044013) re: reduction in water and sewer bill for quarter ending March 2016.

James Morgan owner of 43 Melrose Avenue reported the following:

- During the last week of February when temperatures dropped below freezing, he had a freeze up at his property located at 43 Melrose Avenue and his pipes burst in the first floor apartment.
- The water did not go into the sewer, as the apartment was flooded.
- He has made payment on the water portion of the 0416 Water and Sewer bill and requests relief for the sewer portion of his bill.

Commission Vice-President Meagher stated that the Commission previously had a similar request and asked the Public Works Director what the status was on this matter. Mr. Gray stated that he has not met with Mr. Dunning at his property, as he is awaiting a call from Mr. Dunning as soon as his tenant vacates the property for the summer.

Commission Vice-President Meagher suggested that Public Works Director meet up with Mr. Morgan at the site to review and discuss the issue. Commission consensus: To ask the Public Works Director to meet up with Mr. Morgan at the site to assess to situation and to report back to the Commission.

REPORT OF TOWN OFFICIALS

1) **Pumping Report:**

The Public Works Director reported the following:

- JR-1 well has been in operation since May.
- Pumping was up for the month of July.
- Rainfall was down for the month of July and is 7 inches below average for the year.
- North Reservoir was @ 44MG, usable storage-60MG at the end of July, but as of today (08/16/16) the reservoir has dropped to 35MG.
- South Pond is @ 5MG, usable storage-6MG

2) **Town project reports: (See Project Update Report dated August 2016)**

Treatment Plant:

The Public Works Director briefly described the disinfection process and reported that the quarterly test results were right on target for the quarter.

The Public Works Director stated that he is working with an electrician and a process control engineer on the upgrades to the drives and motor starters for the raw water pumps and is also working on moving them into the new treatment building.

The Public Works Director reported that Pare Corporation is working on completing the Town's Water Supply System Management Plan (WSSMP). The Public Works Director briefly outlined the scope of the 5 year update.

Transfer Pumping/Reservoir:

The Public Works Director reported that RI is currently in a moderate drought and he stated the following:

- As of today, the North Reservoir has dropped to 35MG, usable storage-60MG and is now 39 inches below the spillway.
- We are 3 inches away from the activation of the next stage of the water restrictions, where all outside watering is prohibited.
- He anticipates the reservoir dropping an additional 3 inches within the next week.
- The reservoir will take a long time to recover.
- A notice will be placed in the Jamestown Press next week banning all outside water use.
- All residents need to be aware, including those with wells, to be cautious regarding their water usage.

South Reservoir/Pond:

The Public Works Director reported that over the next few months PARE Corporation will be completing the design and permitting of the repairs to South Reservoir dam.

LETTERS AND COMMUNICATIONS

- 1) Letter dated 06/30/16 from James Morgan of 43 Melrose Avenue (1st floor/02-044013) re: **reduction in water and sewer bill** for quarter ending March 2016.

Previously discussed.

UNFINISHED BUSINESS

(None)

NEW BUSINESS

- 1) Application of Mark Bard (Plat 12, Lot 87; a vacant lot located on Clarke's Village Road) **for utility service connection (water only)**

Mark Bard stated that he is the owner of a lot on Clarke's Village Road and that he has put in an application to tie into the town water service, which currently runs by his lot. Mr. Bard further stated that he will not meet the required separation between the proposed leach field and well.

Commission Vice-President Meagher asked the Public Works Director for his comments regarding the application of Mark Bard.

The Public Works Director stated the following:

- The lot is located in the Rural Water District and the request requires approval from the Commission.
- A water main is located along the frontage of the property on Clarke's Village Road.
- Historically, applications for water service connection in the Rural Water District have been approved by the Commission where the property has frontage on an existing water main.
- He has reviewed the plan provided with the application and based on the size of the lot, it appears as though a well would not meet the required 100' separation to the proposed leach field or leach fields on the abutting properties.

Following brief discussion and clarification, motion was made by Commissioner White, seconded by Commissioner to approve the application of Mark Bard (Plat 12, Lot 87; a vacant lot located on Clarke's

Village Road) for utility service connection (water only), as recommended by the Public Works Director. So unanimously voted.

- 2) **Award bid for a two wheel drive pick-up truck** to Flood Ford of East Greenwich in an amount not to exceed \$24,225.

The Public Works Director stated that he was hoping to get one more year out of the 1988 truck, but it would not pass inspection this year. He further stated that the new truck is a basic two wheel drive pick-up truck. Motion was made by Commissioner White seconded by Commissioner Dickinson to award the bid for a two wheel drive pick-up truck to Flood Ford of East Greenwich in an amount not to exceed \$24,225. So unanimously voted.

TOWN BUSINESS

(None)

ADJOURNMENT

There being no further business before the Commission, motion was made by Commissioner Dickinson, seconded by Commissioner White to adjourn the meeting at 7:01 PM. So unanimously voted.

Attest:

Denise Jennings
Water and Sewer Clerk

xc: Commission Members (5)
Town Administrator
Town Solicitor
Public Works Director
Town Clerk