

**TOWN COUNCIL WORK SESSION**  
**March 4, 2014**

**I. ROLL CALL**

Town Council Members present:

Kristine S. Trocki, President  
Mary E. Meagher, Vice President  
Blake A. Dickinson  
Michael G. White  
Thomas P. Tighe

Also in Attendance:

Andrew E. Nota, Town Administrator  
Lisa Bryer, Town Planner  
Peter D. Ruggiero, Town Solicitor  
Cheryl A. Fernstrom, Town Clerk

**II. CALL TO ORDER**

The Town Council Goals and Objectives work session was called to order by President Kristine Trocki at 4:09 p.m. in the Rosamond A. Tefft Council Chambers of the Jamestown Town Hall at 93 Narragansett Avenue.

Town Administrator Andy Nota distributed a memorandum outlining ongoing initiatives and clarified and articulated what items were goals, which were objectives, and which were missions. The spreadsheet highlighted actively engaged initiatives and eliminated completed goals. It also categorized items to be addressed by the Council and Town staff. Discussion ensued of the categories in the spreadsheet. The spreadsheet focused on a dozen goals, objectives and initiatives to achieve the goals, and the timeframe for achievement. President Trocki noted the Council's appreciation for the Town Administrator's initiative.

A recess was called at 4:16 p.m. for Council review of the Town Administrator's document received this afternoon.

The work session resumed at 4:27 p.m.

Personnel Matters. Mr. Nota acknowledged the Solicitor is involved in personnel matters as a policy. This goal is accomplished and removed from the Goals.

Town Council members expressed appreciation for the Town Administrator's organized memo that puts goals into a framework, outlines the mechanism to achieve goals, and outlines a time line and action plan with reasonable and attainable objectives to be Town Council Goals and Objectives Work Session 03.04.2015

accomplished during this Council's term and beyond. Council prioritization of goals is the first level. Objectives and action items would be outlined by Town staff. Lengthy discussion ensued.

The Goals were discussed and reviewed; followed by discussion of objectives and action items to achieve each of the goals. Council members will work from the Town Administrator's document. Lengthy discussion of the goals, objectives, and actions required to achieve desired goals proceeded as follows:

Goal: To Promote Quality of Life in the Community

Discussion ensued of a Mission Statement for the Town and goal revisions.

Goal: Ensure Effective and Accountable Town Government.

Lengthy discussion ensued of goal revisions.

Goal: Public Health and Safety (Not completed)

Lengthy discussion ensued of goal revisions.

Past experiences and how goals were achieved were noted. Goals will be numbered and objectives and action items will be rearranged under the appropriate goals by the Town Administrator as instructed by Council members. Council members will note their priorities and send back to the Town Administrator prior to the next work session, scheduled for Wednesday, March 11, 2015 at 4:00 p.m.

Being no more business to discuss the work session was adjourned at 5:18 pm.

Attest:

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Cheryl A. Fernstrom, CMC, Town Clerk

Copies to:      Town Council  
                  Town Administrator  
                  Town Solicitor  
                  Finance Director